



Students' Representative Council University of Sydney

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MINUTES

of the 3rd meeting of the 87th Executive Committee, held in the Gosper Room, SRC Offices, on Friday 6th February 2015.

PRESENT: Kyol Blakeney (Chair), Max Hall*, Chiara Angeloni*, Laura Webster, Alison Xiao.

Apologies: None

In attendance: Chitra Narayanan, James Campbell, Thomas McLoughlin, David Shakes

Minutes: Leeanna Spencer

Meeting Opened: 4:08pm

**Joint position holders, counted together towards quorum.*

1. Acknowledgement of Country

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Cadigal people of the Eora nation. We pay our respects to the elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

2. Attendance and Apologies

There were no apologies.

3. Minutes

Minutes of the meeting of the 17th December 2014 were circulated.

Corrections: to spelling of executive member names Alison Xiao and Daniel Ergas.

Motion: that the corrected minutes of the 17th December 2014 be accepted, signed and adopted.

Moved: Max Hall

Seconded: Laura Webster

The motion was put and **CARRIED**.

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. Correspondence

a) Letter tabled from Office Bearer Riki Scanlan on behalf of Jenny Munro of the Tent Embassy. Kyol notified executive that he had stepped down from his spokesperson role at the Embassy to avoid conflict of interest as SRC President. Kyol would take the report from the Tent Embassy to the SEG to discuss any issues the Vice Chancellor may have. The Tent Embassy has requested fliers be printed by the 14th Feb.

Action: A review of the SRC's printing policies to be discussed at a later date.

b) Letter tabled from Riki Scanlan, Acting Director of Operations, regarding a student's appeal of supplementary exam situation. A report is to be submitted to the Faculty regarding internal faculty policies regarding exams and makeup exams.

6. Workplace Health and Safety Report

Melissa de Silva, WHS Officer, gave a written report.

WHS incident

David Shakes was injured on his way to work. I provided him with hirudoid cream to treat his bruise. The incident report is attached. Could I please have \$13.50 **reimbursed** for the cream.

Training

I will be attending first aid training next week, Saturday 14th February. It is rumoured that we will learn how to mend broken hearts...aw!

Obstructions in hallway

The renovations made it a little tricky to keep the corridor clear of debris. The biggest annoyance for me was having to repeatedly have a conversation with a contractor about not blocking the egress of the front door. All contractors of the university are supposed to complete a WHS training module on the university website.

WHS module for SRC

Laura, admin asst, is ensuring that anyone with a swipecard has completed their WHS online training for the SRC. She is also stopping people at the desk and checking as they enter the SRC. It would be super helpful if you all could tell friends and others to complete the module. It takes less than 10 mins.

Front Door Locked

Last Thursday, the front door seemed to have pulled on its hinge such that it was jammed shut. Thanks to Kyol for understanding the importance of having a front exit for emergencies. I believe it is fixed now, but we should be aware that the door is quite wide and heavy because of the bars and glass. There will be a time when we will need to think of an alternative to that door – maybe a newer lighter one, maybe a less wide door with a stationary panel, maybe a force field.

Sharps disposal

One of the staff members is currently required to check their blood glucose level a few times a day. As such there has been waste generated. I have sourced a needle disposal bin, which is now in front office. Please do not try to empty this bin.

Motion: that the report of the Workplace Health and Safety Officer be accepted, including the reimbursement request therein.

Moved: Laura Webster

Seconded: Chiara Angeloni

The motion was put and **CARRIED**.

7. President's Report

Kyol Blakeney gave a verbal report:

- Freedom Rides – everything coming along smoothly. The flag will be flying for the duration of the trip. The number of attendees has come up from 25 to 29, to match the original number. Have been working with the Events department on the Rides as a hallmark event at the uni. Have

successfully talked down a lot of the marketing that the uni was originally planning, students will be taking the lead.

- Academic Board
 - Attended Admissions and Academic Standards committees, where Kyol spoke on behalf of caseworker Lorna.
 - Dux Entry scheme – proposal of a new scheme that the dux of any school in NSW would have the opportunity to enrol in any degree at USyd regardless of ATAR, conditional upon completing a year of bridging courses to prove academic merit.
Action: Kyol to clarify at next Academic Board meeting whether the bridging courses will require a pass/fail or a threshold grade.
 - Deferment amendment proposal – non recent school leavers were previously not allowed to defer. Now any student is allowed to apply for deferral, and the decision lies with the faculty not the university as a whole.
 - Faculty of Law to review plagiarism submissions policies, currently no backup of files.
- SRC Flag Pole – looking into getting an indoor flag pole for the SRC foyer to hang the indigenous flag next the map of indigenous Australia pre-colonisation.
- Smoking Ceremony – There will be a smoking of the SRC by Uncle Max of Tribal Warrior. Smoke alarms will be temporarily shut off for the duration.
- Fossil Free Usyd – Clo Schofield has had a meeting with the uni regarding fossil free, they'll be releasing their policy on Monday, and have committed to working towards fossil free goals.
Clo Schofield's written report was circulated.
- SCC (Student Consultative Committee) meeting next week.
- Student cards – Submitting a request that the student cards be amended to have degree end dates added. Students are being prevented from accessing concession discounts because valid student cards only have date of issue printed.
- Kyol and Bebe are submitting a proposal that the uni retract their agreement with Transport NSW Opal cards, as student details must be shared to access concession card whereas adults can obtain unregistered Opal cards and remain anonymous.
- Kyol will be sending an email to all councillors to discuss any policy submissions to university committees and boards. A strategic timeline of when to submit policies to boards will be created after submissions are received.

