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**MINUTES** of the **18th** meeting of the Executive Committee, 89th SRC, held on 30th November 2017 in the Gosper Room, SRC Offices.

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**PRESENT:** Isabella Brook (Chair), Bella Pytka\* (by phone), Irene Oh, and Claudia Gulbransen-Diaz.

Apologies: Adam Boidin, Liam Donohoe, James Gibson^, Iman Farrar^, Daniel Ergas\*,

Absent: Ella Bickley

Minutes: Julia Robins

In attendance: Chitra Narayanan

Meeting Opened: 1:45

\*^Joint position holders, counted together towards quorum.

### **1. Acknowledgement of Country**

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

### **2. Apologies**

Apologies were received from Adam Boidin, Liam Donohoe, James Gibson, Iman Farrar, and Daniel Ergas.

Moved: Irene Oh

Seconded: Claudia Gulbransen-Diaz

The apologies were accepted.

### **3. Minutes**

Minutes of the meetings of the Executive held on the 6<sup>th</sup> and the 18<sup>th</sup> November were distributed.

Motion: that the minutes of the meeting be accepted.

Moved: Irene Oh

Seconded: Claudia Gulbransen-Diaz

The motion was put and **CARRIED.**

### **4. Business arising from the minutes**

There was no business arising from the minutes.

### **5. Correspondence**

There was no correspondence

### **6. Workplace Health and Safety Report**

*There was noting to report from the WHS Officer.*

*Isabella Brook resigned the chair to Claudia Gulbransen-Diaz*

**7. Report of the President**

- Just wanted to say thankyou to everyone for the year, it's sad to go.
- Handover is complete and Imogen is ready to take over the presidency.

Motion: That the report of the President be accepted.

Moved: Claudia Gulbransen-Diaz

Seconded: Irene Oh

The motion was put and **CARRIED.**

*Claudia Gulbransen-Diaz resigned the chair back to Isabella Brook*

**8. Report of the Vice Presidents**

*There was no report from the Vice Presidents*

**9. Report of the General Secretaries**

*There was nothing to report from the general secretaries.*

Bella Pytka said thankyou for everyone's work for the year.

**10. Report of the Administration Manager**

*Chitra Narayanan entered the room at 1:48pm*

- We would like \$395 for clip frames for Gosper so we can put up some old Honi covers, posters. Photos and memorabilia
- Thank you for a great year, it's really appreciated, and I wish you all the best with the future.

Motion: that the report of the Administration Manager be accepted.

Moved: Claudia Gulbransen-Diaz

Seconded: Irene Oh

The motion was put and **CARRIED.**

**11. Report of the Casework and Policy Manager**

*There was nothing to report form the Casework and Policy Manager*

**12. SRC Legal Service Report**

*There was no report from the SRC Legal Service*

**13. Approval of Payments**

**13.1 Invoices**

ABC2000	\$1132.30	Badge maker and supplies
Budget screen printing	\$2566.30	100 hoodies (approx. \$25 ea.)
BullPrint	\$441.8	12 A0 vinyl Stickers

**13.2 Reimbursements**

Kelton Muir (CRAC):	\$38.97	Batteries for megaphone
Noa Zulman (Disabilities):	\$30	extra cost on approved bus

Lily Campbell (Welfare):	\$148	plywood for SFP mural
Jessica Whittall (CRAC):	\$190.70	A megaphone and batteries
Melissa de Silva (Casework):	\$308.60	Food for Induction day
Gene Brownlie (EAG):	\$120.67	Banner poles

Motion: that the invoices and reimbursements be approved en bloc, with the exception of the badge maker.

Moved: Irene Oh

Seconded: Claudia Gulbransen-Diaz

The motion was put and **CARRIED.**

**14. Any Other Reports**

*There were no other reports*

**15. Other Business**

**15.1 Staff Leave**

Amanda LeMay	Annual, 01/12/17, ½ day, 4 hours
Chitra Narayanan	Annual, 18/12/17, ½ day 5 hours
	Annual, 19/12/17, ½ day 5 hours
	Annual, 20/12/17, ½ day 5 hours
	Annual, 21/12/17, ½ day 5 hours
	Annual, 22/12/17, ½ day 5 hours
Hani Bawazir	TIL, 06/12/17, ½ day, 3 hours
Julia Robins	LWP, 06/12/17, 1 day, 5 hours
	LWP, 14/12/17, 1 day, 5 hours
	LWP, 20/12/17, 1 day, 5 hours
Melissa de Silva	Annual, 29/11/17 – 30/11/17, 2 days, 14 hours
Mickie Quick	Annual, 22/11/17 – 29/11/17, 4 days, 22.5 hours
Sharon Maher	TIL, 15/12/17, 1 day 7 hours

Motion: that the staff leave be approved en bloc.

Moved: Claudia Gulbransen-Diaz

Seconded: Irene Oh

The motion was put and **CARRIED.**

**15.2 The Approval of Payments**

The approval of payments began at 1:50.

The approval of payments ended at 2:26.

*The meeting was declared closed at 2:26pm*