



src activism
advocacy
representation

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**Students' Representative Council,
University of Sydney**

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MINUTES of the 8th meeting of the 94th Executive Committee held via Zoom, on 7th July 2022.

PRESENT: Lauren Lancaster (Chair), Mikaela Pappou*, Emily Story*, Alana Ramshaw^, Nicole Yang, Tiger Perkins, Yunshu Chen.

Apologies: Grace Lagan^, Celestia Wang, Daniel Bowron

Absent:

Minutes: Julia Robins

In attendance: Paula Klass

Meeting Opened: 2:05pm

*^Joint position holders, counted together towards quorum.

1. Acknowledgement of Country

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

2. Apologies

Apologies were received from Grace Lagan^, Celestia Wang, Daniel Bowron.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The apologies were accepted.

3. Minutes

Minutes of the meeting of the Executive held on the 16th June 2022 were distributed.

Motion: that the minutes of the 16th June 2022 be accepted.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED**.

4. Business arising from the minutes

There was no business arising from the minutes.

5. Workplace Health and Safety Report

Laura Kitsos WHS Officer attended a WHS course delivered by the PSA/CPSU on 15 June. Following that training course it was recommended that we update the position title from WHS Officer to HSR (Health and

Safety Representative) to better reflect current industry practice. This has agreed upon at the staff committee meeting of 29 June 2022 and Laura was elected as the office HSR officer.

Action: The staff committee has requested that the Executive formalise the new title of 'Health and Safety Representative' in writing to Laura Kitsos, the elected representative.

Informative only, no action required:

1. The hot tap is now working in the kitchen and the Bathrooms (Not the Zip Tap)
2. ceiling panel damage in the front office and women's rooms job is still pending (Currently following up)
3. Mould still present in the women's room and a cleaning request is pending (Currently following up)
4. Zip tap replacement is still ongoing.

Motion: that the report of the Workplace Health & Safety Officer be accepted and the new Title of Health and Safety representative be adopted.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED.**

6. Correspondence

Dear SRC Executive,

My name is Nick and I'm an ex-USYD student. I just spoke to the Honi Soit Publications Manager about their advertising prices, and they suggested reaching out to you.

For context, I'm involved with a small group named Red Ant (red-ant.org) and we are planning a conference for 27-28 August this year in Newtown. We think that the conference (which is free) will be very useful for students as well as young people in general.

We're hoping to publish the event poster in an edition of Honi Soit in late July or August. Honi Soit have offered a 30% discount, but I was wondering if there is any possibility of receiving further discounts? The group, whose main focuses are anti-imperialism and women's liberation, is very new and therefore funds are limited.

In solidarity,

Nick [Dobri]

Discussion:

Lauren Lancaster wasn't sure who they were what they were promoting. And wasn't sure about the cost.

Julia Robins clarified she did not know what the usual cost of an Ad would be, but that they were requesting the Ad be completely free, so it's more if you're happy to support it for no funds as the 30% is standard.

Alana Ramshaw said the website seemed quite radical.

Lauren Lancaster wanted more information before making a decision.

7. Report of the President

Nothing to report.

8. Report of the Vice Presidents

Nothing to report.

9. Report of the General Secretaries

NUS EdCon

EdCon is next week! As you've already heard repeatedly from all of us on exec, we are hosting NUS EdCon this year. If you've registered, we will see you there, and if you haven't, we won't. If you're in the former category, come to the plenary we are organising on SASH on university campuses. Also come to Alana's workshop on college abolition. Or don't. Idk.

Rad Ed

The ball is rolling on Rad Ed 2022! Not dissimilar to last year, it will exist as a series of (roughly) bi-weekly sessions across the semester from weeks 2 to 10. We've had two meetings already, but there's always more work to be done (you'll receive our eternal gratitude and love) so DM either of us to be added to the organising group! The pitch form for sessions is also out so get pitching! We strongly encourage all of you but particularly OBs to run sessions. They can take any form from a panel to a solo workshop to a screening to an interactive exercise/activity. There's more info on the pitch form (which is in the 94th SRC Facebook page).

Semester 1 Welcome Party Donation

Once again egregiously overdue, at time of writing we're in the process of finalising the donation of the proceeds from our welcome party at the start of the year. The donation will be going to the RPAH Women and Babies department, chosen in solidarity with the ongoing tireless work of the NSW Nurses and Midwives Association.

In My Blood It Runs NAIDOC Screening

In celebration of NAIDOC week we are holding a screening of In My Blood It Runs tomorrow. Swing by the Quad Refectory at 1PM for free pizza and a fantastic film. Do it.

Motion: that the report of the General Secretaries be accepted.

Moved: Lauren Lancaster

Seconded: Emily Story

The motion was put and **CARRIED**.

10. Report of the Administration Manager

Updates:

Re-opening of offices to students – 18 July 2022 - Mask wearing

While mask wearing is not mandatory except in specific circumstances as outlined by NSW Department of Health, the staff committee has agreed that when the office opens from July 18, to students seeking assistance, staff will wear masks in common areas and when they are speaking with students in the confines of their offices. Students making appointments will be informed that they will be asked to wear a mask in

consultation rooms. Staff do not have to wear masks if they are in their own room, with the door closed or out of sight of students or visitors. The front desk is stocked with masks for staff and students' convenience. Action: Executive to endorse.

Casual contracts

James Campbell previous Caseworker, steps in on a casual 15h a week basis for 12 weeks from 12 July to 1 September.

