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**Students' Representative Council,
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MINUTES of the **12th** meeting of the Executive Committee, 91st SRC, held on 27th June in the Gosper Room, SRC Offices.

PRESENT: Jacky He (Chair), Niamh Callinan*, Yuxuan Yang*, Dane Luo^, Josie Jakovac (late), and Xiaoyu Jin.

Apologies: Caitlyn Chu^ and Vonnie Li. Josie Jakovac was running late

Minutes: Julia Robins

In attendance: Gabi Stricker-Phelps

Absent: Prudence Wilkins-Wheat and Alex Yang

Meeting Opened: 10:04am

*^Joint position holders, counted together towards quorum.

1. Acknowledgement of Country

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

2. Apologies

Apologies were received from Josie Jakovac, Caitlyn Chu^ and Vonnie Li.

Dane Luo noted that this was the 12th meeting and that Alex Yang has now not attended 11 meetings, and has only sent apologies to 3 meetings. Adding that this was extremely disappointing and worrying the members of the executive are not showing up consistently. Those not attending are failing their obligations to the SRC they took on and showing they don't care about the role, and at the very least people should be sending their apologies, send in an opinion, a report or something to show you care about this organisation.

Motion: The apologies be accepted and the absence of Alex Yang, and Prudence Wilkins-Wheat be noted.

Moved: Niamh Callinan

Seconded: Dane Luo

The apologies were accepted.

3. Minutes

Minutes of the meeting of the Executive held on the 28th May 2019 were distributed.

Motion: that the minutes of the 28th May 2019 be accepted.

Moved: Dane Luo

Seconded: Niamh Callinan

The motion was put and **CARRIED.**

4. Business arising from the minutes

Niamh Callinan asked if Jacky He completed his full report

Jacky He said that it was in his council report, but the meeting was inquorate.

5. Correspondence

There was no correspondence recieved.

6. Workplace Health and Safety Report

There was nothing to report from the WHS Officer.

Jacky He passed the Chair to Dane Luo

7. Report of the President

Since the 11th Executive meeting I have:

- Worked on and engaged in the process of negotiating Enterprise Bargaining Agreement
- Interviewed along with the selection committee and appointed a returning officer
- Investigated into and resolved an internal workplace HR issue
- Made a group appeal for students affected by issues with ACCT2011 Exam procedure
- Made a group appeal for students affected by the marking procedure of OLET2119 assessment
- Beginning to prepare next semester's O-day merchandise and communicate with USU about O-day stalls
- Communicated and discussed with SRC Senior Executives on the 2019 budget
- Engaged in industry partner interviews as a part of the University's thematic review of student internship and placement experiences
- Pushed for improvements to the University's proposed student charter to replace the code of conduct, and engaged in heated discussions about further improvements to the student charter at the student life committee
- Engaged in discussions and provided feedbacks on the University's exam emergency procedures at the Academic Standard and Policy Committee
- Participated and discussed in small groups about improving sustainability of the University of Sydney campus
- Met with Student Support Services Unit along with SRC caseworkers to discuss ways to help first year students settle into University
- Finalised Open Learning Environment Changes at the Academic Board (Dalyell Scholar students should have received relevant notifications now, more information regarding OLE changes will be released to relevant students next semester)
- Reported and presented findings from the Worldwide University Network at the UE Student Life Committee
- Helped to organise written article works on WeChat

Upcoming Plans:

- Prepare and organise stalls and merchandises for Semester 2 O-day
- Hosting a Sex and Consent Day in Week 3 of next semester. I will be reaching out to caseworkers, Wom*n's Officers, convenors of the Wom*n's Collectives
- Ongoing presence on WeChat

Discussion:

Gabi Stricker-Phelps arrived at 10:18am

Jacky He added that at the Student life committee he raised the issues that there needs to be more consultation with students with regards to the Student Charter proposals.

Xiaoyu Jin asked what is the issue on the ACCT2011 exam was

Jacky He noted it was still being investigated but there was an error in the exam paper that and students were not notified there was an error till most of the exam time had passed meaning many students may have lost time on that questions or thinking they were doing the process wrong.

Motion: That the report of the President be accepted.

Moved: Xiaoyu Jin

Seconded: Yuxuan Yang

The motion was put and **CARRIED.**

Jacky He resumed the chair.

