



Students' Representative Council University of Sydney

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MINUTES of the **9th** meeting of the Executive Committee, 89th SRC, held on 26th May 2017 in the Gosper Room, SRC Offices.

PRESENT: Isabella Brook (Chair), Daniel Ergas*, Iman Farrar^, James Gibson^, Claudia Gulbransen-Diaz, and Irene Oh.

Apologies: Bella Pytka, Ella Bickley, Pat Ryan, Liam Donohoe.

Minutes: Julia Robins

In attendance: Melissa de Silva and Chitra Narayanan.

Meeting Opened: 10:05

*^Joint position holders, counted together towards quorum.

1. Acknowledgement of Country

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

2. Apologies

Apologies were received from Bella Pytka, Ella Bickley, Pat Ryan, Liam Donohoe

The apologies were noted.

3. Minutes

Minutes of the meeting of the Executive held on the 20th April 2017 were distributed.

Motion: that the minutes of the 20th April 2017 be accepted.

Moved: Irene Oh

Seconded: Dan

The motion was put and **CARRIED**.

4. Business arising from the minutes

There was no business arising from the minutes.

5. Correspondence

The Executive received a letter from the Cop-Op Bookshop's legal advisors.

It was noted that the University had received this as well as it seemed they were attempting to hold the University liable. The University has responded with a two-line email from iPad, clarifying the SRC's autonomy from the University.

Isabella Brook informed the executive that this and now other letter had been received and that Thomas McLoughlin was giving advise as to best response. Thomas has recommended with we give a concise response.

11. Report of the Casework and Policy Manager
Melissa de Silva entered the meeting at 10:15

ASSESSMENTS

The University has asked how we think they can improve the assessment process from both our organisation and students' point of view. Let me know if you'd like to contribute.

CULTURAL COMPETANCE

I am doing a free online cultural competence course from the University through Coursera. Usually it is completed over 5 weeks at 2.5 hours a week, but I would like to request that I complete it over 2 days (12.5 hours) at home.

ESOS ACT TRAINING

We are having a training session on the ESOS Act and what universities are meant to be doing with international students. We anticipate that we will be able to use this information combined with the information learned at RESSOS conference and be more effective in some of the arguments we have with the university. Currently we are concerned with fee refunds.

LEAVE WITHOUT PAY REPLACEMENT

I request that we ask Heather to replace Lorna while she is on leave without pay. If used in conjunction with the days available through "Project 2016" her contract would be extended to around the beginning of October. I'll need to confirm the exact date with Chits. Heather would work 5 days a week instead of 3, which leaves us one caseworker fewer than usual for about 6 weeks, but the department believes that the high quality of her work makes the arrangement preferable to finding a new caseworker, training them, and getting them working in the role.

PROJECT 2016

I request that Heather's contract be extended to 11th August, 2017 using the remainder days from the 2016 project, and Heather's late start in August 2016, instead of 1 July 2016. I have confirmed these dates with Chits. For this period of time I will be working on the database.

RESSOS CONFERENCE

This was quite a successful conference with caseworkers learning some stuff, sharing some information we had, building new networks and reinforcing old ones, and making a little extra money.

TAX HELP

We are running TaxHelp again this year, where students can access an ATO volunteer in the SRC (and SUPRA) office to help them submit a simple tax return. The biggest problem we have faced with this project has been the very large number (more than 50%) of people who book an appointment then do not attend. Last year we tried using confirmation phone calls and emails, but that still didn't work. We will be seeking advice from others who run/ran the project to see how they reduced the number of 'no shows'.

Motion: that the report of the Casework and Policy Manager be accepted.

Moved: Iman Farrar

Seconded: Claudia Gulbransen-Diaz

The motion was put and **CARRIED.**

6. Workplace Health and Safety Report

A new microwave has been purchased as the old one was corroding.

That the report of the Workplace Health & Safety Officer was noted.

7. Report of the President

The Chair ruled the meeting move in camera at 10:24

The meeting moved ex camera at 10:28

Motion: That the report of the President be accepted.