Riki Scanlon, SRC Elections Returning Officer commenced 1 July.

Works in Progress:

We are attempting to get through our list of office operations issues:

- Phone systems -inability to make outgoing calls - resolved this week.
- Email to scan still outstanding.

Following up with University Facilities:

- Hot water is back on in the kitchen and toilets but the kitchen tap is still 'hammering' and the zip tap replacement not progressed.
- Waiting on feedback and advice from the building manager on our intent to fog the office to manage the on-going mould situation. University to date has not provided a solution.
- Ceiling panels in foyer and women room to be replaced.
- Clearing up of staff offices and common areas underway. Admin staff can help OBs to clear up their spaces. Advise me of a time that suits.

Collaboration – Casework management – continuing to work with Mel on identifying appropriate system/software.

Discussion:

Paula Klass noted that staff will be wearing masks and asked what student Officers would be doing. Noting that student making in person appointments with caseworkers will be expected to wear masks.

Julia Robins asked if we can ask all students to wear masks when they're in the office so there is no difference from what we ask casework students to do.

Lauren Lancaster agreed to ask them but it won't be a forced thing.

Paula Klass noted that the issues with the phones has been resolved, James will be starting in casework next week, and we're still getting issues with the scanner. Paula spoke about the issues with WHS and the lack of progress from the University to continue to ignore the facility fixes we need. Also spoke about looking into the casefile management system. Paula mentioned wanting to meet the OBs soon and talk more about what support we can offer.

Alana Ramshaw wanted to know what the phone issue ended up being.

Paula Klass said the company had over installed soft (online) phones onto the system, and it was jamming what we could have, when they deleted them, it fixed it.

Motion: that the report of the Administration Manager be accepted.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED.**

11. Report of the Casework and Policy Manager

- We are still meeting with Student Admin Services each week in the hope of improving the processes and wait times for special consideration and discontinue without fail. It is still terrible, and disappointingly not likely to get better any time soon.
- In the enterprise agreement we are usually allowed to carry one week's worth of time in lieu. During this busy period caseworkers usually do longer days. I request that from now until the end of Sept caseworkers be allowed to carry up to two weeks' worth of TIL.
- We are preparing to return to the office. As per the previous points on workload, we won't have the capacity to return to the office until the week beginning 18th July. We will have two caseworkers available on Tuesdays, Wednesdays, and Thursdays. We are still working out the details of how we will handle drop ins and appointments. I will work with Laura and Paula in the next couple of weeks to put this all into place.

Discussion:

Lauren Lancaster mentioned she is on the Special Consideration working group on changing the policies in the aim of addressing some of these issues.

Motion: that the report of the Casework and Policy Manager be accepted.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED.**

12. SRC Legal Service Report

Nothing to report form SLS

Lauren Lancaster met with Office Student life and working on creating a working group to create some info sheets on Domestic Violence and other legal issues for students.

The report back was noted.

13. Approval of Payments

13.2 Reimbursements

Chitra Narayanan	\$54.82	Uber to get the payroll token to Paula.
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Motion: that reimbursements be approved en bloc.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED.**

14. Any Other Reports

14.1. Report of the Publications Managers

1. Writing Comp

There were some project delays due to editor illness/misadventure followed by the exam period, however, we met this week and the project is back on track.

- The final promotion period will be over the next three weeks. This will involve posts on SRC and Honi social media channels.
- Entries close 29th July - followed by the judging period
- Award presentation event will be August 24th - SRC and Honi community is invited to attend.

2. Elections Planning

- Some meetings have taken place with Riki, Mickie and Paula
- Mickie is working with Riki on the communications plan and expects copy and details to come in when he returns from leave on 8th July
- Some quotes have come in for ballot printing

3. Onboarding plan

- Working with Admin to review and simplify the process for onboarding newly elected students to the SRC with the aim of having students ready to begin work at the SRC on Dec 1st.
- Set key dates for training sessions and induction for new students - dates to be given to students reps elect
- Planning for Welcome week should commence prior to December - as December is a busy month for students (including NUS) followed by an extended break we will need to commence some planning and preparation earlier

3. Other

- A number of posts have been done for casework and student activist events

NOTE: I'd like to encourage students to send through graphics for social media posts for their events in the same way as is done for a photocopy request. Images need to be the correct size if possible.

<https://srcusyd.net.au/council/src-forms/>

- Continuing to update info on the src site including removal of a fair bit of old covid info. Will do some home page updates as soon as I get some free time.

3. Covering leave

While Mickie has been away, I've needed to work 1-2 extra hours to cover work each day over the last timesheet as it was busier than expected at this time. This came to a total of 7 hours to cover two weeks of leave on the most recent timesheet. I'd like this to be paid instead of accruing TIL for coving leave.

Motion: that the report of the Publications Managers including all expenditure be accepted.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED.**

15. Other Business

15.1 Staff Leave

Breda Dee, Annual, 22/07/22 – 08/09/22, 40 days, 280 hours

Laura Kitsos, Annual, 29/06/22, ¼ day, 1.5 hours

Laura Kitsos, Annual, 14/07/22 – 18/07/22, 3 days, 21 hours

Micky Quick, Annual, 18/11/22 – 28/11/22, 9 days, 32.5 hours

Sharon Maher, TIL, 11/07/22 – 15/07/22, 5 days, 35 hours

Motion: that the staff leave be approved en bloc.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED.**

The meeting was declared closed at 2:25pm