8. Report of the Vice Presidents

Since the 11th Executive meeting, we have:

- Continued completing action points from mid-year staff consultations with the President for all staff members;
- Assisted the President and General Secretary with budget preparations;
- Met with staff representatives, alongside the President and General Secretary, on negotiations for a new Enterprise Bargaining Agreement;
- Contacted collectives, departments, NGOs, student support organisations, unions and other groups for Welfare Week;
- Attended UE Student Life Committee on Wednesday 29 May 2019 and Wednesday 26 June 2019;
- Attended UE Research Education Committee on Thursday 13 June 2019;
- Attended the Youth Political Sabbath Dinner hosted by the NSW Jewish Board of Deputies and heard about issues relating to Jewish students and anti-Semitism on University campuses;
- Assisted the Senior Executive and National Education Officer book rooms, contact the USU for access to their safe spaces and make arrangements for moving the NUS Education Conference (EdCon) from UTS to the University of Sydney;
- Finalising paperwork and arrangements to officially launch the Textbook Subsidy Program (see below);
- Looked into the ISANA International Education Association and its upcoming conference;
- Wrote WeChat articles to better engage with our Chinese-speaking community; and
- Explored ways to use KaKaoTalk to better engage with our Korean-speaking community.

Upcoming plans:

- Welfare Week (semester 2 week 2) will be our largest focus (see below);
- UE Research Education Committee on Thursday 11 July 2019;
- Preparing to host a stall for the SRC on Welcome Day on Monday 5 August 2019;

- UE Work Health and Safety Committee on Thursday 8 August 2019;
- Preparing to host a stall for the SRC on Open Day on Saturday 31 August 2019;
- Satellite campus visits (semester 2 week 3; see below);
- Roll out a new Textbook Subsidy Program for low SES students (see below);
- Assisting the President and General Secretaries with SSAF and budgetary preparation;
- Negotiating for a new Enterprise Bargaining Agreement; and,
- Hosting 90th Anniversary Reunion for late October or early November.

Health Day

We have already reported on Health Day and how it went in past Executive meetings. The SRC received and the Executive approved \$1100 for the two events. Funds were spent on printing resources, posters, transport to/from the satellite campuses, giveaway prizes for the competition and food for students.

| | |
|--|-----------|
| Total amount received from SSAF for this project | \$1100.00 |
| Total amount spent for two Health Days | \$1608.09 |
| Less amount shared, paid by SUPRA | \$649.65 |
| Total amount paid by the SRC | \$958.54 |
| Total amount leftover for Health Day | \$141.46 |

Plan for the start of Semester 2

We are very excited for the start of semester 2 and the events that we have planned for. This represents a culmination of a year's worth of preparation and work, and stems from our focus to address welfare and wellbeing issues of students, particularly international students.

Week 1: Welcome Day on Monday 5 August 2019 – we will be speaking to all students about the SRC's services, how they can be involved and what we do.

Week 2: Welfare Week from Tuesday 13 to Thursday 15 August 2019 – we have decided to build on the work of Adriana Malavisi to make this initiative bigger and better. We are partnering with student-led organisations SUPRA and USU to deliver three jam-packed days with information stalls from collectives, departments, NGOs, student organisations and unions, free breakfast, BBQ, food trucks, markets and talks. This will include a dedicated part for interfaith groups, which is an area that we would like to work on.

Week 3: Satellite campus visits to Nursing on Monday 19 August 2019, Conservatorium on Tuesday 20 August 2019 and SCA on Thursday 22 August 2019 – we will be spending leftover Health Day funds to host a smaller event at the Conservatorium (TBC possibly partnering up with the Conservatorium Students' Association). The money would be spent on healthy food, flyers, brochures and posters.

Week 4: Open Day on Saturday 31 August 2019 – we will be speaking to prospective students about the SRC's services, how they can be involved and what we do.

