



Students' Representative Council University of Sydney

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MINUTES of the **16th** meeting of the Executive Committee, 88th SRC, held on Tuesday 11th October in the Office Bearers Room, SRC Offices.

PRESENT: Chloe Smith (Chair), Anna Hush-Egerton, Georgia Mantle^ (by phone), Siobhan Ryan, Isabella Brook.

Apologies: Sean Tingcombe, Michael Sun (at 11:32)

Absent: Jenna Schroder

Minutes: Julia Robins

In attendance: Melissa de Silva, Chitra Narayanan, Thomas McLoughlin,

Meeting Opened: 11:18

^Joint position holders, counted together towards quorum.

1. Acknowledgement of Country

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

2. Apologies

Apologies were received from Sean Tingcombe and at 11:32 from Michael Sun.

Motion: That the apologies be accepted.

Moved: Isabella Brook

Seconded: Siobhan Ryan

The motion was put and **CARRIED**.

3. Minutes

Minutes of the meeting of the Executive held on the 28th September were distributed.

Motion: that the minutes of the 28th September be accepted.

Moved: Anna Hush-Egerton

Seconded: Siobhan Ryan

The motion was put and **CARRIED**.

4. Business arising from the minutes

There was no business arising from the minutes.

5. Correspondence

There was no correspondence received for the executive.

6. Workplace Health and Safety Report

Julia Robins gave a verbal report

There are a couple of things that will be covered in more detail in the Casework and Policy Managers report and the Administration Managers report. One is a reminder to office bearers about after hours security and behaviour, there have been issues with Office Bearers propping the door open after hours putting themselves, staff and others at risk, anyone found doing this will have their after hours access removed. Also we have looked into the safety training programs, the casework and policy manager will go into more detail on our recommendation in their report.

Motion: that the report of the Workplace Health & Safety Officer be accepted

Moved: Anna Hush-Egerton

Seconded: Siobhan Ryan

The motion was put and **CARRIED**.

7. Report of the President

Chloe Smith gave a verbal report.

Firstly the changes to SEG ED student representation that were brought up at council. We noticed that it had changed. Contacted Pip Patterson, she said she didn't know they had changes. Under the new system Chair of Academic Board can pick the student representative, it's not longer specifically the SRC and SUPRA Presidents. This can be really dangerous considering we sit on many different committees and therefore know a lot more about what is going on broadly, and we also have the time and resources to follow through on issues. I'm worried that this will make student representatives tokenistic and will lead to picking students that agree with management. Apparently this was changed when the terms of the committee were rolled over, and they snuck it in without telling us.

Isabella Brook: can this change back?

Chloe Smith: University Executive seems pretty final. Unfortunately this means that much of what we find many of which are little things, if there aren't people there to catch them early it can become bigger further down.

Georgia Mantle: Was there any criteria for the student representative? Or was it just for the university to get the student's they wanted?

Chloe Smith: I'll ask Tony Masters (chair of academic board) [if there are any] but I suspect that there isn't much.

11:32 – Apologies received from Michael Sun

Motion: That the report of the President be accepted

Moved: Isabella Brook

Seconded: Siobhan Ryan

The motion was put and **CARRIED**.

8. Report of the Vice Presidents

There was nothing to report from the Vice President

9. Report of the General Secretaries

Georgia Mantle gave a verbal report.

At this point some of the collectives are very close to having already reached their budget and many who are very far off.

I'm emailing them to ask what they are doing in the next two months and see if there will be money to move around to help out with other collectives who are at their budget cap already.

Chloe Smith: I was approached by Kim Murphy the socially justice officer who have gone over their budget. Declan Maher offered to move some of his budget as Global Solidarity to them if he can.

Georgia Mantle: that should be ok.

Motion: that the report of the General Secretaries be accepted.

Moved: Isabella Brook

Seconded: Anna Hush-Egerton

The motion was put and **CARRIED**.

10. Report of the Administration Manager

Chitra Narayanan entered the meeting at 11:37am

Just a couple of things I would like to thank you for the management training, was really valuable and for removing the old safe in my office I have a lot more space now. We need to look at getting university swipe access for our door soon, also because of issues around students not following the rules with regards to after hours access.

There was discussion around the issue of swipe access and after hours security.

