



Students' Representative Council University of Sydney

Secretary to Council
e: secretary.council@src.usyd.edu.au

Level 1, Wentworth building (G01)
University of Sydney NSW 2006
PO Box 794 Broadway NSW 2007
t: (02) 9660 5222 f: (02) 9660 4260
int: 12871 www.src.usyd.edu.au
ABN: 597 391 306 68

MINUTES of the 3rd meeting of the Executive Committee, 88th SRC, held on 27th January in the Gosper Room, SRC Offices.

PRESENT: Chloe Smith (Chair), Anna Hush-Egerton*, Lachlan Ward^, Siobhan Ryan, Monique Newberry, and Ilya Klauzner.

Apologies: Jamie Rusiti, Georgia Mantle, Michael Sun and Sean Tingcombe.

Minutes: Julia Robins

In attendance: Andrew Bell, Alexandros Tsathas, Victoria Zerbst, Chitra Narayanan and Mickie Quick.

Meeting Opened: 1:37

*^Joint position holders, counted together towards quorum.

1. Acknowledgement of Country

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

2. Apologies

Apologies were received from Jamie Rusiti, Georgia Mantle, Michael Sun and Sean Tingcombe

The apologies were accepted.

3. Minutes

Minutes of the meeting of the Executive held on the 14th January were distributed.

Motion: that the minutes of the 14th January be accepted.

Moved: Monique Newberry

Seconded: Anna Hush-Egerton

The motion was put and **CARRIED**.

4. Business arising from the minutes

There was no business arising from the minutes.

5. Correspondence

10. Report of the Administration Manager

Chitra Narayanan entered the meeting at 1:39

Chitra Narayanan: The audit is on track and going well. We've been having sound issues between the casework offices. We've done a lot of research and gotten 3 quotes, it's going to be expensive but it was a strategic choice to sound proof 3 rooms. The company is one of the best and this will solve the problem.

Ilya Klauzner: Is there a better way can't we just move the caseworker rooms?

Chitra Narayanan: we would still have the issue of confidential conversations being heard in other rooms.

Siobhan Ryan: What about sound being heard from the hallway of the rooms not sound proofed?

Chitra Narayanan: The issues seems to only be from between rooms at the moment not so much from the hallway.

Motion: that the report of the Administration Manager be accepted.

Moved: Monique Newberry

Seconded: Siobhan Ryan

The motion was put and **CARRIED**.

6. Workplace Health and Safety Report

Approval of \$21.62 for refill for SRC's first aid kit.

Motion: that the report of the Workplace Health & Safety Officer be accepted

Moved: Anna Hush-Egerton

Seconded: Ilya Klauzner

The motion was put and **CARRIED**.

7. Report of the President

Chloe Smith: We got an extension on SSAF of two weeks, we got this because we sound out they gave one to SUPRA but not to us so we were able to get one off that. So SAFF is going well. We had a meeting about O-Week with Chitra Narayanan and Joyleen Sloane about getting things organised like stalls, printing, show bags and getting them all together.

Thomas worked over the Christmas shutdown period, so we need to approve his 9.5 hours overtime, if we could approve that that would be great.

Motion: That the report of the President be accepted including costs.

Moved: Lachlan Ward

Seconded: Ilya Klauzner

The motion was put and **CARRIED**.

8. Report of the Vice Presidents

Anna Hush-Egerton: I've been out of action out in rural NSW as part of Students Support Aboriginal Communities. But I'm free to help look into O-Week.

Motion: that the report of the Vice Presidents be accepted.

Moved: Monique Newberry

Seconded: Ilya Klauzner

The motion was put and **CARRIED**.

9. Report of the General Secretaries

Lachlan Ward: Two main things. We need to choose people for the members of exec for the restructure counter committee. We've also been approached by NOSWA to help sponsor them we are looking into that after handbooks are in as it would be nice to help.

Siobhan Ryan: I still don't understand what we are supposed to be doing with that committee.

Lachlan Ward: We are after two members to help set it up so that there can be an organised counter to what university management is putting out about the restructure.

Motion: that the report of the General Secretaries be accepted, and that nominations be opened for the restructure committee.

