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**Students' Representative Council,
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MINUTES of the 3rd meeting of the 94th Executive Committee held via Zoom, SRC Offices, on 8th February 2022.

PRESENT: Lauren Lancaster (Chair), Mikaela Pappou*, Emily Story*, Alana Ramshaw^, Grace Lagan^, Celestia Wang, Daniel Bowron, Nicole Yang, Tiger Perkins, Yunshu Chen.

Apologies: N/A

Absent: ??

Minutes: Julia Robins (from recording)

In attendance: Chitra Narayanan, Amanda LeMay, Lia Perkins

Meeting Opened: 2:32pm

*^Joint position holders, counted together towards quorum.

1. Acknowledgement of Country

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

2. Apologies

There were no apologies.

3. Minutes

The minutes to the previous were not circulated and held over.

4. Business arising from the minutes

There was no business arising from the minutes.

5. Workplace Health and Safety Report

Resignation as WHS Officer

The workload in the Publications Manager role is too high to also factor in the workload of a WHS Officer so I have resigned from the role. There hasn't been a response from staff on who would take up the role, so I will bring it up at the next staff meeting on February 24. I will continue in the role until a replacement takes the reins. I will be recommending that it suits a full-time staff member.

Carbon Dioxide Monitors

We have received our order of 2 carbon dioxide monitors. Carbon dioxide (CO₂) monitors help employers identify poor ventilation so they can improve it and reduce the risk of spreading COVID-19. The ones that we have are very easy to use.

The amount of CO₂ in the air is measured in parts per million (ppm). A consistent CO₂ value below 800ppm is likely to indicate that an indoor space is well ventilated.

CO2 levels consistently higher than 1500ppm in an occupied room indicate poor ventilation and you should take action.

The tests I have conducted have readings around 500–600ppm.

The WHS report was noted.

6. Correspondence

7. Report of the President

Welcome week update:

- Friday 11-11:30 is main stage slot - already doing run sheet
- Stalling at the CON next monday - exec + ed officers attending
- Tote bags arriving tomorrow - packing on Saturday - pls tell your mates to come help
- Stalling for WW 16-18 and 21-23 - Tuesday 22nd projected to be highest foot traffic as Week 1 rush
- I'll be speaking at a fair few welcomes over the next week or so
- PLEASE LET ME KNOW IF YOU ARE STRUGGLING OR IF THERE IS A SUPPLY CHAIN ISSUE.
- SRC Informs needs to be better coordinated, working w Jahan to make sure that happens for the next few sessions

Committees update:

- UE Education: made a big fuss about not permanently moving 120+ student lectures totally online. This seems to have translated into a less unequivocal stance in the University's announcement yesterday which is very gratifying: "Large classes of more than 120 students may be offered in a live and interactive online format. Most smaller lectures, seminars and tutorials (up to 120 students) as well as all practical activities, such as laboratories, studios and performances, will return to campus."
- Speaking to ABC News tomorrow morning about return to campus - if I may say, my drafted responses are quite a vibe

Presidents Summit:

- Melbourne was sensory overload, we learnt a lot and there are a few key campaigns that NUS are pushing particularly in Fed Election lead-up
- This is what I presented as our top 3 issues on campus. Remains to be seen how much the NUS will actually engage with, but I am cautiously optimistic.

TOP 3 ISSUES ON CAMPUS

1. Welfare:

Special considerations / disability services

- a. Context: Substantial backlog of cases, 100 w spec cons from december, 500 with faculties => heard of multiple 30 working day waits, one student with 78 days before a resolution was delivered, student distress and extremely high Caseworker load over the last number of years

- b. Note too: online examination has led to increasingly academic dishonesty cases, and an overall spike in applications
- c. Spec/con team not responsive last year
- d. GOALS: Concerned with making the interface and system more efficient, getting the University to invest more money and time into the portfolio and distribute better comms to students (multi-lingual, accessible - making that policy more approachable, understandable) to ensure all students understand what is required of them in the instance of spec/con or disability or appeals processes

