



Students' Representative Council University of Sydney

Secretary to Council
e: secretary.council@src.usyd.edu.au

Level 1, Wentworth building (G01)
University of Sydney NSW 2006
PO Box 794 Broadway NSW 2007
t: (02) 9660 5222 f: (02) 9660 4260
int: 12871 www.src.usyd.edu.au
ABN: 597 391 306 68

MINUTES of the 10th meeting of the Executive Committee, 89th SRC, held on 29th June 2017 in the Gosper Room, SRC Offices.

PRESENT: Isabella Brook (Chair), Bella Pytka* (Phone in), Daniel Ergas*, James Gibson^, Ella Bickley, Claudia Gulbransen-Diaz, Irene Oh, and Adam Boidin.

Apologies: Iman Farrar, and Liam Donohoe.

Minutes: Julia Robins

In attendance: Melissa de Silva and Chitra Narayanan

Meeting Opened: 2:06pm

*^Joint position holders, counted together towards quorum.

1. Acknowledgement of Country

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

2. Apologies

Apologies were received from Liam Donohoe and Iman Farrar
The apologies were noted.

3. Minutes

Minutes of the meeting of the Executive held on the 26th May 2017 were distributed.

Motion: that the minutes of the 26th May 2017 be accepted.

Moved: James Gibson

Seconded: Irene Oh

The motion was put and **CARRIED**.

4. Business arising from the minutes

Isabella Brook informed the executive that a response to the Co-Op has now been sent and there had been no further correspondence.

5. Correspondence

6. Workplace Health and Safety Report

There was nothing to report

Isabella Brook resigned the chair to Daniel Ergas for the Presidents report.

7. Report of the President

Sexual Assault on campus:

Sexual assault on campus meetings have quite frequent at the moment to prepare for the impact of the report when it is realised later this year. The University has offered to pay for responding with compassion training.

SRC Budget

Budget passed at last council meeting I would like to thank Bella Pytka and Daniel Ergas for all their hard work on this.

Staff

We had staff consults with Bella Pytka recently, there are a few problems mainly that the staff are asked the same questions twice a year and we hear the same things and little changes looking into developing a better way to follow these up and to look into structural changes that could help.

We have a new staff member in the admin team. Bella and I sat on the selection committee. Vanessa sadly left us to travel so we have hired Rebecca, she is lovely, please go say hi and introduce yourself when you see her.

Paulene Graham's appointment to the position of electoral officer was confirmed at the last council she will start working very soon.

The chair moved the meeting in camera at 2:11pm

The meeting moved ex camera at 2:18

Motion: That the report of the President be accepted.

Moved: Daniel Ergas

Seconded: Irene Oh

The motion was put and **CARRIED.**

Isabella Brook resumed the Chair.

8. Report of the Vice Presidents

James Gibson: Nothing to report will be meeting up in the break to plan for semester 2.

9. Report of the General Secretaries

Daniel Ergas and Bella Pytka gave a verbal report.

- As Isabella Brook said we have a new staff member and the budget passed
- We have a meeting with the collectives to go over
- The CoOp has not responded to our letter, we are meeting with the NTEU, USU and other student organisations on this issue.
- The exec also has a small budget for campaigns that can be used.

There was some discussion around the CoOp bookshop and their focus on Daniel as an individual rather than Pulp which was the publisher of the original article

Daniel Ergas expressed he was not sure as he is not able to control what the media publishes but assumes they don't want to deal with ABC or Crikey's Lawyers.

Motion: that the report of the General Secretaries be accepted.

Moved: James Gibson

Seconded: Adam Boidin

The motion was put and **CARRIED.**

10. Report of the Administration Manager

There was nothing to report

11. Report of the Casework and Policy Manager

Melissa de Silva entered the meeting at 2:24

There are a number of online courses that are appropriate for caseworkers: law for non-lawyers, complaint handling, time management, cultural competency and ESOS (international student legislation). Most of these are free, and self paced. At some point we'll be doing these.

With James returning, for the month of July, we will have 6 caseworkers and 5 offices and 5 computers. For some of that time I'll be using Lorna's office and computer, and taking annual leave. But for Tuesday 4th, Monday 17th, Tuesday 18th, Fri 21st, Monday 24th, and Tuesday 25th July I would like to ask permission to work from home, where I will do stuff like those online training courses, Honi articles and Facebook promos, creating our virtual filing cabinet, etc. We are also looking at a number of free online courses for casework including ones on domestic violence by financial control.

I am asking for 35 hours of sick leave to be converted to compassion/special leave for Heather who has had a family tragedy and need to go home which is overseas for that. She has used up her compassion leave already, as there was another similar incident earlier.

