



src activism
advocacy
representation

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**Students' Representative Council,
University of Sydney**

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MINUTES of the 5th meeting of the Executive Committee, 93rd SRC, held on 16th 2021 via Zoom.

PRESENT: Swapnik Sanagavarapu (Chair), Priya Gupta*, Anne Zhao*, Yue (Maria) Ge^, Roisin Murphy^, Iris Yao and Cole Scott-Curwood.

Apologies: Lauren Lancaster, Oscar Chaffey

Absent:

Minutes: Julia Robins

In attendance: Melissa de Silva

Meeting Opened: 11:17am

*^Joint position holders, counted together towards quorum.

1. Acknowledgement of Country

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

2. Apologies

Apologies were received from Lauren Lancaster and Oscar Chaffey

The apologies were noted.

3. Minutes

Minutes of the meeting of the Executive held on the 4th February 2021 were distributed.

Motion: that the minutes of the 4th February 2021 be accepted.

Moved: Swapnik Sanagavarapu

Seconded: Cole Scott-Curwood

The motion was put and **CARRIED.**

4. Business arising from the minutes

Update on the Venues situation

- Venues now responsible for the COVID safety plans at the university
- Venues has not responded to any of our emails about having week 2 stalls

11. Report of the Casework and Policy Manager

- Thursday is James' last day in the job. We've been doing change over, which, after 30 years, has been understandably hectic. If exec were thinking about getting him a gift it might be helpful for

you to know that he loves wine, reading and movies.

- I'll be meeting with the team sometime next week to figure a plan for the next year, and to have a good understanding of the overall direction of the department. Anyone is welcome to send me an email with their ideas.
- I'm excited to be working with Maria on getting some Chinese versions of our leaflets, articles and social media posts; and some Mandarin versions of some of our videos.
- Wallplanners are nearly here. We are already getting requests from students and staff.
- Australian Federation of Employers is an advice service for management stuff, e.g., bullying, performance management, reasonable adjustments, conflict between staff, what to do if a staff member refuses the pres' directive, etc. James, Chits and I think it is a good idea to join. It is particularly useful with the very limited experience that the exec and pres usually have, and will support your desire to be good bosses. It normally costs about \$1700 but i might be able to get a few hundred off. It gives us access to their phone line, leaflets, and webinars. Chits will be able to work out where that money will need to come from, but worst case scenario can come from the \$3,000 training budget for caseworkers.

Discussion:

Anne Zhao wanted to include more resources into the mix for translations
Swapnik Sanagavarapu recommended the report be noted to allow for further discussion about funding cost.

The report of the Casework and Policy Manager was noted

5. Workplace Health and Safety Report

There was not report from the WHS Officer.

6. Correspondence

7. Report of the President

Swapnik Sanagavarapu gave a verbal report

- Been very busy
- Merch has all been shipped
 - o We should have 1650 for welcome week with the other 100 set aside for volunteers and SRC reps
 - o \$ 100 for graphic design for stickers and bags
- Committees
 - o Student life committee a number of issues PNR and other issues raised
 - o A number for free textbooks we left when the Co-op bookshop closed we're working with SUSF to hopefully distribute them
 - o Reports and issues should be given to Swap and raised by him in committee meetings
- Food Hub

- Volunteer inductions happened last week
- They're now at the Food hub
- SSAF has been Submitted
- Talking with Unions about O-Week
- Talking about the Legal Observer Network
 - Spoke to Allison Whittaker about having a First Nations legal observer and rights seminar potential
- Staff Selection Committee
 - The selection committee has asked to appoint Melissa de Silva as the new Casework and Policy Manager

Motion to move in camera:

Moved: Swapnik Sanagavarapu

Seconded: Anne Zhao

The motion was put and **CARRIED**.

Meeting moved in camera at 11:41am

Meeting moved ex camera at 12:17pm

Motion to appoint Mel as the Casework and Policy manger at the rate of Level 7 year 10 in accordance with the EBA.

Moved: Swapnik Sanagavarapu

Seconded: Maria Ge

The motion was **CARRIED**.

Motion: That the report of the President be accepted.

Moved: Priya Gupta

Seconded: Maria Ge

The motion was put and **CARRIED**.

8. Report of the Vice Presidents

The Vice Presidents had nothing to report

9. Report of the General Secretaries

Since the last exec meeting we have been up to the following things, many of them continuing on from what we have previously been doing.

1) SSAF application

We have finished the SSAF application and re-submitted it alongside Swapnik. This was a long and frustrating process but we expect this version to be accepted by the university. We have now changed quite a bit from previous years, in particular fleshing out our metrics and evaluative methods, and referring very strongly to the 2003 Higher Education Support Act and the USYD Student Experience Strategy.

2) Staff Selection Committee

I (Priya) have still been on the Staff Selection Committee for the hiring of a new Casework and Policy Manager. The process has nearly been completed but there are still questions about wage and hours to be sorted and discussed by exec. These are discussed in the Staff Selection Committee report and elaborated on in President's report.

3) Orientation Handbook Translated Version

After having finished the Orientation Handbook (available online now!) we, in particular Anne, are working on a shortened online version which is to be translated into Mandarin. We will take out the most important and useful pieces for international students, particularly those stuck overseas. This should be finished and published online by Week 1 uni. Take a look at the original version here: https://issuu.com/srcpubs/docs/wwcc_2021_web_pages.