CAPS / health

- 1. 10 sessions for domestic / year, International students totally unavailable
- 2. Calling out management on their pedagogy / welfare rhetoric when they refuse to make allowances for IRL / remote learning and improving the resources around both of these options
- 3. Important to remember the massive failures of peak bodies like CISA over the past few years and try rebuild some sort of national international student representative body that isn't a bastion of Young Liberals and corruption

2. SASH

- a. Context: USYD has scourge of sexual violence, reporting down in COVID, National Student Safety Survey to be released presently, we have a very active Women's Collective and excellent radical feminist organisers on campus our responsibility to lead the fight in NSW, bad at dealing with vicarious trauma, nursing and vet placement - extremely high rates of workplace harassment and mistreatment - i think its key the NUS recognises its position here nationally to coordinate with nurses and midwives associations and industry unions
- b. Big win this year: Student Leadership training at USYD will be really good - widespread, free training to student leaders on responding with compassion, mental health, SASH, RSA, first aid – we look forward to seeing how students in clubs and societies are better prepared for inevitable pressures around welcome week / orientation events
- c. GOALS: Uni-specific NSSS results to allow us to pinpoint issues by campus (if possible), **reduction in incidents around O Week**, expanded Radical Sex and Consent Week programme (Semester 2) + increase attendance of general student body to those events, grow WoCo membership and ally-ship across campus

3. Federal Election / general politicisation of student body

- a. Context: This includes a lot of the more localised political fightbacks we are already involved in, but not restricted to:
 - i. Job ready graduates bill
 - ii. NTEU EBA negotiation + staff casualisations → FASS departments to disciplines,
 - iii. Corporatisation of university, course cuts, fee hikes – Fed angle = force Labor commitment to wind-back of Higher Education Support Amendment Bill, Job ready graduates
 - iv. Environmental politics / Climate strikes = demanding a much stronger Enviro response from major parties and building a broader Enviro fightback leading on from last year's successful SGM and Climate Strike contingent.
- b. GOALS: Liberals lose election, Labor commit to better higher ed and enviro policy.

Other things we are thinking about: University's thematic review, 10 year plan to 2032 - making sure student consults are structurally confirmed, international student concession cards, housing stability and welfare, website development / engagement with faculties across campus.

Discussion:

Lauren Lancaster spoke to her report covering its main points

Motion: That the report of the President be accepted.

Moved: Lauren Lancaster

Seconded: Mikaela Pappou

The motion was put and **CARRIED.**

8. Report of the Vice Presidents

- Not much new since the council meeting
- We've put up a form for Welcome Week volunteering, please put in your availability as soon as possible, especially members of the exec
- Mostly focused on Welcome week preparation.

Discussion:

Grace Lagan asked how many people have signed up on the google form, especially for packing bags?

Mikaela Pappou said only a few people so far but did not have the spreadsheet on hand for accurate numbers. Adding that she would be promoting it to the councillors and OBs and everyone to try boost those numbers.

Grace Lagan asked if they would be able to get access to the spreadsheet in advance?

Mikaela Pappou said that she could give access to whoever needed/wanted it in the exec, just let her know and she'd send it through.

Lauren Lancaster asked if Counter course will be printed in time to pack bags on the Friday as is being suggested?

Mikaela Pappou said that would need to be confirmed but the General Secretaries would know more.

Lauren Lancaster asked if the General Secretaries wanted to talk about that in their report or here.

Grace Lagan responded saying she did not think that counter course would be printed and in the offices by Friday.

There was some discussion around what the best day would be to pack the bags.

Motion: that the report of the Vice Presidents be accepted.

Moved: Lauren Lancaster

Seconded: Tiger Perkins

The motion was put and **CARRIED.**

9. Report of the General Secretaries

NUS Presidents Summit

As you all know we accompanied the President to Melbourne for a two day summit with the NUS NOBs, and Presidents and GenSecs from affiliated campuses. While the seminars themselves were of varying quality, we still gleaned useful information from many and used the opportunity to press NOBs on the particulars of their respective campaigns.

