



src activism
advocacy
representation

Julia Robins, Secretary to Council
secretary.council@src.usyd.edu.au

**Students' Representative Council,
University of Sydney**

Level 1, Wentworth Building (G01)
University of Sydney NSW 2006
PO Box 794 Broadway NSW 2007
t: (02) 9660 5222 f: (02) 9660 4260
int: 12871 www.src.usyd.edu.au
ABN: 597 391 306 68

MINUTES of the 7th meeting of the Executive Committee, 94th SRC, held on 16 June 2022 via Zoom and the in SRC Offices.

PRESENT: Lauren Lancaster (Chair), Emily Story*, Alana Ramshaw, Celestia Wang, Tiger Perkins, Yunshu Chen.

Apologies: Grace Lagan, Daniel Bowron, Nicole Yang,

Absent: Mikaela Pappou*

Minutes: Julia Robins

In attendance:

Meeting Opened: 12:04pm

*[^]Joint position holders, counted together towards quorum.

1. Acknowledgement of Country

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

2. Apologies

Apologies were received from Grace Lagan, Daniel Bowron, and Nicole Yang.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The apologies were accepted.

3. Minutes

Minutes of the meeting of the Executive held on the 26th of May 2022 were distributed.

Motion: that the minutes of the 26 May 2022 be accepted.

Moved: Lauren Lancaster

Seconded: Tiger Perkins

The motion was put and **CARRIED.**

4. Business arising from the minutes

Lauren Lancaster noted she has been in touch with CIS about the artwork installation. They seemed fine but waiting on confirmation before continuing.

5. Workplace Health and Safety Report

- All air purifiers have arrived and been put in offices for staff to use when they return
- Exposed electrical has been fixed in the OB's room
- Zip tap in kitchen needs replacement. CIS hasn't moved the job into the next step. No notes have been put on the job on their end, yet a technician came in and said its very old and needs replacing. I called CIS to follow up they advised they will escalate the job. I've also looked into replacement costs and advised Paula the below
 - Zip was called directly the cost of a replacement tap in the equivalent model to our current one is below
 - * Cost is \$4957.91 this is with our account discount RRP is \$7000
 - * Installation is \$415
 - Due to the high cost I'm hoping the Uni will move forward on this soon. I will keep following up.

Motion: that the report of the Workplace Health & Safety Officer be accepted.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED.**

6. Correspondence

There was no correspondence.

7. Report of the President

Welcome week semester 2

- Merch is limited, we have pens
- Src stall + 4 smaller stalls: chatting to Scott the hire guy today
- Outcome of negotiation for lower prices - will send in chat when I have it
 - Tiger asked about expected attendance

Edcon

- Venues gave Jules an \$18k estimate for hire, we need to negotiate down
 - Julia said the rooms were in Merewether
- We are getting a cut of the tickets to break even from NUS
- USU said they can likely give us some catering support - am contacting them today.

Disabilities space

- I toured this yesterday, its where Ethnocultural space is currently is
- Need to connect disco with the people at USU and the architects,
- I think we will likely have to take the lead on it regardless

Motion: That the report of the President be accepted.

Moved: Alana Ramshaw

Seconded: Tiger Perkins

The motion was put and **CARRIED.**

8. Report of the Vice Presidents

Foodhub

Foodhub has been put on pause for a bit as two of our USU contacts have been on leave, but they returned on Wednesday so we are keen to keep moving forward now! Student life are now involved and It seems like it's going to be up and running next sem - i will be putting out a feeler for src volunteers over the hols, but for now we are focusing on locking down the venue and preparing our first order. The USU are touring us around a few potential venues in Wentworth next week, any exec are welcome to tag along if you're interested.

Edcon

Ed con will be one of the biggest holiday projects, which will be held on the 11th-12th of July. Like the other execs we are helping facilitate sessions and organize speakers etc etc.