Week 10: USU Health and Wellbeing Week from Tuesday 15 to Thursday 17 October 2019 – this is largely coordinated by the USU and we are working with them to organise some activities. More details

For Welfare Week, we are seeking up to \$8,500. This would involve an anticipated cost breakdown as follows:

| Item | Estimated cost |
|------|----------------|
|------|----------------|

| | |
|--|------------------|
| Marquees and pagoda frames | \$6700.00 |
| Free breakfast on Tuesday 13 August 2019 | \$250.00 |
| Free doughnuts on Wednesday 14 August 2019 | \$250.00 |
| Free BBQ/sausage sizzle on Thursday 15 August 2019 | \$300.00 |
| Printing, resources and materials (including bags, pens, stickers, decorations, printing for other organisations; as much done in the SRC as possible) | \$1000.00 |
| Total | \$8500.00 |

Motion: That the amount leftover for Health Day (\$141.46) be approved for satellite campus engagement.

Motion: That \$8,500 be approved for Welfare Week as part of student outreach funding.

Textbook Subsidy Program

This is an initiative that Dane has been working on since December. It involves providing a subsidy for textbooks and other learning equipment that students need (e.g. science lab coats, gloves, calculators). We made a request from the University in the SSAF application process for a pilot program. We met with several representatives from the University to discuss the implementation and importance of such a program. And we are absolutely delighted to roll it out in semester 2 2019.

Many students find it difficult making the transition from high school to University. This includes financial difficulty with textbooks, Opal fares (which are, sadly, still at full adult fares for international students), food, rent and everyday expenses. This is particularly the case for international students who are not eligible for the Student Start-Up Loan.

Having textbooks and learning equipment is important for students to do well in their studies. Going into classes unable to afford them means that those students are unfairly disadvantaged. To address this, we worked on a Textbook Subsidy Program. The Textbook Subsidy Program involves giving a subsidy of \$100 per student to 400+ undergraduate students from a low socio-economic background or in need of financial support.

The Textbook Subsidy Program would operate as follows:

- All undergraduate students will be notified via email and in advertising about the Textbook Subsidy Program;
- Students who are in need can find details on the SRC website and apply online for an interview with a caseworker;
- A caseworker will conduct a short interview with the student and run through the eligibility criteria with them (currently Mel de Silva has expressed interest in doing this); and
- If the student is confirmed to be eligible, they will receive the subsidy via electronic funds transfer.

In preparing the Textbook Subsidy Program, we have consulted with individuals from the University Financial Support Service and ensured that it is consistent with the Executive's long-standing position that the SRC offices should be cashless.

We have received \$100,000 from the University for subsidies under the Textbook Subsidy Program.

Motion: That \$40,000 be approved for a Textbook Subsidy Program in semester 2 2019 to be administered by a caseworker and overseen by the Vice Presidents with regular reporting to the Executive and Council.

Motion: That the Executive holds the remaining \$60,000 in a Textbook Subsidy Fund for the 91st or 92nd Council and Executive to distribute to students through a Textbook Subsidy Program.

Motion: That the SRC will prominently advertise the Textbook Subsidy Program in practical ways at the beginning of semester 2 and at Welfare Week, including through our website, *Honi Soit*, noticeboards, social media and through the Faculty Societies.

We have been in discussions with James Campbell (Casework and Policy Manager), Chitra (Administration and Systems Manager) and Mel de Silva (Casework and Policy Officer) to make this program work. As this can be the busiest time of year for casework and the staffing is required to ensure the operation of the Textbook Subsidy Program involving 400+ applicants over 5-6 weeks in semester 2, we request that we employ a casual caseworker.

Motion: That the SRC employs a casual Casework and Policy Officer (35 hours per week) for 8 weeks, commencing 15 or 22 July 2019, with the standard Casework and Policy Officer duty statement, modified with a focus primarily on casework.

Motion: That up to \$350 is approved for advertising through Ethical Jobs and other job advertising platforms (similar to advertising for the Research and Policy Officer) to commence as soon as possible.

We request that the Executive nominates one of its members to join the Selection Committee, which will also include the President, Casework and Policy Manager and one member appointed by the Staff Committee.

James proposes to invite applications from a number of people who applied for the Research and Policy Officer from 3 months ago to consider reapplying.

After consulting with James, the funding for the casual Casework and Policy Officer will be sourced from:

- The current budget for the Casework and Policy Department, which has provision for casual caseworkers for 5 weeks;
- The University has approved casual cover for the Textbook Subsidy Program, of which 2 weeks of funding will be used; and
- A proportion (approximately 1 week) of Lorna Pringle's current leave, which is covered by reserves as it is in part Long Service Leave.