Welcome Party Update

DATE CHANGE: we have moved the date for this event to Friday the 4th of March (still at Herman's from 6-10pm).

GRAPHICS: we have been making the most of our Canva pro subscription and have produced an array of Insta/Facebook graphics, posters, and content for the University to circulate. Grace will upload links to these to the 94th SRC page so you can also promote them. Link to get tickets and FB event also circulated ahead of WW.

Welcome Week:

BAG PACKING AND ROSTERING: the link to sign up for shifts has been posted by the VPs in the 94th SRC page. Please make sure you look over this, put in your available times and commit to coming. The first big day is Saturday, where we'll be packing totes to hand out at the stall and elsewhere. Please come.

Can we (GenSecs) also put in a request for \$60 to purchase pizzas for volunteers who pack totes on Saturday? This is a common gesture extended to people who give up a lot of time ahead of WW and they will need to be fed.

Discussion:

Grace Lagan and Alana Ramshaw spoke to the report and covered its main points.

Motion: that the report of the General Secretaries be accepted including the \$60 for pizza for volunteers.

Moved: Lauren Lancaster

Seconded: Grace Lagan

Tiger Perkins requested that the executive move to the report of the Environment Officers

The Chair moved the meeting to 14.1 report of the Environment Officers

14.1. Report of the Environment Officers

Enviro Collective would like to request \$406 for 40 t-shirts.

On top of that I'd like to float the idea with the executive, if it would be amenable to them, to preapprove regular \$40 payments to student photographers to cover climate protests. These students are members of the Enviro Collective and have done it for free in the past. However, this is to acknowledge that there are costs for them in terms of time, camera equipment and maintenance and often expensive rolls of film involved in the process.

Discussion:

Tiger Perkins spoke to the report adding that the collective Zine Combust would be arriving from the printers soon, and it was printed out of house and it was cheaper than if it was done at SRC, from what I understand if that the SRC prints at cost, so Chitra and Laura said they would look into the cost of printing in house and see if it needed updating and looking into external printing for more things if cheaper in the future.

Everything else for Welcome week is due to arrive in the next week, adding that the report included a request for T-Shirts and request to support student photographers at protests either by a flat rate or allowing reimbursements for incurred costs.

Grace Lagan asked where the reimbursement would come from? The Enviro budget?
Tiger Perkins said it would be out of the Environment budget

Lauren Lancaster said that the flat rate seemed arbitrary and that reimbursements would be better.

Tiger Perkins said that seemed reasonable

Alana Ramshaw agreed with the request

The Executive agreed to reimbursement requests rather than a \$40 flat rate.

Motion: that the report of the Environment be accepted including the \$406 for T-Shirts.

Moved: Lauren Lancaster

Seconded: Grace Lagan

The motion was put and **CARRIED**.

10. Report of the Administration Manager

1. Notice of Parental leave: I would like to give notice of my Parental leave, I am expecting a baby in mid July. I would like to go on a combination of Annual leave, Parental leave and Long service leave from 20th June 2022 (inclusive) and return to work on 17th August 2023.
2. Request to create a selection committee to find a person to cover my parental leave. Please select one other executive person to join Lauren to be part of the selection committee. I also ask that \$400 be approved in case we need to advertise externally. I would also like to request that I have a 3 week handover period so that everything including payroll can be handed over to the person taking over my role.
3. Return to work in 2023, I would like to request that I be able to work for 34 hours a week instead of 35 hours and work on a 4 day a week basis. I will ensure that all work is done at during those hours and that no child minding will happen during those times. I would like to work from Tuesday to Friday. 8.30am with a 30 min break and finish at 5.30pm. This will be 34 hours per week. I would also like to request that I work from home for Tuesday and Wednesday and work from the office on Thursday and Friday. I am happy to trial this for 6 months and adjust based on the circumstances.
4. AFEI membership is due for renewal, it's the Australian federation of employers and it has advice and material for Exec and staff to use for training, legal and workplace issues. It's \$1,065.98 per year.

