



Students' Representative Council, University of Sydney

Information for Candidates

All candidates at the time of nomination must be a member of the undergraduate student body, who have paid their nomination fee to Council.

All candidates should check their nominations have been received. A list of nominations received is displayed on the front wall of the SRC office following the checking of nominations. It is **your** responsibility to check the posting and report any faults in names, spellings etc, otherwise both the ballot and the Election Edition of *Honi Soit* will reflect any such errors.

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Part 1: Nominating

1.1 Close of Nominations

Nominations close at 4:30pm on Wednesday 21st August 2019.

For a nomination to be valid it **MUST**:

- a) be received by the Electoral Officer before the close of nominations
- b) be a fully original hard copy (no scanned or photocopied aspects)
- c) have been completed online **with the hard copy of the online information attached** to the original hard copy form in b).

Go to <http://www.srcusyd.net.au/elections> and follow the cues.

NOTE: If you have any problems or errors submitting your nomination forms online, please contact Chitra Narayanan, p: 9660 5222 or e: admin.manager@src.usyd.edu.au

Nominations (and policy statements, photos etc.) must have been delivered to the SRC Office or to the post office box shown above **AND** submitted online by the close of nominations.

If your nomination has not been received in the specified format at the close of nominations **it will not be accepted**, regardless of whether it is in the post by then or any other reason (in accordance with regulation 8: s.5(c)).



1.2 Where to send your nominations

Deliver to the SRC Office to: Electoral Officer
Students' Representative Council, University of Sydney
Level 1, Wentworth Building (G01)
University of Sydney

OR

Address mail nominations to: Electoral Officer
Students' Representative Council, University of Sydney
PO Box 794
BROADWAY NSW 2007

Nominations **MUST also be lodged online** at <http://www.srcusyd.net.au/elections>

1.3 Who can nominate

You must be a member of the **undergraduate** student body and have paid the nomination fee to the Council to be a candidate.

To nominate a candidate for President you must be a member of the undergraduate student body.

Undergraduates and non-degree students are eligible but postgraduates are not. National Office-bearers of the National Union of Students are also ineligible.

Full-time SRC Office Bearers are eligible to be NUS delegates even if they are not currently students.

1.4 Nomination forms and nominators

The nomination form used depends on the election for which you are to be a candidate.

There are **separate** forms for the President, *Honi Soit*, SRC and NUS.

Only Presidential nominations require nominators, all of whom must be registered members of the undergraduate student body.

Candidates for President cannot nominate themselves.

For Presidential nominations, you will need ten (10) legitimate undergraduate nominators.

Please note that WITHIN groups (for SRC and NUS), candidates will appear on the Ballot paper in the order that they are submitted on nominations forms. The online form will be preferred in the event of any inconsistency to this extent.

The SRC affiliate membership fee is per person, not per nomination.

All Brands

- Brands must submit a cover sheet containing the name of that brand, the names of the tickets within it, and up to two (2) campaign managers. Provided the cover sheet contains the aforementioned information **and is physically submitted by 4:30pm on the 21st of August 2019**, it will be accepted regardless of formatting.

SRC Representatives and NUS Delegates - grouped candidates (teams/tickets)

- The maximum number of candidates that may be grouped together is eight (8) for Representatives and seven (7) for NUS Delegates.
- Each team must nominate at least one and up to two persons as their official contact persons (campaign manager) for the Electoral Officer.
- Where a series of tickets are lodged using the same banner or branding (Note: no more than seventeen (17) Council Tickets and/or five (5) NUS tickets in any one Brand), up to two (2) persons must be appointed as the official contact person / campaign manager with the Electoral Officer.



Honi Soit Editor(s)

- All candidates are nominated as a group (team) of one or more persons.
- Any such group needs to complete an *Honi Soit* Editor(s) nomination form.
- The maximum number of candidates that may be grouped together is ten (10).
- Each team must nominate one person as their official contact person for the Electoral Officer.

All Candidates

- If you are nominating for more than one position, you **must** complete a separate nomination form for each position.
- Team names must not exceed thirty (30) characters.
- Each team must nominate one person as their official contact person for the Electoral Officer.
- Please ensure that **all** candidates and nominators have signed the original nomination forms in the appropriate places.