We want to thank Jacky He, Niamh Callinan and Yuxuan Yang for supporting us with SSAF and to Mel, Chitra and James for working with Dane throughout this year to make this work. We are really proud of this initiative and we really hope that this will benefit many students who need that support to do well in their studies. We really hope that the Textbook Subsidy Program will be able to continue beyond 2019 and future Councils will commit to expanding it!

We welcome any feedback or ideas to this initiative to vice.president@src.usyd.edu.au.

Communications and Publications

The Executive granted the Publications Managers an extra day for 13 weeks earlier this year. At the 10th Executive meeting, we renewed this for five more weeks. Dane has been meeting with the Publications Managers on a weekly basis and checking up on their progress. The feedback has been very positive and the increased collaboration has been an improvement to their work. This finished last week and the feedback from the Publications Managers and relevant stakeholders has been positive. We have been able to engage more on social media and our website is now up. We propose to extend it for the balance of the 91st Council.

Motion: That the Executive approves one extra day per week for the Communications and Publications Department from 1 July 2019 to 30 November 2019.

June Council Meeting

As the June Council meeting did not proceed as there were 17 apologies received before the meeting commenced, we were unable to provide our ordinary report to the Council. The report was as follows:

Welfare Week

We are in the planning for Welfare Week from Tuesday 13 to Thursday 15 August 2019 (semester 2 week 2). We have decided to build on the work of Adriana Malavisi to make this initiative bigger and better. We are currently in talks to partner with SUPRA and the USU to deliver three jam-packed days with information stalls from collectives, departments, NGOs, student organisations and unions, free breakfast and food, markets and talks.

This is a fantastic opportunity for all student organisations to showcase their services and work to all students on Eastern Avenue over those days. If any Representatives, Officers or students would like to get involved and help out by running a stall, helping with food or doing something else, please email us at vice.president@src.usyd.edu.au.

Events happening around our University

Recently, Dane attended the Faculty of Engineering and IT's Keep Calm Week at the PNR building. Two SRC caseworkers came with us and we brought brochures, information sheets and lollies. Disabilities Services, SUPRA, the Faculty's mentoring program and other organisations were also there, in addition to Therapaws dogs!

We will be working on working on more satellite campus visits next semester, which are currently being planned for semester 2 week 3. At this stage, we are planning on visiting the Conservatorium, SCA and Mallet Street, with a mini Health Day event at the Conservatorium.

In addition, we are also working to start planning for Welcome Day (semester 2 week 1) and Open Day (semester 2 week 4). This is another exciting opportunity to tell students about the amazing services and work of the SRC and promote what we are doing and how they can get help.

Enterprise Bargaining Negotiations

Dane has been joining the President and General Secretary to meet with staff representatives on the new Enterprise Bargaining Agreement. So far, the meetings have been going well and this process will likely continue over the next few months.

Workshop Facilities at SCA

Over the past two years, the access hours to the workshops in the Sydney College of the Arts have been decreasing. Before 2018, the SCA Main Workshop was open for 3 hours on a Monday and 5 hours Tuesday to Friday. Recently:

- Friday access has been cancelled;
- Mid-semester break access has been cancelled;
- Workshops would close down during administration meetings; and
- Large beginner classes can preclude Honours and senior students from using the facilities.

This additional time pressure is having the effect of impeding the ability of students to complete their work at a high standard, increasing stress and preventing students from completing their work in an organised and manageable fashion.

From our discussions with affected SCA students, we believe that access to workshop facilities are essential to completing their degrees and meeting their UoS outcomes. These workshops contain essential machinery that is not easily accessible elsewhere such as welding and commercial metal and woodworking machines. Furthermore, the very nature of a visual arts degree is experimental and research based, and thus require greater flexibility as projects can change throughout the semester.

We are advocating to increase the number of access hours to workshops at SCA. But we hope that the SCA, like many other art schools at the international level, can have 24-hour access to workshops, similar to the libraries at the Camperdown/Darlington campus.

For Discussion – Unit of Study Results

The University has provided the SRC with a summary of results from the unit of study surveys that get conducted at the end of each semester and invited us to make submissions.