Moved: Iman Farrar

Seconded: Claudia Gulbransen-Diaz

The motion was put and **CARRIED.**

8. Report of the Vice Presidents

There was noting to report form the Vice Presidents

9. Report of the General Secretaries

Daniel Ergas gave a verbal report:

Turns out SSAF is tighter than we thought and the CPI increase is not going to be enough to cover our costs as people are taking a lot of leave this year, are cutting in on the overall budget, on the plus side we will be in abetter place next year.

Co-Op bookshop keep sending me personal messages and have even tired getting in touch with my father with regards to the campaign. It's weird and sad.

Bella Pytka and Isabella Brook are doing staff consults this week and we are also doing interviews for the Electoral Officer.

Motion: that the report of the General Secretaries be accepted.

Moved: Irene Oh

Seconded: James Gibson

The motion was put and **CARRIED.**

13. Approval of Payments

13.1 Reimbursements

Laura Kitsos (admin):	\$8.00	Lamination for door signs
Mickie Quick (Pubs):	\$29.95	Honi Soit signs
Jenna Schroder (EAG):	\$20.08	NDA materials

	\$28.44	NDA materials
	\$43.50	Materials for SCA Mach in March
Maushmi Powar (Enviro):	\$346.99	T-shirts
Connor Parissis (QuAC):	\$60.70	Queer Beers event
Rachel Evens (EAG):	\$300	Bus to Canberra for budget day protest

Motion: that reimbursements be approved en bloc except those going to the Education Department until Jena come and give a report.

Moved: Claudia Gulbransen-Diaz

Seconded: Iman Farrar

The motion was put and **CARRIED**.

14. Any Other Reports

14.1. Report of the Queer Officers

We would like to request \$200 from the Queer Action Collective Budget.

The money will be used to purchase (20) tickets (at \$10 each) to Queer Revue to give to students who cannot afford to go/support performing queers. Queer Revue is on the 18-20th of May, and we'll get tickets for whichever night Queer Revue recommend we should attend.

We motioned this in a meeting and received unanimous vote for!

We would also like to request \$100 for Queerspace supplies - including coffee, tea, sugar, tissues, non-perishable foods such as noodles, long life milk, healthy foods, sanitary pads and other odds and ends from Coles. If you or have any questions please feel free to ask us.

Motion: that the report of the Queer Officers be accepted but that the money be requested from the USU first as they are responsible for the management of the Queer Space.

Moved: Irene Oh

Seconded: Daniel Ergas

The motion was put and **CARRIED**

15. Other Business

15.1 Staff Leave

Breda Dee:	Annual, 10/05/17 – 12/05/17, 2 days, 12hrs Annual, 15/05/17 – 17/05/17, 3 days, 21hrs
Hani Bawazir:	Annual, 12/05/17, 1 day, 7hrs
Julia Robins:	Annual, 01/07/17 – 09/08/17, 28 days, 140hrs (100hrs annual leave and 40hrs leave without pay)
Lorna Pringle:	TIL, 08/05/17, 1 day, 7hrs Annual, 16/05/17, 1 day, 7hrs
Melissa de Silva:	TIL, 15/05/17, 1 day, 7hrs TIL, 29/05/17, 1 day, 7hrs TIL, 26/05/17, 1 day, 7hrs
Mickie Quick:	Annual, 18/04/17 – 19/04/17, 2 days, 10.5hrs

Motion: that the staff leave be approved en bloc.

Moved: Iman Farrar

Seconded: Daniel Ergas

10. Report of the Administration Manager

- *Heather's contract was approved till 10th Oct however it was only supposed to be till the 6th as that's all we have the funding for. I've clarified this with Mel and Heather it's only 2 working days difference.*
- *I'm going back on Study leave so I will be taking Friday afternoon off.*
- *The new phone system is almost totally rolled over now so that should be working better next week.*

The Chair moved the meeting in camera at 10:49am.

The meeting moved ex camera at 10:54am.

Motion: that the report of the Administration Manager be accepted.

Moved: Iman Farrar

Seconded: James Gibson

The motion was put and **CARRIED.**

12. SRC Legal Service Report

There was nothing to report from the Legal Service.

The motion was put and **CARRIED.**

The meeting was declared closed at 10:55