



src activism
advocacy
representation

Julia Robins, Secretary to Council
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**Students' Representative Council,
University of Sydney**

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MINUTES of the **13th** meeting of the Executive Committee, 90th SRC, held on 17th October in the Gosper Room, SRC Offices.

PRESENT: Imogen Grant (Chair), Yuxuan Yang*, Adriana Olguin Malavisi^, Thomas Manousaridis, and Maya Eswaran.

Apologies: None received

Minutes: Julia Robins

In attendance: Lily Campbell

Meeting Opened: 1:14pm

*^Joint position holders, counted together towards quorum.

1. Acknowledgement of Country

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

2. Apologies

There were no apologies received

Chair moved the meeting to item 13.1 invoices so Lily Campbell could speak to her requests.

13.1. Invoices

Education:	Office Works	\$597.05	Batteries for Megaphones
Education:	NUS Nat con	\$5000	Unofficial Observers flights and registration

Lily spoke to her funding requests saying that the NUS request was in line with what has happened in the past and they would be putting out calls for expression of interests to attend and offering registration and travel assistance based on those. \$200 for travel per person and registration being paid for. This would come out of the education budget. The Batteries are for Megaphones as we want to make sure we have supplies for next year that are accessible to activists.

Motion: that the invoices be approved en bloc.

Moved: Maya Eswaran

Seconded: Thomas Manousaridis

The motion was put and **CARRIED**.

3. Minutes

Minutes of the meeting of the Executive held on the 26th September were distributed.

Motion: that the minutes of the 26th September be accepted.

Moved: Thomas Manousaridis
Seconded: Yuxuan Yang
The motion was put and **CARRIED**.

4. Business arising from the minutes

There was no business arising from the minutes.

5. Correspondence

6. Workplace Health and Safety Report

There was nothing to report

7. Report of the President

Imogen Grant gave a verbal report

Secretary to Council

- Selection committee has chosen a candidate for the short-term position for Secretary to Council while Julia Robins is on leave without pay.
- There were two excellent candidates but the deciding factor was the short-term nature of the role, training required and availability
- Cameron Caccamo has been chosen by the selection committee for the role.

Yuxuan Yang spoke to the appointment.

Ramsey Centre

- A new Memorandum of has been sent around there have been a couple of changes, it will be interesting to see the effect they will have on the negotiations.

Imogen Grant asked if there were any questions

Julia Robins clarified she would still be working at reps elect as Cameron would still be working as the Deputy Returning Officer.

Motion: That the report of the President be accepted.

Moved: Maya Eswaran

Seconded: Yuxuan Yang

The motion was put and **CARRIED**.

8. Report of the Vice Presidents

There was nothing to report

9. Report of the General Secretaries

Yuxuan Yang gave a verbal report

Yuxuan Yang said he has returned his pay for the period he was away this year and it will be allocated to the executive's funding pool and he hoped it would be spent on something to benefit students

Also that he would be holding a mini Services Day tomorrow to hand out information to students about the services that the SRC provides and asked if anyone would be able to assist on the stall.

Motion: that the report of the General Secretaries be accepted.

Moved: Thomas Manousaridis

Seconded: Adriana Olguin Malavisi

The motion was put and **CARRIED**.

10. Report of the Administration Manager

There was nothing to report

11. Report of the Casework and Policy Manager

James Campbell provided a written report.

Variation of employment contract by agreement – Casework and Policy Officer (Fixed Term) Louise Stack

Dear Executive,

I write to ask that the Executive approve the variation of the employment contract of Louise Stack - Casework and Policy Officer (Fixed Term). She is currently employed to 3rd December 2018. I ask that she be employed for up to an additional 78 days from December 2018 to March 2019, drawing on the additional approved Budget allocation for a fixed term researcher.

Background

The approved SRC budget this year has provided additional funding for staff for research to cover 21 hours per week over 6 months above the current establishment. I calculate this original allocation as a total of 78 additional days at Base Level 6.

As you were aware and agreed I earlier proposed to offer the position to a candidate from the previous employment round this year, who the Selection Committee found suitable and right for the position. I contacted her but she was not available. I have a further proposal for an alternative arrangements other than employing a new person. A new person would take time to employ, and some time to train. Commencing a new employment round in any case has been delayed for various administrative reasons.

The new proposal essentially involves using the funding allocated to extend the working days of existing trained and experienced part-time casework staff - Louise Stack, or Lorna Pringle on her return on December 3rd 2018 . I would take up the Researcher role consistent with an element of my existing duty statement, and reduce my casework duties which they can pick up.

I have consulted the Department on this and have their agreement. I have communicated with Lorna Pringle and she has indicated does not wish to take on additional days other than her standard 3 days per week on her return.

I have spoken to Louise Stack who is available to do one additional day each week in November (5 days in total) and to extend her contract, working 5 days per week, from December to the start of March 2019. This would use the 75 of the allocated days. (Note: There might be an agreed small variation on the number of days worked per week within the 78 day 'budget'. This depends on her availability in March, which is unclear at this point.)