A summary of those results are as follows:

Table 1. USS Mean faculty scores on 1-5 scale: Mean of core USS items 1-6; N = Number of survey responses

| Faculty | 2016 | | 2017 | | 2018 | |
|--|-------------|----------------|-------------|----------------|-------------|----------------|
| | Mean | N | Mean | N | Mean | N |
| Architecture, Design and Planning | 3.94 | 2,457 | 3.98 | 3,254 | 3.98 | 3,775 |
| Arts and Social Sciences | 4.11 | 30,204 | 4.16 | 28,230 | 4.16 | 30,722 |
| Business | 4.10 | 27,607 | 4.12 | 29,739 | 4.14 | 32,490 |
| Engineering and Information Technologies | 4.02 | 19,578 | 3.99 | 21,361 | 4.03 | 19,187 |
| Health Sciences | 3.94 | 8,710 | 3.98 | 8,618 | 4.01 | 8,066 |
| Law | 4.08 | 2,489 | 4.21 | 2,442 | 4.23 | 2,070 |
| Medicine and Health | 3.93 | 14,472 | 3.96 | 13,866 | 4.01 | 14,218 |
| Science | 3.93 | 13,971 | 3.93 | 13,820 | 3.95 | 13,023 |
| Sydney Conservatorium of Music | 4.18 | 2,205 | 4.14 | 2,371 | 4.15 | 2,798 |
| University of Sydney | 4.03 | 121,693 | 4.06 | 123,701 | 4.08 | 126,349 |

If any Representatives or students would like a copy, please email us at vice.president@src.usyd.edu.au and we will email you a digital copy.

We have a number of concerns about these results and the way that they are presented. Unless Representatives or students have other issues, we propose to draw attention to the following issues.

Firstly, the survey responses ask students to select from categorical variables (Strongly Disagree, Disagree, Neither Agree or Disagree, Agree and Strongly Agree), thus making this numbering system of translating these responses from 1-5 inaccurate and not representative.

Even if that was accepted, the University has not shown in their results, nor can it be assumed, that the responses are or would be normally distributed. Nevertheless, standard deviations have not been supplied for any of the data. This is not acceptable data for researchers and these glaring issues would ordinarily mean that such data would not be published because it could hardly present true, meaningful and accurate responses.

Secondly, the blunt use of 4.0 out of 5.0 cut off as a 'satisfaction cutpoint' is problematic statistically. It also fails to recognise the specific measures (in contrast to overall measures) that may fall below this cut off for a specific subject.

Thirdly, the overall average unit of study survey response rate in 2018 was 32% (table A2.1), which is a decrease from 34% in 2017 and 36% in 2016. The data presented is worrying because the percentage of 'non-reportable' surveys is 49% (table A2.2), which occurs when it is either $n < 5$ or response rate $< 20\%$. Such low response rates are worrying as the data may not accurately represent the views of students. Critically, the following faculties have response rates below 30%: Architecture Design and Planning, Law, Medicine and Health, and Science.

Fourthly, 'helpful feedback' remains the lowest rated item (table 2) and is below the 4.0 satisfaction cutpoint. We would like the University to work with departments and UOS coordinators to present a strategy on how to improve feedback delivery to students.

Fifthly, there are a number of areas that have means well below the average and should be closely examined. They include: Sydney Global Mobility, which organises exchange and short-term programs primarily through the Faculty of Arts and Social Sciences, has a worrying trend of having means well below average at 3.61; and, Sydney Dental School where Oral Pathology and their Basic Sciences programs have scored below 3.5. We would like to see greater attention being placed on these low performing areas. We are planning to meet with the Sydney University Dental Association President, Arruni Kandasamy, and Vice President (BOH), Aaminah Siddiqi, to see if there are any issues that can be passed on through the SRC's University committee representation about undergraduate dentistry students.

We request the University report to the SRC:

- What steps, if any, are being taken to increase response rates for unit of study surveys?
- What steps, if any, have been taken by the University to ensure that survey responses and suggestions are being actioned, particularly for units that students have marked as underperforming?
What steps, if any, are being taken to ensure that data collected in future unit of study surveys are accurate and meaningful?

Motion: that the report of the Vice Presidents and all included motions be accepted en bloc.