Moved: Ilya Klauzner

Seconded: Anna Hush-Egerton

The motion was put and **CARRIED.**

Meeting moved to 14.3 Publications report.

Lachlan Ward: I've been speaking to publications about Honi numbers

Andrew Bell: What are the SRC looking at?

Lachlan Ward: Chloe is best to speak to that I've only got Kyol Blakeney's recommendation.

Chloe Smith: what was Kyol's recommendation?

Andrew Bell: Kyol sent us the recommendation too.

Ilya Klauzner: Out of interest I was the Honi distributor and they are not scientific results, as they were not scientifically sound, as someone who has done basic stats, they are guess-timations.

Andrew Bell: Our concern is if it fluctuates to reflect that we would like to not cut the paper run until mid semester to see what distribution is like then. If we do cut circulation after that we would like the savings to go to the Honi discretionary budget to add more colour plates or pages.

Chloe Smith: So first semester no cuts?

Alexandros Tsathas: No.no cuts till mid semester break. There are lots of people grabbing Honi O-Week and week one we know that this is not the usual rate but would like to get a better idea of circulation first. We don't want to waste paper either.

Lachlan Ward: Could Honi distributor take more accurate stats?

Ilya Klauzner: I don't really want to spend more time on it. I could do it a couple of times a fortnight apart.

Chloe Smith: I don't want to make you do more work if your not getting paid for.

Ilya Klauzner: I get paid.

Siobhan Ryan: I guess that there is a lot of time in between

Lachlan Ward: can we move where the stands are?

Andrew Bell: Yes. The stands need to move.

Monique Newberry: I don't like the idea of cutting Honi.

Andrew Bell: If you did cut distribution, would we have that money put back into the Honi discretionary budget?

Mickie Quick entered the meeting at 2:08

Lachlan Ward: Do we need to change [print run] by semester or is week to week?

Mickie Quick: Colour plates, pages and number o copies can go up or down on a weekly basis. If there were time that things g up we can adjust for them. I don't know how other publication would do it but I suspect they'd do a similar thing based on demand.

Anna Hush-Egerton: About growing strong. With the costing it does the one here include the activist handbook? I thought that growing strong was 32 pages; this is only a 20-page quote?

Mickie Quick: this is just for growing string last year they did the activist handbook separately with in house printing. I will look into another quote for 32 pages. With Honi we have a quote matrix so the price will vary as a result.

Mickie Quick left at 2:15.

Lachlan Ward: Honi could you look into stand locations?

Andrew Bell: Sure.

Honi editors Victoria Zerbst, Alexandros Tsathas and Andrew Bell left at 2:18.

Lachlan Ward: I think we should we should reduce the o-week hand book numbers to 1500 copies this year as we always have a lot left over.

Anna Hush-Egerton: I will have to wait for a quote of the 500 copies of Growing Strong. Last year there was 500 printed but we hope to distribute some more of them this year but having them out sooner.

Lachlan Ward: I move we accept the recommendation of 1500 copies of the O-week Handbook.

Motion: that the report of the publications managers be accepted as well as the recommendation of printing 1500 copies of the O-week handbook.

Moved: Lachlan Ward

Seconded: Monique Newberry

The motion was put and **CARRIED.**

11. Report of the Casework and Policy Manager

Dear Exec,

I request funding of \$965 - for printing of 1000 Wall Calendar for students.

The Casework and Policy Department would provide content and the Publications team will do design with us. The quote Amanda has obtained is listed below.

The Calendar would be A1, horizontal days (month down the page) , include relevant semester and exam weeks and important dates such as last day to withdraw, and to discontinue without fail.

The larger size and quantity mean external printing makes sense.

It can be used as promotional tool for the SRC, the Casework dept and Legal Service and for the SRC bookshop, Honi etc.

It would be differentiated and better than the smaller Uni calendar and the problematic Co-op calendar (who are also now our competitors in the second hand bookshop market)

We can hand the Calendars out at O week and provide them to students at the Cumberland, the Con, SCA and Camden campuses.

James Campbell

Motion: that the report of the Casework and Policy Manager be accepted.

