



src activism
advocacy
representation

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**Students' Representative Council,
University of Sydney**

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MINUTES of the **18th** meeting of the Executive Committee, 89th SRC, held on 16 November 2017 in the President's Office, SRC Offices.

PRESENT: Isabella Brook (Chair), Bella Pytka*, Daniel Ergas*, Irene Oh, and Claudia Gulbransen-Diaz

Apologies: James Gibson, Liam Donohoe, Ella Bickley, and Adam Boidin

Minutes: Daniel Ergas

Meeting Opened: 1:19pm

*^Joint position holders, counted together towards quorum.

1. Acknowledgement of Country

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

2. Apologies

Apologies were received from James Gibson, Liam Donohoe, Ella Bickley, and Adam Boidin. The apologies were noted.

3. Minutes

Minutes of the meeting of the Executive held on the 17th August 2017 were distributed.

Motion: that the minutes of the 17th August 2017 be accepted.

Moved: Bella Pytka

Seconded: Claudia Gulbransen-Diaz

The motion was put and **CARRIED**.

4. Business arising from the minutes

There was no business arising from the minutes.

5. Correspondence

There was nothing to report.

6. Workplace Health and Safety Report

There was an incident with a staff member which resulted in a meeting with a department manager and the president. It was agreed that the President would take action to resolve the situation. The thing to note here is that we acknowledged that we were not experts in conflict resolution and it was wise to engage the services of someone who was.

We're still chasing the distress alarms, and the access door for the corridor.

Motion: To accept the report of the WHS Officer.

Moved: Bella Pytka

Seconded: Claudia Gulbransen-Diaz

Isabella Brook resigned the chair to Bella Pytka

7. Report of the President

Tyrone contacted Izzy regarding the SSAF process, clarifying that it will be the same next year.

Bella and Izzy have been working on staff consults over the past week.

The USU has agreed to the in-principle extension of our lease on the bookshop until its closure in March.

Motion: That the report of the President be accepted, including the recommendation that the position of the SRC Secondhand Bookshop Manager be declared redundant, and the redundancy package as circulated offered.

Moved: Irene Oh

Seconded: Claudia Gulbransen-Diaz

The motion was put and **CARRIED**.

Bella Pytka resigned the chair to Isabella Brook

8. Report of the Vice Presidents

There was nothing to report.

9. Report of the General Secretaries

There was nothing to report.

10. Report of the Administration Manager

There was nothing to report.

11. Report of the Casework and Policy Manager

James has agreed to allow Sharon Maher to work a nine-day fortnight for the next several months as accrued through TIL.

Motion: That the report of the Casework and Policy Manager be accepted.

Moved: Bella Pytka

Seconded: Irene Oh

The motion was put and **CARRIED**.

12. SRC Legal Service Report

There was nothing to report.

13. Approval of Payments

13.1. Requests

Disabilities	\$700	Screening
ACAR	\$2000	Donation (https://www.gofundme.com/william-ferguson-memorial-statue)
ACAR	\$900	Dinner
Executive	\$150	Website domain for Take back out Co-Op

13.2 Reimbursements

Nina Dillon Britton (WoCo)	\$849.24	End of year drinks
Natassis Chrysanthos	\$130.50	Data mapping software

13.3 Invoices

Staves Brewery	\$2264	Honi end of year party, \$264 over approved budget
Bus charter	\$300	Bus for disabilities collective members
Honi Soit	\$100	Photography for end-of-year party

Motion: That approval of payments be approved en bloc.

Moved: Bella Pytka

Seconded: Irene Oh

The motion was put and **CARRIED.**

14. Any Other Reports

14.1. Report of the Publications Managers

Honi Soit Binding 2017

Please approve the binding of 13 volumes of Honi Soit 2017. This includes:

One for each editor

Two for the SRC archive

One for the President

The cheapest quote is All Book Bindery

\$1248.00 (Includes GST)

Courier x 2 \$60.00

Video Production Training

VIDEOMAKING 101: SHOOT, EDIT, PUBLISH

Basic video production and editing is becoming a standard skill required in the publishing and communications environment. This AFTRS course is for staff who want to “shoot, edit and upload short videos for your corporate website, social media marketing.”

The intention is to use these skills for both creating video for SRC requirements and assisting students to use video in their publishing and campaigns. This was discussed at my recent staff consult.

More details: (or see the print-out attached)

<http://www.aftrs.edu.au/short-courses/videomaking-101-shoot-edit-publish/t567>

The course cost is \$1200 (5days) – Jan 29 – Feb 02

With the earlybird discount \$1080

Motion: That the report of the Publications Managers be accepted, including \$1248 for Honi Soit binding and \$1080 for video production training.

Moved: Bella Pytka

Seconded: Irene Oh

The motion was put and **CARRIED.**

14.2. Report of the Education Officers

The Education Officers requested that the following people be added to the unofficial observers for NUS NatCon

James Newbold

Jazzlyn Breen

Rebecca Miller

Motion: That James Newbold, Jazzlyn Breen and Rebecca Miller be included as unofficial observers to NUS National Conference and be reimbursed for flights/accommodation up to \$200.

Moved: Bella Pytka

Seconded: Irene Oh

The motion was put and **CARRIED.**

15. Other Business

15.1. Staff leave

Bec Sallit Annual, 6/11/17, 1 day 7 hours

Julia Robins Annual, 16/11/17-17/11/17, 2 days 10 hours

Julie Harrison TIL, 15/11/17, 1 day, 8 hours

Sharon Maher TIL, 24/11, 1 day, 7 hours

The meeting was declared closed at 1:43pm.