Moved: Xiaoyu Jin

Seconded: Yuxuan Yang

The motion was put and **CARRIED**.

9. Report of the General Secretaries

Since Last Executive Meeting:

- Received and finalised all collective and department budgets;
- Working with the Vice President to organising Union Participation in Welfare Week;

- Working with the President and Vice President on the EBA negotiations;
- Commenced the organisation of Open Day and Welcome Day;
- Assisting the National Education Officer in organising Ed Con (with the assistance of the USU);
- Continuing to work with the James on the research projects that are being conducted.

Ongoing projects:

- Present budget at August Council Meeting;
- Continuing negotiations with staff representatives on the EBA;
- Working with the SLS to refine the system of management and Casework Policy within the service;
- Finalising Welcome Day and Open Day;
- Going with Caseworkers to satellite campuses once semester 2 commences;
- Attending student housing round table discussion (27th of June);
- 90th Anniversary Organisation;
- Continue working and contributing thoughts to the research projects.

Discussion:

Dane Luo thanks the general secretaries for their assistance with Welfare Week.

Motion: that the report of the General Secretaries be accepted.

Moved: Dane Luo

Seconded: Xiaoyu Jin

The motion was put and **CARRIED.**

Meeting moved to agenda item 12. Report of the SRC Legal Service

12. SRC Legal Service Report

Motion to move the meeting in camera

Moved: Niamh Callinan

Seconded: Dane Luo

The motion was put and **CARRIED.**

Meeting moved in camera at 10:27am

Josie Jakovac arrived while the meeting was in camera

Meeting moved ex camera at 10:55am

Motion: that the report of the SRC Legal Service be accepted including \$5000 for external counsel.

Moved: Dane Luo

Seconded: Niamh Callinan

The motion was put and **CARRIED.**

10. Report of the Administration Manager

Request that Chitra Narayanan and Julia Robins be able to accrue additional time in lieu and that 2-week casual cover be permitted to help the admin team while Laura Kitsos is on leave.

Motion: that the report of the Administration Manager be accepted.

Moved: Dane Luo

Seconded: Niamh Callinan

The motion was put and **CARRIED**.

11. Report of the Casework and Policy Manager

There was nothing to report

13. Approval of Payments

13.1. Reimbursements

| | | |
|---------------------------------|-----------|---|
| Laura Kitsos (Admin): | \$67.67 | Uber home sick |
| Gabi Stricker-Phelps (Women's): | \$27.20 | Materials sanitary items box, SRC Offices |
| Yuxuan Yang (O-Week): | \$1906.25 | 2500 bags for O-week |

Motion: that reimbursements be approved en bloc.

Moved: Dane Luo

Seconded: Niamh Callinan

The motion was put and **CARRIED**.

14. Any Other Reports

14.1. Report of the Sexual Harassment Officers

Hi all!

Hope you're all enjoying the semester break. I am writing on behalf the Women's Collective for some funding!

As you may know we are close to finishing our annual collective publication Growing Strong and we are due to launch it in early semester 2. In our budget request document (sent earlier in the year) we requested \$200 for the Growing Strong Launch Party and \$1000 for our annual event Knightess. However, after much discussion with the collective, Jazz and I have made the executive decision to merge our Growing Strong Launch with Knightess. If you didn't know, Knightess is an annual WoCo party and is a chance for members of the collective to unwind and have fun after working hard at Uni and on activism. It serves as a fundraising event for relevant and topical charities (such as women's shelters) and in recent years has attracted many students from many different Women's Collective in NSW. Through calculating and cutting costs, the Women's Collective has **decided to request a total of \$1000** for the merged event.

This money will go to:

- hiring of the venue
- bar tab
- catered food
- photographer
- hiring of a dj
- feminist books/posters for fundraiser raffle

The launch of Growing Strong will include performances and readings from poets, singers, dancers, etc. who are members of the Collective and a DJ to end the evening into a party. Due to both the important feminist

history behind both Growing Strong and Knightess, we sincerely hope that you take our funding request seriously.

Kindly,
Layla

Discussion:

Niamh Callinan said she had spoken to the Sexual Harassment Officers and they were saving money by combining the two events. Adding that there were expecting up to 200 people so it was actually quite a fair amount.

Dane Luo added that he appreciated that the request came with a detailed report

Motion: that the report of the Sexual Harassment Officers be accepted.