Student Wellbeing

The 'Student Mental Wellbeing Strategy Advisory Group' that we sit on has been going super well, this is the committee that has fought for Innowell to be made free for all students which is currently circulating. We will keep working with this group over the holidays and will be involved in planning the events and campaign for R U Ok Day which is in September.

Motion: that the report of the Vice Presidents be accepted.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED.**

9. Report of the General Secretaries

EdCon

Like Lauren, Mikaela and Emily we've been making steady progress in the EdCon working group. We have a meeting this afternoon with the team and we're working on a plenary on SASH and the colleges. Everyone come to EdCon!

Casuals Network Forum

During STUVAC I attended the Casuals Network forum on decasualisation, there was really exciting discussion about where staff are focusing their efforts next semester. They also passed a motion that included commitments to recruiting through Eastern Ave stalls, holding a 'flat marking' industrial action, and supporting other NTEU branches at other campuses.

Rad Ed!

It's happening! Bi-weekly sessions! Get keen and join the working group/pitch and run a session once we get things up and running!

Hope exams are/were treating everyone well!

Motion: that the report of the General Secretaries be accepted.

Moved: Lauren Lancaster

Seconded: Tiger Perkins

The motion was put and **CARRIED.**

10. Report of the Administration Manager

Financial Year-End Adjustment B & A Fund

I hereby submit a report to executive regarding the provision for doubtful debts and the proposed write-offs of bad debt of the B & A Fund for the financial year ended 30/11/2021. If approved, these journal entries will be recorded in the accounts of the 94 Council.

I am requesting the executive to approve the write off of \$350 for bad debts, which is made up of 7 emergency loans. All the before-mentioned loans were made in 2019 have been categorised as delinquent due to the borrower's refusal to honour their loan contracts.

Please see attached for the details.

Paula Klass gave a verbal report

- Started 2 weeks ago
- Meeting the Admin team and working with the Casework and the Publications managers
- Looking at some work requests
- Looking into developing a new casework management system
- Working on clarity for projects, timelines and the milestones for the rest of the year
 - o Examples, onboarding, elections
 - o Looking at priorities

Tiger Perkins asked about the debt write off and if it was regular for this to happen?

Julia Robins noted that there were a few every year that didn't get paid back but the vast majority of student who took an emergency loan returned the money within the required time.

Motion: that the report of the Administration Manager be accepted.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

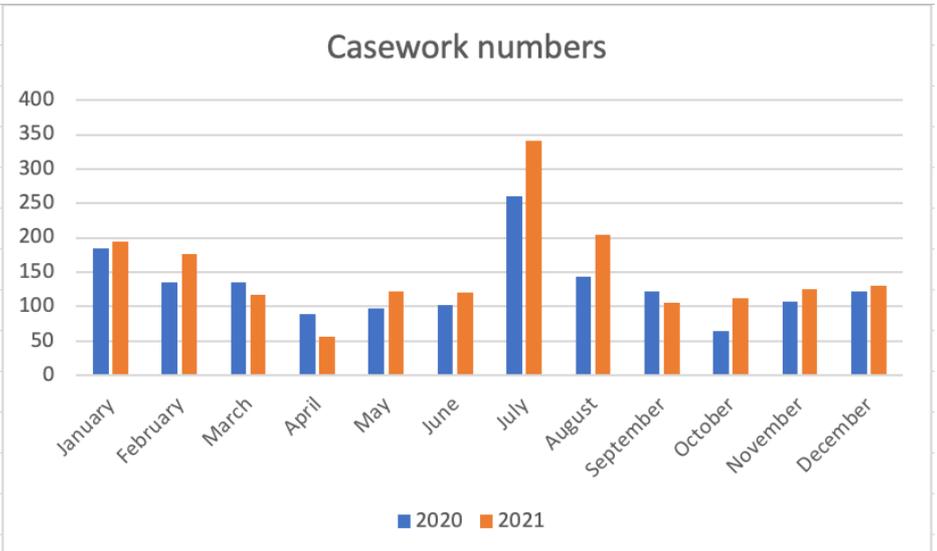
The motion was put and **CARRIED.**

11. Report of the Casework and Policy Manager

Winter is our busiest casework time. I've attached some stats in a pretty graph for you to look at. The increased number of cases doesn't quite accurately show that the complexity of the casework