Daniel Ergas thanked Melissa de Silva for her work as Casework and Policy Manager

Melissa de Silva left the meeting at 2:28pm

Chitra Narayanan entered the meeting at 2:30pm

Chitra Narayanan clarified the process of converting leave and what is necessary for the auditing process such as necessary documentation.

Chitra Narayanan left the meeting at 2:35pm

Motion: that the report of the Casework and Policy Manager be accepted and the leave approved in principle once the auditing requirements are met.

Moved: Claudia Gulbransen-Diaz

Seconded: James Gibson

The motion was put and **CARRIED.**

12. SRC Legal Service Report

There was nothing to report

13. Approval of Payments

13.1. Reimbursements

Environment Collective:		
Marco Avena:	\$556.59	Fuel and Food for East Gippsland Road trip.
Ellen Burke:	\$150.30	Students Of Sustainability conference fee
Timothy Sun:	\$150.30	Students Of Sustainability conference fee
Noa Zulman (Abilities):	\$87.65	Pizza for welcome picnic 10/03/17 (late)
April Holcombe (EAG):	\$315.51	Flights to EdCon (\$200 approved)
Jenna Schroder (EAG):	\$252.50	Flights to EdCon (\$200 approved)
Ji Hye Joo (CRAC):	\$130	T-Shirts for screen printing
Kelton Muir (CRAC):	\$131.60	Collective end of semester drinks

Motion: that the reimbursements be approved en bloc and that the flights to EdCon be approved to the value of \$200.

Moved: Daniel Ergas

Seconded: Irene Oh

The motion was put and **CARRIED.**

13.2 Invoices

ASEN (Enviro)	18 SOS Conference tickets	\$2 970
ASEN (CRAC)	4 SOS Conference tickets	\$660

Motion: that the invoices be approved en bloc.

Moved: Daniel Ergas

Seconded: James Gibson

The motion was put and **CARRIED.**

14. Any Other Reports

14.1. Report of the Education

There was no report form the Education Officers

14.2. Report of the Women’s Officers

There was no report form the Women’s Officers

14.3. Report of the Publications Managers

Honi Soit Opinion Competition – Catering, Sponsored Ads and Donor and Judge Gifts

Please approve **\$550.00** to use for the 2017 Honi Soit Writing competition

Catering (\$250)

Sponsored Facebook ads (\$250)

Donor Gifts (\$50)

Each year since 2010 a donor has provided prize money for the Honi Soit Opinion competition. This year they have provided some additional funds to go towards the prizes and Sydney University is also covering catering costs. The SRC has in the past contributed \$550 to the Honi Soit the Opinion Comp for the Honi writer prizes (\$350) plus \$200 towards catering. This comes out of the Opinion Comp budget, not the Honi budget. This year, the Honi Writer prizes are not going to be held at the same time as the Writing competition, we would like to use the funds to be used as above.

Amanda LeMay spoke to her report clarifying that the University and the donor have offered to cover more this year including venue and catering cost however there maybe some staffing cost associated that may need to be covered so this money is to request that just in case. Also elections are coming up so there will need to have a meeting with the Honi editors about the election edition with Paulene soon, we are not expecting this to be an issue this year as it has at times in the past.

15. Other Business

15.1 Staff Leave

Chitra Narayanan:	Annual, 06/07/17, 1 day 7 hours Study, 14/07/17 – 17/07/17, 2 days, 14 hours Study, 04/08/17- 07/08/17, 2 days, 14 hours Study, 10/08/17 – 11/08/17, 2 days, 14 hours
Hani Bawazir:	Special Leave, 28/06/17, 1 day 7.5 hours Annual, 20/12/17 – 22/12/17, 3 days, 22 hours
Julia Robins:	Leave without pay, 21/06/17 -22/06/17, 2 days, 7 hours (will try to make up the hours in the week) Annual (and LWP), 04/07/17 – 11/08/17,
Julie Harrison:	Annual, 21/06/17, 1 day, 8 hours
Lorna Pringle:	Leave without pay, 14/08/17 – 17/11/17, 42 days, 294 hours Annual, 1/08/17 – 11/08/17, 5 days, 35 hours
Melissa de Silva:	Annual, 28/06/17, 1 day, 7 hours Annual, 05/07/17 – 07/07/17, 3 days, 21 hours
Mickie Quick:	Annual, 21/06/17 – 28/06/17, 3 days, 19 hours Annual, 24/05/17, 1 day 3 hours
Sharon Maher:	TIL, 27/06/17, 1 day 7 hours
Vanessa Sim:	Annual, 29/05/17, 2 day 7 hours

Motion: that the staff leave be approved en bloc.

Moved: Irene Oh

Seconded: James Gibson

The motion was put and **CARRIED.**

Isabella Brook noted that the Executive would need to begin planning for Office Bearer consults.

The meeting was declared closed at 2:53pm