Moved: Niamh Callinan

Seconded: Xiaoyu Jin

The motion was put and **CARRIED.**

14.2. Report of the Women's Officers

USYD Women Past Present and Future Event:

We are in the final steps of preparation in terms of finalising speakers, catering and logistical aspects of the event.

Who:

The panel includes: Mahya Mirzaei, Edwina Sharrock, Amelia Jamieson, Pallavi Sinha and potentially one other. (NOTE: This has been a change since last report. We have decided that it is best to combine the two panels in the interest of resources and attendance).

Run Sheet:

- 5mins: Opening Statements from Gabi and Crystal and Welcome to Country by Lisa Jackson-Pulver TBC- If Lisa Jackson-Pulver is able to attend on Wednesday, then hand over to Gabi and Crystal
- 20-25mins: 5 mins' presentation from each speaker
- 40 mins: Questions and Answers Sessions
- Gabi and Crystal to thank speakers and present gifts
- 5mins: Closing Remarks - Vice-Chancellor

Why: To connect, engage and inspire current students at the University of Sydney in hearing the stories of some of the diverse and talented alumnae. To foster a sense of mentorship and sisterhood among women at USYD.

Target Audience:

Primary: ALL undergraduate students

Secondary: The broader USYD community such as staff members or postgraduate students.

At this stage tickets to the event will be free. We ask for the executives support in this event by helping us to share and spread word about the event as to encourage as many people interested as possible to attend the event. We are aiming to get an attendance of approximately 80-100 people.

NOWSA:

The Network of Women Students Australia (NOWSA) Conference will be held at Macquarie University from the 22nd-26th July 2019. We have reached out to the SRC noticeboard and to our USYD Women page to notify of the opportunity for students to attend. We have offered to assist in organising registration, funding and transport. We have also offered to volunteer throughout the conference as are liaising with someone from NOWSA in doing this.

USYD Walk Service and Safer Communities Meeting:

The next Safer Communities Meeting has the history and future of the Walk Service as a follow-up action item or discussion point. In the meantime, we made conversation with a security guard that was walking on Eastern Avenue who was unaware the service had been ceased. This will be raised at the next meeting. We would like to take this opportunity to invite the executive to share any pending issues that they would like addressed on behalf of the SRC at the next meeting.

There will be a printing request in the next week for the shuttle bus poster advertising the timetable for the bus from Fisher to Redfern.

ENID Meeting and Follow Up:

We met with the graphic manager and content editor of ENID this week to discuss plans and progress. We will be working on the ENID platform in terms of the website infrastructure over the semester break and doing a contributor drive. We have reached out to two women who are completing USYD Women profiles to share on Instagram, Facebook and the Website. We are also exploring ways to extend reach of FB posts.

Update on Women's Room in Manning:

We were asked by Maya Eswaran to make some suggestions on how best to renovate the Women's Space in Manning. We look forward to continuing to collaborate on suggestions to make the room a more inviting, safe and practically useful space for USYD students.

Going to Other Campuses:

We would like to be included in going to satellite campuses for SRC days. Please keep us notified of any opportunity to do this.

Discussion:

Gabi Stricker-Phelps spoke to her report.

Dane Luo asked if she was requesting any funding for the past, present and future women's event?

Gabi Stricker-Phelps noted she was not sure at this time as she was seeing support directly from the university at the moment. As they are hoping to integrate it into an internship program with them as well.

Gabi Stricker-Phelps noted that she had only received one request for assistance in attending NOWSA, it is \$120 for the week or \$30 per day. Adding that she and Crystal had offered to volunteer at the event which would mean they wouldn't need to pay for registration.

Gabi Stricker-Phelps also asked the executive for advice on who to approach about the upcoming women's edition of Honi.

Dane Luo noted that the USU was no longer running Radical Sex and Consent Week this year, and the Welfare week would be replacing it. Adding that Gabi may want to speak to the USU women's portfolio about running something or running something with the SRC's welfare week.

Jacky He noted that he has been working with the USU on something similar to RSACW and would like to include the women's officers in planning this.

Motion: that the report of the Women's Officers be accepted.