has also increased. Some caseworkers are having some time off during July and August. I would like to have James Campbell (previous casework and policy manager) come back for 2 days a week for 8 weeks. This will mean we do not need to provide any training, and we can be 100% confident of his competence and reliability. We have some money saved from Max temporarily reducing his days from 9 a fortnight to 8 per fortnight, and from the money put aside for James' redundancy that wasn't used. I believe this will allow us to continue to provide students a high quality service.

	2020	2021
January	184	194
February	135	177
March	136	118
April	90	57
May	97	122
June	102	121
July	260	341
August	144	205
September	123	106
October	65	113
November	107	125
December	122	131



Mel spoke to the report, noting the request for another caseworker for July is needed with

Motion: that the report of the Casework and Policy Manager be approved in principal pending costings.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED.**

12. SRC Legal Service Report

There was nothing to report from the SRC Legal Service

13. Approval of Payments

13.2 Reimbursements

Deaglan Godwin (EAG): \$60
 Sharon Maher (Staff): \$117.50
 Lorna Pringle (Staff): \$55.00
 Kim Stern EAG): \$125

Mass text out for Week 11 strikes.
 Chocolates for Welfare survey outreach
 Chocolates for Welfare Survey
 waterproof paint and calico, spare megaphone batteries.

Motion: that reimbursements be approved en bloc.

Moved: Lauren Lancaster

Seconded: Tiger Perkins

The motion was put and **CARRIED.**

14. Any Other Reports

14.1. Report of the Publications Managers

1. Bound editions of Honi Soit

Please approve the binding of 12 editions of 2021 Honi Soit

10 for each editor

1 for 92nd SRC President

1 for Pubs Archive

Supplier: Allbook Bindery

Cost: \$1680 (including GST and courier pick up and drop-off)

Other quote from World of Print is for \$2274 (incl GST)

2. Extra copies of Honi Soit week 13 edition.

The pickup rate of week 13 editions is traditionally much higher because they sit on the stands for 2 months, but mainly through stu-vac and exams. So we did a higher print run of 3000. Please approve the extra cost of \$341.46 to come from the Honi budget.

Regards,

Mickie

Motion: that the report of the Publications managers including all expenditure be accepted.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED.**

15. Other Business

15.1 Staff Leave

Breda Dee	TIL, 09/06/22, 1 day, 4 hours
Julia Robins	TIL, 02/06/22, 1 day, 4 hours
Laura Kitsos	SL, 06/06/22, 1 hour
Laura Kitsos	SL, 09/06/22, 0.5 hour
Laura Kitsos	CL, 15/08/22, ½ day, 3 hours
Laura Kitsos	CL, 23/08/22, ½ day, 5 hours
Max Schintler	TIL, 26/05/22, 0.5 hours
Melissa de Silva	TIL, 17/06/22, 1 day, 7 hours
Micky Quick	AL, 27/06/22 – 05/07/22, 5 days, 28 hours

Paula Klass	SL, 03/06/22, ½ day, 3 hours
Sharon Maher	TIL, 20/05/22, ½ day, 3 hours
Sharon Maher	TIL, 24/06/22 – 27/06/22, 2 days, 14 hours

Motion: that the staff leave be approved en bloc.

Moved: Lauren Lancaster

Seconded: Tiger Perkins

The motion was put and **CARRIED.**

15.2 Swipe Requests

Priya Gupta – Collective member

Motion: that the swipe access requests be approved en bloc.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED.**

15.3 Past Circulars

9th June QuAC request for \$900 for a binder and gaff initiative.

The meeting was declared closed at 12:40pm

APPENDIX