Discussion:

Chitra Narayanan spoke to her report covered its main points.

Lauren Lancaster offered her congratulations to Chitra

Lauren Lancaster moved from the chair to move the meeting in camera

The meeting moved In camera at 3:01

The meeting moved ex camera at 3:11

Grave Lagan was appointed to the selection committee.

Nicole Yang: asked about Welcome week bag packing and if it was on Friday

Lauren Lancaster clarified it would be on Saturday.

Motion: that the report of the Administration Manager be accepted, including all expenditure.

Moved: Lauren Lancaster

Seconded: Grace Lagan

The motion was put and **CARRIED.**

11. Report of the Casework and Policy Manager

There was nothing to report

12. SRC Legal Service Report

There was nothing to report

13. Approval of Payments

13.1. Reimbursements

Laura Kitsos (admin): \$13.76 for cab to collect mail from SRC post box.

Motion: that reimbursements be approved en bloc.

Moved: Lauren Lancaster

Seconded: Grace Lagan

The motion was put and **CARRIED.**

14. Any Other Reports

14.2. Report of the Education Officers

Lia Perkins gave a verbal report

- Hope to have a lot of support for the rally in week one so want to promote that during Welcome week
- There needs to be a clearer way to find out if funding has been approved as its been an issue in the past

Discussion:

Lauren Lancaster agreed there needed to be a clearer process on how notice is sent out with funding approval. Asked what Lia was hoping for.

Lia Perkins was hoping for a summary of things that have been approved in the last while in a summary form rather than just the minutes.

Tiger Perkins said it might be good get something sooner than the minutes which often take a while to be completed and maybe the general secretaries could just let OBs know right after the meeting if funding was approved.

Lia Perkins even just an email would be great as OBs should be checking their emails

Lauren Lancaster said while Julia is away it's been tricky but once she is back we can formalise that more and make sure they are going out.

Motion: that the report of the Education Officers be accepted.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED**

Additional discussion after the report:

Lia Perkins also asked about swipe access as many are still waiting on it to be processed.

Lauren Lancaster said she would follow that up, adding they had all been approved en bloc, but verbally asked the exec to approved Sam Randle from Honi.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

15. Other Business

15.1 Staff Leave

Maher Sharon	35	5	2/2/22 to 8/2/22	AL
Schintler Max	7	1	2/2/22	TIL
De Silva Melissa	28	4	3/2/22 to 8/2/22	AL
Dee Breda	4	1	8/2/22	TIL

Motion: that the staff leave be approved en bloc.

Moved: Lauren Lancaster

Seconded: Tiger Perkins

The motion was put and **CARRIED.**

Tiger Perkins asked about Welcome Week and if the SRC will have stall on all days of welcome week.

Lauren Lancaster confirmed the SRC has stalls for all days and to make sure collectives have all their volunteers ready for all days and to let the Exec know if not.

15.2. Report of the Publications Managers

- Honi Editors had their final training today, we would usually do this earlier, but they were not available
- We're waiting on an ETA for the handbooks, they've sent us the wrong pricing
- Working on getting all the social media set up and website updates so if there's anything you want updated let us know
- Been a challenge getting in touch with everyone while we've been remote

Discussion:

Lauren Lancaster asked if the mistaken quote was lower and they will agree to stick with that?

Amanda LeMay said yes and we are hoping to have them stick to their initial quote.

Lauren Lancaster asked when do we expect them to be delivered?

Amanda LeMay said 7-10 days, it's normally quicker. But with the change to the amount being printed was not sure how that will affect the delivery. It was unclear if they would arrive by Friday, but she would call to figure out if that was possible

Lauren Lancaster noted there had been a lot of issues since people have been on leave and not being in the office.

Mikaela Pappou asked what the fastest way to get things up on the SRC's social media would be if things were urgently needed

Amanda LeMay said email was best and to ensure that email included all text, links and/or artwork you want included in the post

The meeting was declared closed at 3:43pm.