Moved: Josie Jakovac

Seconded: Niamh Callinan

The motion was put and **CARRIED**

15. Other Business

15.1 Staff Leave

| | |
|------------------|--|
| Chitra Narayanan | Annual, 15/10/19 – 28/10/19, 10 days, 70 hours |
| James Campbell | Annual, 04/07/19 – 12/07/19, 7 days, 49 hours |
| Julia Robins | Annual, 13/05/19 – 21/05/19, 7 days, 30 hours Annual/TIL, 05/09/19 – 14/10/19, 27 days, 135 |
| Laura Kitsos | Sick, 31/07/19, 1 day, 7 hours Sick, 15/08/19, 1 day, 7 hours |
| Lorna Pringle | TIL, 18/04/19, 1 day, 4 hours |
| Melissa de Silva | TIL, 12/06/19 – 13/06/19, 2 days, 14 hours Annual, 26/07/19 – 05/08/19, 7 days, 49 hours |
| Mickie Quick | Training, 26/06/19, 1 day, 7 hours |
| Sharon Maher | TIL, 26/06/19, ½ day, 3 hours |

Motion: that the staff leave be approved en bloc.

Moved: Dane Luo

Seconded: Josie Jakovac

The motion was put and **CARRIED**.

15.2 Request for change of working hours:

Dear Executive,

I write to request that you approve an agreed on-going variation to my terms of employment.

I seek to reduce my hours of work from 35 hours to 28 hours per week (i.e. from five to four days a week) commencing from the week starting 5 August 2019.

I attach a formal request and will provide a signed copy (to be provided to the Admin Manager.) The Admin Manager can provide you with advice on the administrative and other process for this if required.

I make this request for a range of reasons, including those relating to my health.

I ask that overall Casework and Policy Department staff hours not be changed - and that casework services not be substantively affected.

I therefore recommend that the Executive approve, with the salary freed up by this reduction in my hours, an offer of an additional 7 hours per week to the existing part-time caseworker Lorna Pringle. Her hours would go from 21 to 28 hours per week (i.e. three to four days per week) within the same duty statement. She brings her considerable experience, care, skill and qualifications to the Casework and Policy Officer role. I understand she is interested in taking on this extra day a week employment.

James Campbell

Discussion:

Dane Luo wished James Campbell well and looked forward to seeing more of Lorna Pringle.

Motion: to accept the change of hours for James Campbell and Lorna Pringle

Moved: Dane Luo

Seconded: Niamh Callinan

The motion was out and **CARRIED.**

15.3 Circular motions

Circular motion passed on 16th June 2019

Motion: That \$5075 be approved for NUS Education Conference registration.

Registration to NUS Education Conference was paid for the following people:

- Grace Bowskill
- Felix Faber
- Gina Elias
- Hektor Vineburg
- Ruby Lotz
- Ken Pak
- Maddie Clark
- Sophie Haslam
- Jack Mansell
- Lily Campbell
- Madeleine Powell
- Olivia Niethe
- Alice Stafford
- Jacky He
- Jessy Xu
- Layla Mkhaber
- Deaglan Godwin
- Liam Thomas
- Thomas Condon
- Marinella Rose
- Holly Hayne
- Liam Donohoe

- Lara Sonnenschein
- Angelina Gu
- Alex Panzarino / Al Pateman
- Owen Marsden-Readford
- Francelina Sales
- Vivian Truong
- Marlow Hurst

Dane Luo noted his abstention from the circular and provided a written statement as to why:

I will not be voting in favour of the motion. This amount represents a significant amount of funds for a selection process that was not transparent or open. Having been to the NUS President's Summit earlier this year, I think that NUS conferences can bring great benefits to student leaders for their on-campus work and activism. So, I asked the Education Officers to open applications to all students and to promote subsidy applications on social media. There was no post on the EAG public Facebook page or the SRC page. It was not even advertised on the Noticeboard for SRC OBs and Councillors. This means that applications were not open to most students in the student body. Furthermore, I am concerned that the Education Officers have not delivered reports to most Executive meetings. I believe that requests for significant amounts of funding should be accompanied by a report that includes information about the event and explains the benefit to the wider student body. There is precedent for this as the Education Officers in 2018 submitted a report to the Executive when a slightly smaller amount of EdCon funding was requested.

The meeting was declared closed at 11:19