The executive requested that the ACAR Officers come to the next executive meeting.

Motion: that the report of the Administration Manager be accepted.

Moved: Anna Hush-Egerton

Seconded: Isabella Brook

The motion was put and **CARRIED**.

11. Report of the Casework and Policy Manager

Melissa de Silva entered the meeting at 12:00pm

8 Week Project

I don't actually know whether the project is meant to be for 8 weeks (40 days) or 10 weeks (50 days). I will try to clarify with Chits. There are also 7 days from Heather's not working in July minus what Lorna is using from now until end of January. Initially I would like to get someone in for 3 days a week for some time from November to mid December, then again from mid January. The finish date will depend on a few factors, including, progress of the projects, deadlines and resultant workloads from show cause and exclusions, and project money for 2017.

So for now I would ask that we get a temporary caseworker from 28th Nov until 14th December; and 16th January to 27th February, with the possibility of that contract being extended.

I've spoken to James and he is happy for us to start on a project

Some Threatening Emails

I have received some potentially problematic and threatening email from a person who applied for a job as a caseworker. Help@src has received a few emails from someone being threatening as well. Both of the

matters have been referred to SLS and security. Thomas has sent a letter to the wannabe caseworker explaining he was in breach of the Crimes Act. Thomas is considering the best course of action for the second emailer. To be completely candid the wannabe caseworker is easily as much if not more of a concern for me than an angry Nazi.

Chocolate Tour

We have had a great deal of success with our chocolate tour of campus. We've been engaging students at a rate of about 200 – 250 per hour. We'd like to do promotion of the service as a specific project possibly at the end of semester 2, and then again in semester 1 next year. With chocolates costing about 25 cents per bar each hour would cost us \$62.50. Could we spend \$625 on chocolates?

Safety Course

We have two quotes in for safety training. The cheaper of the two quotes is from MTU Training Concepts. They offer 4 courses: one day, two day, three day, and train-the-trainer course. After much deliberation I would like to ask to do the train-the-trainer course. It is \$3250 and will enable me to do training each year with new staff, student reps, and honi editors. The course begins on 28th November and goes for 5 days.

Safety Audit

We are still waiting on Daryl McCredie from Campus Security to give us his safety audit report. One of the things that both he and Martin from MTU mentioned was that it would be helpful for us to install a door going from the wall to the right of the Publications' Managers' Office to the wall of the front office to stop people from being able to walk into the offices without talking to the people in front office. This door could have a swipe card and/or a buzzer so that people with legitimate SRC business can come in whenever they need to.

One-on-One Training

I found the management training sessions very helpful. There's still a few issues I'd like some help with. I would like to ask for 2 more sessions. They are charged at \$150 per session, so that'd be \$300.

Group Training Catering

For the two group training courses that we are doing (strategic planning and vicarious trauma) the schedule for the day is quite tight. To stop people from wandering off from the venue, causing delay or disruption to the next part of the course I would like to provide morning tea, afternoon tea and lunch. I reckon if we allowed \$5 for morning tea, \$10 for lunch, and \$5 for afternoon tea that would be ok. For strategic planning that would be 6 people for morning tea and lunch, then 11 people for afternoon tea. For vicarious trauma there would be 6 people for each meal. I will be providing food for caseworkers from other organisations, but I am asking them for \$145 per person to attend the course. Realistically we will probably get 3 outside people to attend.

Wallplanners

These are a great passive marketing tool that lasts for a year. They are very popular with students, and we have a few staff members asking for them. We are also able to get them into the rooms at Queen Mary, Abercrombie and probably Urbanest – that's over 1000 people. 1,000 printed and folded are \$1205; 2000 are \$1680; and 3000 are \$2040. Our preference is **3000 at \$2040**. We're also doing 200 A3 planners for Singapore nursing. I think they pay a bit of SAAF. We're printing these in house.

Motion: that the report of the Casework and Policy Manager including all expenditure be accepted.

Moved: Anna Hush-Egerton

Seconded: Isabella Brook

The motion was put and **CARRIED.**

12. SRC Legal Service Report

Thomas Entered the meeting at 12:20

This is about the SCA Students Society having a meeting today to discuss giving \$5000 to pay for a consumer rights expert barrister. I would like to ask if the SRC would like to do a similar thing to the education protests a few years back we hired experts for defence and it was approved and we won every case. We've got a donation fund from happy clients, we've been given about \$600 and we've just been giving another \$100, I would like to say to the meeting that the SRC in principle will be able to help.