I am happy to discuss research priorities. Initial work will be on University Policy in the area of Academic Advice, Student Well-being, Mobility and Misconduct. I am seeking to do some research in the afternoon as

soon as next week as an interim measure in any case. The Department has capacity to cope with some reduced casework staffing time while other arrangements are put in place.

James Campbell
17 October 2018

Motion: that the report of the Casework and Policy Manager be accepted.

Moved: Adriana Olguin Malavisi

Seconded: Maya Eswaran

The motion was put and **CARRIED**.

13. Approval of Payments

13.2 Reimbursements

Noa Zulman (Disabilities):	\$167	MSA ticket and accommodation
	\$373	Flights to MSA
Will Edwards (Disabilities):	\$35	MSA ticket
Robin Eames (Disabilities):	\$42.39	Facebook promotion for Disabilities Honi
Connor Wherrett (NUS):	\$200	Flight reimbursement for 2017 natcon (v late)
Laura Kitsos (staff):	\$7.95	Card for Sharon Maher
Sharon Maher (Staff):	\$26.62	Uber to the Con for outreach work
	\$67.40	Supplies for outreach work, chocolate, packing supplies
Jodie Pall (Environment):	\$316.56	Supplies for mid-sem citizen science trip

Motion: that reimbursements be approved en bloc.

Moved: Maya Eswaran

Seconded: Adriana Olguin Malavisi

The motion was put and **CARRIED**.

14. Any Other Reports

14.1. Report of the Disabilities Officers

I'd like to make a funding request for the Disabilities Collective, ahead of our protest at Redfern station on 26 Oct. I do not personally have the funds to pay for these and be reimbursed, so would have to access the funds at least a couple of days before the protest - I hope this email leaves enough time to sort that out. Our expected costs are as follows.

- \$200 for cab charges for wheelchair accessible taxis to and from Redfern station
- \$100 for materials for making protest signs (cardboard, printing, glue, wood, paint/fabric/brushes if needed)
- \$200 for printing shirts (have been in touch with LookDesign and they can make the tight timeframe)
- \$250 for Auslan interpretation
- \$750 total

Thomas Manousaridis wanted to know if the officers has been informed but what resources the SSRC already had with regards to materials for making signs etc.

Imogen Grant clarified that she had spoken to them and they would be using SRC materials where available and they expected not to spend that much.

Motion: that the report of the Disabilities Officers be accepted.

Moved: Adriana Olguin Malavisi

Seconded: Thomas Manousaridis

The motion was put and **CARRIED**.

14.2. Report of the International Students' Officers

We'd like to make a funding request for the information session next Tuesday for welcoming CET (centre for English teaching, Wentworth level 5) international student and introducing our university as well as telling them more about SRC, and also focus on solving the daily problems of students and sharing the study experience.

We estimate that there are 20 to 40 international students would attend this information session.

Our expected cost is as follows:

- \$80 Food and drinks (welcome them)
- \$2 for each student on Gift (pen book or lollipop)
- \$50 Publicity materials and online publication

Imogen Grant asked what the officers meant by publicity materials and did they know they had a printing budget they could use?

Yuxuan Yang said it was for posters

There was discussion around the proper process for printing/photocopying materials

The Secretary said she would email the officers and make sure they know the proper processes for printed materials

Maya Eswaran asked if it would be an open event and could other officers attend

Yuxuan Yang said it was mostly to welcome CET students as this is where many international student come through to go to Sydney University, and everyone was welcome to come do this.

Motion: that the report of the International Students' be accepted.

Moved: Thomas Manousaridis

Seconded: Adriana Olguin Malavisi

The motion was put and **CARRIED**

12. SRC Legal Service Report

Motion to move in camera for the Legal Service Report

Moved: Thomas Manousaridis

Seconded: Adriana Olguin Malavisi

Meeting moved in camera at 1:47

Meeting oved ex camera at 2:05

The Report of the SRC Legal Service was noted

15. Other Business

15.1 Staff Leave

Breda Dee:	Annual, 27/09/28 – 28/09/18, 2 days, 14 hours Sick, 09/10/18, 1 day, 7 hours
James Campbell:	Annual, 19/11/18 – 30/11/18, 10 days, 70 hours TIL, 21/09/18, 12/10/18, 2/11/18, 3 days, 21 hours
Julia Robins:	Special, 09/10/18 – 10/10/18, 2 days, 12 hours Annual, 12/ 10/18, 1 day, 3.5 hours
Laura Kitsos:	Annual, 26/06/19 – 26/07/19, 15 days, 105 hours Annual, 21/12/18, 1 day 7 hours Annual, 23/11/18, ½ day, 2 hours Sick, 09/11/18, 1 day, 7 hours Annual, 11/10/18 – 12/10/18, 2 days, 14 hours Annual, 04/10/18 – 05/10/18, 2 days, 14 hours
Mickie Quick:	Annual 10/10/18, 1 day, 7 hours
Sharon Maher:	TIL, 22/10/18, 1 day, 7 hours

Motion: that the staff leave be approved en bloc.

Moved: Thomas Manousaridis

Seconded: Maya Eswaran

The motion was put and **CARRIED.**

The meeting was declared closed at 2:07pm