



**src** activism  
advocacy  
representation

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**Students' Representative Council,  
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**MINUTES** of the 1<sup>st</sup> meeting of the Executive Committee, 94<sup>th</sup> SRC, held on 8<sup>th</sup> December 2021 via Zoom.

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**PRESENT:** Lauren Lancaster (Chair), Mikaela Pappou\*, Emily Story\*, Alana Ramshaw^, Grace Lagan^, Celestia Wang, Daniel Bowron, Nicole Yang, Tiger Perkins, Yunshu Chen.

Apologies: Tiger Perkins (running late arrived at 1:20)

Minutes: Julia Robins

In attendance: Chitra Narayanan

Meeting Opened: 1:11pm

\*^Joint position holders, counted together towards quorum.

### **1. Acknowledgement of Country**

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

### **2. Apologies**

Apologies were received from Tiger Perkins, who will be running late.

The apologies were noted

### **3. Introduction to the Executive**

Lauren Lancaster spoke about the role of the Executive and introduced everyone and spoke about her aims for the year and spoke about the administrative role of the SRC and making sure the Exec pay attention to what is happening and to make sure you are aware of what you are signing off on and also creating your own projects for the year.

Julia Robins introduced herself spoke about the Exec, it's structure and also meeting procedures, making sure the Exec understood it was important to ask questions of both staff and officers and know that it was an administratively heavy role.

Ehsan Jahanandish spoke about the SRC legal service and its relation to the SRC and the executive.

Lauren Lancaster spoke about her aims for the SRC for the year.

Chitra Narayanan introduced herself and spoke to Executive about her role as the administration manager.

### **4. Business arising from the minutes**

There was no business arising from the minutes.

## **5. Workplace Health and Safety Report**

My greeting and welcome to the 94th SRC Exec.

We are registered as a Covid Safe business with Service NSW as legally required. We have been supplied with the Service NSW QR code, I will be putting posters with the QR code up at the entrances soon. Please note, as of Nov 19 [NSW bans police from accessing QR code check-in data](#).

If we become aware that a person who has visited the SRC tests positive for Covid-19, we are required to notify Safe Work NSW.

The SRC decided that only fully vaccinated staff and students can enter the SRC, and swipe card access is only available after proof of full vaccination.

Capacity at an office premises must not exceed one person per 2 square metres of space in the premises.

Mask wearing is encouraged but not required.

Current instructions from NSW Government are “Use flexible working arrangements where possible, such as working from home or other locations.”

The Caseworker and Legal Service will continue to offer their service online as it has been highly successful.

Admin plans to have a flexible working arrangement where the Admin Assistant, Laura, will work from the office on Tuesdays and Thursdays to meet the printing needs of OBs and minimise risk to herself. 2 working days has always been required for printing requests, and this arrangement means printing requested on a Friday can be picked up from the office on the following Tuesday. Print jobs can be sent to print online working from home, with the printer being restocked every 2nd day of its use. Laura would commence the flexible working arrangement in early February when students are around again and continue weekly until other quiet times such as the mid-year break.

Air ventilation is a major concern at the SRC. Air conditioners have been serviced recently and Air Purifiers and a Carbon Dioxide monitor are being purchased. The Carbon Dioxide monitor provides the only real way to know if the air-conditioners and air purifiers are removing the carbon dioxide that humans exhale into the space. Mould is a separate ventilation issue and Damp Rid is being purchased and Facilities Management is looking into it further.

Here is a link to [our current COVID-19 Safety Plan](#).

Kind regards,  
Mickie

Motion: that the report of the Workplace Health & Safety Officer be accepted.

Moved: Lauren Lancaster

Seconded: Tiger Perkins

The motion was put and **CARRIED**.

## **6. Correspondence**

*There was no correspondence*

## **7. Report of the President**

- One week in Presidency
  - o Setting up group chats with as many student representative groups as possible, set up broader student dialogues and engagement
  - o Setting up regular OB meetings so everyone knows what's happening and planned, there are some more active collectives than others and hoping to help those struggling a bit to get more engagement
  - o Helping OB with organising event and helping build collaborative movements
  - o Meeting with Staff to get an idea of staff concerns and what's working
  - o Focus on building clear communication channels
- Welcome Week planning underway
  - o General Secretaries to elaborate
  - o we need to get ready for return to campus engagement
  - o collectives are a great point of engagement
  - o getting things to hand out and also working with collectives on that
    - list of regular/ popular merch
  - o collaborating with faculties and the USU about getting SRC time with engagement
  - o be aware of the dangers of Welcome Week and offer safe environment and make it clear we are here to help

Motion to move the meeting in camera

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

*The meeting moved in camera at 1:47pm*

*The meeting moved ex camera at 1:51pm*

Lauren Lancaster continued her report:

- Hoping to restart the Food Hub
  - o Up in the air at the moment as we're not sure where the USU is at
- USYD/ NTEU/PSA EBA organising underway
  - o Strike actions expected, will be turning up to support that
- Federal Election will be sometime next year
  - o Will be a massive campaign and the SRC will be working on that with NUS

Motion: That the report of the President be accepted.