SCA have a huge and tangible goodwill and they are very good at accessing this good will. The new acting dean of SCA is a glowing intelligence and they are on a ruthless mission to close SCA. She made mention that SCA may be moved to the James Woolley building it there was just one of many option the university has no obligations to the art school which put these students as part of the Consumer Rights Commission. There was approval for a poster gallery as a part of Verge Festival, some of them were very political and security pulled them down. At the rally there was a bit of a backlash against the backlash. There is evidence that they are trying to close the SCA library to hasten the move and they are loosing their teachers and will not be able to offer what they are promising.

With regards to SSAF, because the SRC legal service is in a quite acrimonious situation by showing the university diverted 40 million dollars and did not reveal that in the annual report, I think the university is embarrassed by that, and the SRC Legal service may need to get on some public relations so that this doesn't effect the SRC's SSAF allocation in negotiations.

Georgia Mantle: Especially when the university can decides our funds

Thomas McLoughlin: I can see the stakes are quite high. I was worrying if the SRC would add some financial support to the campaign.

Anna Hush-Egerton: How is our budget looking?

Georgia Mantle: In general? It might be fine but I'd have to look overall.

Motion: that the report of the SRC Legal Service be accepted.

Moved: Isabella Brook

Seconded: Anna Hush-Egerton

The motion was put and **CARRIED.**

13. Approval of Payments

13.1. Requests

From the Environment Collective:

NuclearFreeNSW are holding a walk across country and some actions for the National Day of Action on 15 October.

They are raising awareness for the national and international nuclear waste dumps proposed for South Australia.

NuclearFree NSW need a bit of help with covering the costs of props, accommodation/travel costs for speakers for the actions and accommodation/food for the walk across South Australian country.

Members of the collective have been working with NuclearFree NSW throughout semester and would like to donate \$500 to the organisation in order to help out.

Could the executive please grant the collective permission to donate \$500?

13.2 Reimbursements

Mickie Quick (Publications):	\$34.35	Lamination for Honi Stand signs.
Dylan Griffiths (Education):	\$21.45	Facebook ad for SCA rally
Melissa de Silva (Casework):	\$40	Boost post for SRC Casework Facebook.
Caitlin Doyle (CRAC):	\$150	Jumpers for collective screen printing.

Motion: that reimbursements and requests be approved en bloc.

Moved: Isabella Brook

Seconded: Anna Hush-Egerton

The motion was put and **CARRIED**.

Georgia Mantle left the meeting at 12:40pm

14. Any Other Reports

14.1. Report of the Women's Officers

Sexual Harassment campaign is still going, the university is implementing a new system so when you call to report it will as if the complaint is realised to sexual assault first and if yes you will be transferred to a trained female staff member. They are saying they will tell every student about the service when they pick up their student card, I'm not sure logistically how they will do this since they have cut staff and there are already extensive queues at the student centre at the best of times. The staff against rape campaign is going well.

\$300 for a fundraiser to send the Tiwi Island Sister girls to Sydney's Mardi Gras next year, they are a group of indigenous transgender women from the Tiwi Islands.

Motion: that the report of the Women's with all included expenditure be accepted.

Moved: Isabella Brook

Seconded: Siobhan Ryan

The motion was put and **CARRIED**.

15. Other Business

15.1 Staff Leave

Chitra Narayanan: Annual, 21/11/16 – 28/11/16, 6 days, 42 hours.

Motion: that the staff leave be approved en bloc.

Moved: Anna Hush-Egerton

Seconded: Isabella Brook

The motion was put and **CARRIED**.

15.2 Academic Board Applications

It was brought up that the application for the students reps on Academic Board should go out soon.

15.3 NUS Observer Applications

NUS Official Observer applications should be sent out soon.

15.4 OB consults

Isabella Brook enquired if the OB consults were done, and if not why.

Anna Hush-Egerton clarified that despite repeated attempts no Office Bearers had responded to requests to meet for their consults.

The meeting was declared closed at 1:00pm