4) Welcome Week Organisation

We have still been organising for Welcome Week. Things are coming together well - we have our stall allocations, and everything we have ordered has arrived, including stickers, tote bags, masks, and pens. Printing deadline is later today, and we have decided to only print one flyer, which will be edited versions of two pieces in Orientation Handbook - description of the collectives, and what is the SRC. In addition to these, in regards to printed material, Legal and Casework will also have useful material in the SRC bags. We need to pack bags (1650 to be precise) for Welcome Week; this will happen next week. We need volunteers and would love anyone in exec who can to help. We are also figuring out who will be in the stall at which time, and who else will be around to be handing out bags, being runners, and helping in other ways. Fill out this spreadsheet with times you are happy to help out at the stall!

https://docs.google.com/spreadsheets/d/1ua_fGsRhapHd1rJfd9k9TZWMtnb64zPBMnOFCvRC_yE/edit?usp=sharing

5) Other/Miscellaneous

We have done a few other things as well, including supporting OBs in their planning for Welcome Week and the year. We have also sent emails to all USyd Deans of Schools and Faculties requesting to include an SRC slide in the introductory lectures of subjects under their faculty, as we think this would be an effective method of getting students to learn about the SRC early in their time at university.

The report of the General Secretaries was.

10. Report of the Administration Manager

The Administration Manager had nothing to report.

12. SRC Legal Service Report

There was no report from the SRC Legal Service.

13. Approval of Payments

13.1. Invoices

Honi: \$383.63 for totes (\$352.75 previously approved) APPROVED

Wo.Co: \$1,372.25 for 125 shirts and 125 totes. We would also like to request approval for the physical totes sourced elsewhere. They are \$2 each from Spotlight, meaning the total of 125 would equal \$250.
Int.Stu: \$911.18 for 675 masks -
Environment: \$180 printing external

Motion: that the invoices for Honi, international Students Officers and the Environment Officers be approved, and the request of the Women's Officer be held over pending more information.

Moved:

Seconded:

The motion was put and **CARRIED**.

14. Any Other Reports

14.1. Report of the Education Officers

Completed goals:

- completed the Counter Course magazine
- attended the environment protest
- organised merchandise for O-Week - submitted order for stickers and tote bags, submitted printing orders. We also have left over t-shirts from last year to hand out.
- put up Facebook event for our protest on March 24th. This will coincide with the NUS week of action.
- talked with UTS Education officers to organise joint action
- talked with Welfare Officers about organising an upcoming speak out and forum.

Future goals:

- have a successful welcome week
- set up EAG meeting for early next semester
- organise sign up sheet for EAG to have at beginning of semester.
- endorse the Mardi Gras protest on March 6th, hand out leaflets for that event on Welcome week stall.
- link up with NUS education Officer to discuss other plans for Week of Action.
- organise speakers, March route and logistics of the protest on March 24.
- link up with environment officers to discuss organising an environment stunt in Semester 1. "

Thanks!!

The report of the Education Officers was noted

14.2. Report of the Women Officers

WOMEN'S OFFICERS REPORT TO THE EXECUTIVE

i. WELCOME WEEK + WEEK 2 PREPARATION

With Growing Strong completed a few weeks ago, we set our sights on merchandise and event planning. Thanks to Ellie Wilson, we have a shiny, brand-new logo (also our Growing Strong cover) that well reflects our anti-colonial and radical feminist politics. This will also be printed on stickers. Amelia has created a

design for our t-shirts and tote bags which will be printed by Mabuzi (we have sent along the final invoice from Mabuzi). Alongside plans for a picnic and banner paint in Welcome Week and a reading group in Week 2, we've been in touch with Enviro and ACAR to strategise for a cross-collective event early in the semester.

ii. MEETING WITH SAFER COMMUNITIES SLOs

On Wednesday 10th February, both officers met with Sharon Chung and Annabelle Hung from the Safer Communities Office to learn more about how Student Liaison Officers support survivors of sexual misconduct, sexual harassment and sexual assault. The SLOs need to be known more widely in the student community (the two of us had not heard about them until late last year), especially if they are considered, by the university, as the first point of contact for support and guidance with navigating the university's online reporting modules. Whilst we understand students can be referred to SLOs via SRC caseworkers, access should be more direct. We have designed a flyer that briefly describes SLO support to be handed out during Welcome Week and beyond. Annabelle and Sharon (the SLO team leader) have also offered to arrange a "Responding with Compassion" session through Rape and Domestic Violence Services Australia (RDVSA) for ourselves, collective members and other SRC Office Bearers. We will arrange this amongst the OBs in due course.

iii. FIRST MEETING OF THE YEAR

On Thursday 11th February we had our first meeting which was attended by about 16 collective members — in-person and online. In this meeting, we set up the welcome week stall schedule, brainstormed ideas for the coming semester, and caught up with our collective members.

iv. LOOKING AHEAD

March is quite busy with a Welfare Action Group speak-out, Mardi Gras, Day of the Unborn Child, an EAG No Cuts Rally, and Trans Day of Visibility occurring within the month — all events we will organise around in some capacity.

The report of the Women's Officers was noted

15. Other Business

There was no other business

The meeting was declared closed at 12:30pm