ALSO SUBMIT ALL NOMINATIONS ONLINE (and the hard copy) BY THE CLOSE OF NOMINATIONS PLEASE NOTE: PHOTOS SHOULD PREFERABLY BE SUBMITTED ONLINE WITH THE STUDENT NAME AND NUMBER MUST BE ATTACHED

NOTE: If you have any problems or errors submitting your nomination forms online, please contact Chitra Narayanan on 9660 5222

1.5 Election Issue of *Honi Soit*

The Election Issue of *Honi Soit* will appear on campus on the 11th of September and will contain policy statements, curricula vitae and photos of all candidates who submit them.

For inclusion in the Election Issue, all policy statements, curricula vitae and photos **must arrive together with your nomination form(s)**. Please note that if desired, photos should be submitted online, but a photo is not necessarily required. Candidates are entitled to (and should) view the edition before it goes to print. This can be done on the morning of Monday 9th of September, between 9am and 10am at the SRC office, Level 1 Wentworth Building.

Note this is your ONLY chance to correct editorial or entry errors.

1.6 Policy Statements

Policy statements may be submitted by all candidates. These **must** comply with Section 10 of Part Eight of the SRC Regulations, and with Section 4 of Part Thirteen of the SRC Regulations.

Typewritten statements are acceptable. Where the Electoral Officer cannot read any handwritten components, the illegible sections will be omitted.

The length of the statements must not exceed the word limits set out in the regulations. These are summarised as follows:

President	500 words maximum
<i>Honi Soit</i> Editor(s) (group statement only)	500 words maximum
Representative (single candidate)	200 words maximum
NUS Delegate (single candidate)	100 words maximum
Representative and NUS Delegates (grouped candidates)	These candidates may submit a combination of group and individual policy statements. The total of all policy statements for the group must not exceed the limit listed in the Regulations.



Note: The words in a group statement are counted towards the total word limit for the group.

Please mark off every 25 words on your policy statements and write the number of words claimed in the space provided on the nomination forms. Headings and items like "Vote 1-4 XYZ " **are included in the word limit.**

We DO count the words in everyone's policy statements and anyone who exceeds the relevant limit will find themselves truncated mid-promise if a correction is not made within the relevant period as specified by the Regulations.

1.7 CVs

A curriculum vitae **may** be submitted for each candidate.

The length of a curriculum vitae submitted by a Presidential candidate is not limited.

The length of a curriculum vitae for all other candidates is limited to **fifteen (15)** items. ie. Fifteen in total, **NOT** fifteen with extra points.

1.8 Photos

All candidates may submit a bona fide, unaltered photo for inclusion in the election *Honi Soit*. [s.9(a)(i)]

To help ensure a high quality reproduction it is **recommended** that the photos be a minimum of 70 mm high and 60 mm wide and 300 DPI (approximately 600 KB)

Important: Make sure that the name and student number of the candidate is attached to each photo submitted both electronically and physically.

Photos are not required for nominations, but, if desired, may be submitted online.

Part 2: Campaigning

2.1 Campaign start date

No promotion of candidates is allowed until **9** (business) days before the first day of polling when 'on line campaigning may begin. On campus campaigning may not begin before 6 (business) days before the first day of polling.

This year that means **no campaigning in any form until after 12.01am September 11th 2019.**

2.2 Spending Limits

The regulations set out limits on the amount that can be spent on an election campaign.

Honi Soit teams \$1,500 total.

Presidential Candidate \$750 total.

Representative candidates \$100 per candidate on the Ticket to a maximum of \$400 total.

NUS Delegate \$100 per ticket total

There are also regulations relating to total expenditure for Brands ie. Tickets running on a Brand. You should familiarize yourself with these (see Part 8 section 26(b))



There are also regulations covering how much non-candidates may spend or donate to candidates, and also how donations (monetary or otherwise) are calculated and dealt with when considering spending limits.

All candidates and groups will be required to provide details of the amount that they have spent, and this is highly likely to include documentary proof.

Exceeding your spending limit is grounds for disqualification from the election, even after ballots have been counted.

2.3 Practices Forbidden

Practices forbidden are dealt with in Section 27 of Part Eight of the SRC Regulations. It is your responsibility as a candidate to be aware of what constitutes a forbidden practice.