Moved: Alana Ramshaw

Seconded: Grace Lagan

The motion was put and **CARRIED.**

## **8. Report of the Vice Presidents**

**Emily**

- Getting SSAF together, looking it was couldn't and couldn't happen with the pandemic
- Very board role, working out what we want to do in the positions

- Food hub will be a main activity
- Working with faculty groups
- Looking at social media management

**Mikaela Pappou**

- Looking to support Lauren in her role and other campaigns throughout the year

Motion: that the report of the Vice Presidents be accepted.

Moved: Lauren Lancaster

Seconded: Tiger Perkins

The motion was put and **CARRIED.**

**9. Report of the General Secretaries**

**Alana:**

- Working on SSAF application
- Getting ready for Welcome Week
  - Orientation Handbook and Counter-course will be joint again this year
  - Looking into handouts like bags and info
  - Welcome Week is a dangerous time for sexual assaults on campus so need to take that into consideration
  - Also looking to the NTEU negotiations with management on the enterprise agreement

**Grace**

- The Uni has big plans for Welcome Week and the Uni seem to be very generous about it so we are looking at getting some extra grants to help out the collectives

**Discussion:**

Nicole Yang asked if it was possible to get more involved in the Welcome Week planning, as this is likely to be a big year for international students returning.

Lauren Lancaster said yes and she was looking into setting up the committee and getting students involved.

Tiger Perkins asked where the 5k grants from the Uni for Welcome Week were coming from if we knew.

Lauren Lancaster responded. – (lost from recording sorry)

Motion: that the report of the General Secretaries be accepted.

Moved: Lauren Lancaster

Seconded: Daniel Bowron

The motion was put and **CARRIED.**

**10. Report of the Administration Manager**

There was nothing to report

**11. Report of the Casework and Policy Manager**

*There was nothing to report*

**12. SRC Legal Service Report**

*There was nothing to report*

**13. Approval of Payments**

**13.1. Reimbursements**

Kimberley Dibben Wo.Co:	\$275	supplies for rally against sexual violence on campus.
Kimberley Dibben Wo.Co:	\$250	Printing for Nurses and Midwives actions

Motion: that reimbursements be approved en bloc.

Moved: Lauren Lancaster

Seconded: Nicole Yang

The motion was put and **CARRIED.**

**14. Any Other Reports**

*There were no other reports*

**15. Other Business**

**15.1 Staff Leave**

Bawazir	Hani	2	1	24/11/21	24/11/21	AL
Kalantar	Jahan	7	1	25/11/21	25/11/21	TIL
Robins	Julia	10	2	22/12/21	23/12/21	AL
Kitsos	Laura	1.5	1	9/12/21	9/12/21	AL
Kitsos	Laura	2	1	10/1/22	10/1/22	Carer
Schintler	Max	7	1	17/12/21	17/12/21	AL
Schintler	Max	52.5		10/1/22	19/1/22	AL
Quick	Micky	2.5	1	21/12/21	21/12/21	AL
Maher	Sharon	70	10	17/1/22	28/1/22	AL

Motion: that the staff leave be approved en bloc.

Moved: Lauren Lancaster

Seconded: Alana Ramshaw

The motion was put and **CARRIED.**

**15.2 Swipe Card Access**

Holly Haoyi Zhang	Disabilities Officer
Ira Patole	Disabilities Officer
Grace Lagan	General Secretary
Lia Perkins	Education Officer / Representative
Alana Ramshaw	General Secretary
Shiyun Cheng	ob

Hanna Xing

ob

Motion: that the swipe access be approved en bloc.

Moved: Lauren Lancaster

Seconded: Grace Lagan

The motion was put and **CARRIED.**

Motion: To approve all Office Bearer swipe access once all required training has been completed and vaccination certificate provided:

Moved: Lauren Lancaster

Seconded: Grace Lagan

The motion was put and **CARRIED.**

*The meeting was declared closed at 2:21pm*