Moved: Anna Hush-Egerton

Seconded: Monique Newberry

The motion was put and **CARRIED.**

12. SRC Legal Service Report

The Legal service had nothing to report.

13. Approval of Payments

There were no invoices or reimbursements.

14. Any Other Reports

14.1. Report of the Education Officers

Liam Carrigan: Well we've been working on Counter Course; we have 48 hours and at lot of writing to do.

The rate of responses is too low to get and idea, this has been happening for a while, we need to do more to get circulation for it.

We've been looking at the senate restructure, mainstream media has picked it up and most coverage has been positive for our position. Went off with education society, they are not happy with the faculty merger, and encouraged them to self organise. We've been working on a banner and some fliers.

Lachlan Ward: how many would you like to distribute, we had 1500 and we threw a lot out last year.

Dylan Griffiths: we've requested they be put in the USU show bags.

Liam Carrigan: if we got them in the USU show bags we will need more

Lachlan Ward: We would like to look at 1000, as there were so many left over.

Monique Newberry: There are so many first years that would be happy to take them if they were around.

Liam Carrigan: This year we also have a lot of people active in the Education Action Group, last year didn't have that. Counter course used to go out when people picked their subjects but that has moved online. A lot of the document looks at other articles.

Siobhan Ryan: I feel it's more useful for 2nd year students.

Dylan Griffiths: If it gets in USU bags we will run out quickly. In future years we should be discussing if this is the most important thing the education officers could be doing.

Siobhan Ryan: I think handing it out to students who aren't interested isn't helpful.

Lachlan Ward: They were making a smaller bag this year.

Dylan Griffiths: The academic side may have shrunk but the activist one has increased.

Mickie Quick entered the meeting at 2:42

Lachlan Ward: can you give in between quotes?

Mickie Quick: they probably do them in the 500s. Also they like us so I'm sure you can ask for a middle price.

Dylan Griffiths: What are we talking about this is there a reason?

Lachlan Ward: There were 6 boxes full around my desk.

Liam Carrigan: How many of O-week.

Lachlan Ward: talking about this with the past general secretaries there were more counter course left over.

Dylan Griffiths: I think we should note this and if it doesn't improve this year then we cut it next year.

Lachlan Ward: How about 1500 then for this year?

Motion: that the report of the Education Officers be accepted, including approval for 1500 copies of Counter Course handbook.

Moved: Lachlan Ward

Seconded: Anna Hush-Egerton

The motion was put and **CARRIED.**

14.2. Report of the Women's Officers

Anna Hush-Egerton: Growing string has what I've been working on primarily. Also met with women's officer from the state and later will be meeting with the NUS women' officer about supporting NOWSA.

Lachlan Ward: With NOWSA, the Welfare Department have offered to help.

Motion: that the report of the Women's Officers be accepted.

Moved: Monique Newberry

Seconded: Siobhan Ryan

The motion was put and **CARRIED**

15. Other Business

15.1 Staff Leave

Melissa de Silva	Annual, 22/01/16, 1 day 7 hours. Annual, 1/2/16 – 5/02/16, 5 days, 35 hours. Annual, 22/06/16 – 08/07/15, 13 days, 91 hours.
Chitra Narayanan	Study, 17/02/16 – 19/02/16, 3 days, 21 hours. Study, 24/02/16 – 25/02/16, 2 days 14 hours.
Amanda LeMay	Annual, 15/01/16, ½ day, 4.25 hours.

Motion: that the staff leave be approved en bloc.

Moved: Lachlan Ward

Seconded: Ilya Klauzner

The motion was put and **CARRIED**.

15.2 After Hours Access

Riki Scanlan

Cameron Caccamo

Motion: To approve the above for after hours access.

Moved: Monique Newberry

Seconded: Siobhan Ryan

The motion was put and **CARRIED**

15.3 SRC O-Week Show Bag Logo.

Image of logo attached at the back.

Motion: To approve the logo for the SRC O-Week Show bags.

Moved: Ilya Klauzner

Seconded: Monique Newberry

The motion was put and **CARRIED**

The meeting was declared closed at 2:59