Some points I'd like to draw your attention to are:

- A person shall not engage in **any** dishonest practice in relation to an election.
- A person shall not engage in physical or verbal intimidation or non-consensual physical contact. Verbal intimidation may be seen to occur upon the repeated refusal of verbal interaction.
- **All** persons assisting or campaigning for a candidate in any way must be a current member of the student body eligible to vote in the election.
- A person shall not in relation to an election, print, publish or distribute, or cause, permit or authorise to be printed published or distributed, any matter or thing:
 - that is untrue.
 - that is, or is likely to be, misleading or deceptive.
 - that is discriminatory on the grounds of sex, sexuality, race and ethnicity and disability. [s.27(b)(iii)]
 - that is in any language other than the official language of the university (**English**)

Publication or distribution includes flyer, t-shirts, A-frames, electronic and social networks such as Facebook, Twitter, Blogging, Emails, Texts, SMS, etc.

- A person shall not make or publish any false or misleading statement in relation to the personal character or conduct of a candidate. [s.27(d)]
- All election material (leaflets, posters, how-to-votes and electronic material etc.) must be properly authorised by the person responsible for it, by including their name, faculty and year of enrolment. [s.27(n)]
- No election material Electronic or Hard Copy may be distributed unless it has been pre-approved by the Electoral Officer.
- No election material may be distributed in the University Library or any of its branches. (s.27(k))
- No posters flyers or other material to be attached to buildings, walls, doors, etc in any way that damages the surface eg. DO NOT use staple anywhere except notice boards.
- No display of posters, hand out of leaflets or chalking within ten (10) metres of a polling booth. [s.27(j)]
- No SRC resources (eg. Office space, photocopiers, duplicating machines, computers, etc) are to be used in the production of election material or the promotion of candidates. [s.27(m)]

Further, **no election material** may be stored, worn or displayed on SRC premises. [s.27(l)]

- No person shall cause damage or defacement to any public or private property. [s.27(o)]
- This regulation then goes on to include in the definition of damage or defacement the affixing of stickers or posters to virtually anything that isn't a noticeboard.



2.4 Chalking and Painting

Candidates should also be aware of the University's rules regarding graffiti (chalking and painting) on campus. In brief, chalking is only permitted on the footpaths and roadways, and not at all in the main quad. DO NOT CHALK in covered areas. Chalking is not permitted at all at Cumberland College. Any chalk must be water soluble. Spray chalk and chinks containing hardening substances are not permitted. Painting is limited to the 'graffiti tunnel' between Science Road and the Griffith Taylor building. Certain sections of this tunnel are traditionally used by SUDS to advertise their productions, so please respect their use of these areas.

2.5 Automatic Disqualification

Candidates can be automatically disqualified if an appeal is upheld against them for breaching a number of regulations. [s.27(q)(i)(1)]. These include distributing or printing material that is discriminatory, physical or verbal intimidation, voting more than once, defacing/ damaging property and exceeding spending limits.

Part 3: Other Things to Note

3.1 Complaints and Appeals

Any person who is entitled to vote may lodge a complaint with the Electoral Officer that the regulations have been breached. This should be done as soon as possible in writing and should specify exactly which regulation has been breached, by whom, and what action you think should be taken. Candidates should do this through their teams nominated official representative.

If the Electoral Officer is unable to deal with the matter to the complainants satisfaction, then a formal complaint may be lodged for the Electoral Legal Arbitrator (ELA) who is appointed for this purpose. Correspondence with the Electoral Officer meant for the ELA will be forwarded in an expedient manner.

3.2 Disclaimer

The SRC elections are conducted under Part Eight of the SRC regulations. This document is a summary only of some of the points that you need to know, and whilst every effort has been made to ensure that the information here is correct, if there is any discrepancy between the information provided here and that contained in the regulations, then **it is the latter that holds**.

It is the candidates' responsibility to be familiar with the Election Regulations, particularly those relating to forbidden practices.

3.3 Further Information

If you have any further questions or need more information, please contact Casper Lu, the Electoral Officer, via the SRC, Level 1, Wentworth Building, elections@src.usyd.edu.au or by phone at 02 9660 5222.

3.4 Reps-Elect and first meeting of Council

Successful candidates will be expected to attend the representatives-elect meeting to appoint office bearers for the 92nd SRC to be held after the Annual Elections. The first regular meeting of the 92nd SRC will be held on the first Wednesday in February of 2020.

Casper Lu
Electoral Officer 2019