The Chair moved that the meeting move in camera.

Seconded: Max Hall

The motion was put and **CARRIED**.

In camera at 4:26pm

Ex camera at 4:38pm

Motion: that the report of the President be accepted.

Moved: Chiara Angeloni

Seconded: Laura Webster

The motion was put and **CARRIED**.

8. Vice Presidents' Report

There was no report of the Vice Presidents.

9. General Secretaries' Report

Chiara Angeloni and Max Hall gave a verbal report:

- O-Week handbooks have been completed and submitted to publications. Will be distributed in O-Wk showbags. Have also printed 10,000 copies of a new Collectives handbook with information regarding the SRC's services and essential uni services, as well as blurbs about all the collectives (with exception of ARC – missed deadline). SUPRA also have information in the handbook and are supplying 50% of the funds for printing.
- SSAF proposal was submitted last week. The acquittal is due at the end of the month, (i.e. justification of what the SRC spent last year). Following that will occur the allocation of how much the SRC gets this year. Met with the other student organisations today and the next formal negotiation is next Tuesday (10th Feb). Student services are asking for \$30,000 more than what they received last year, a 10% increase, could affect allocations.
- Making a video and kit for lecturers of first years to include in their introductory lectures.
- Have been in contact with NUS General Secretary and asked for their meeting minutes, to be tabled at March SRC Council, to keep councillors and OBs in the loop on National OBs and their plans. If anyone is interested in NUS documents Chiara and Max can request them.
- O-Week spending – have received an invoice for \$3500 for a double pagoda and 7 tents for collectives at O-Wk. Fee of \$2000 for the SRC insert into the Access showbags, though SUPRA is paying half of that. Looking at \$1500 for printing of handbooks. Total of \$6000, approximately the same as last year's O-Wk budget.

Request: that executive approve \$6000 for total O-Week expenses.

Motion: that the report of the General Secretaries be accepted, including the funding request therein.

Moved: Laura Webster

Seconded: Alison Xiao

The motion was put and **CARRIED.**

Chitra Narayanan entered the meeting at 4:45pm

10. Report of the Administration Manager

Chitra Narayanan gave a verbal report:

- Renovations are mostly done. Phones are all fixed, data is working, server is in old location. A list of defects will be sent through next week. Still waiting on a compliance notice for the bathrooms.
- Publications are trying to get SpotPress to give the SRC an agreement to get around pre-payment for Honi printing, as the deadline dates for print and payment wouldn't work out. SpotPress have agreed to 7 day terms for now, and we are negotiating for a more relevant long term agreement.
- Computers – have asked ICT for new computers for the two new staff offices, as well as for Honi and President, and including a scanner for Honi. Have to wait 2 weeks for the quote. Trying to keep it within the in kind agreement, executive will be kept updated.
- Will be installing computers into the OB and Women's offices on Monday. Honi have asked for their computers to be wiped and reloaded to allow them to run faster.
- Audit is nearly done. Acquittal should also be done by end of next week. Will give new update then.

- Parking permits – 6 permits to be purchased (for staff: Annie, Thomas, Julie, Mel, Amanda and President). Cost \$350 each, must be paid by credit card so Chitra will purchase on own card.
Request: That executive approve reimbursement to Chitra for \$2100 for payment of staff parking permit fees.
Chitra clarified that this is within the number of permits purchased historically.

Motion: that the meeting move in camera.

Moved: Laura Webster

Seconded: Alison Xiao

The motion was put and **CARRIED.**

In camera at 4:48pm

Ex camera at 5:02pm. Chitra Narayanan exited the meeting.

Motion: that the report of the Administration Manager be accepted.

Moved: Chiara Angeloni

Seconded: Alison Xiao

The motion was put and **CARRIED.**

James Campbell entered at 5:01pm.

11. Report of the Casework and Policy Manager

James Campbell spoke to his written report:

Staff Movements

I can confirm that Breda Dee [Caseworker (Satellites)] will return to the SRC on Monday 9 February 2015 after an extensive period of leave without pay. She will be based at the SRC office and broadly doing the work of the same work as other Caseworkers at the SRC. She will also be tagged to non Camperdown campuses, and do casework appointments by arrangement, staff liaison and one or two scheduled awareness events each semester with the support of other caseworkers.

Lorna Pringle has requested that she vary the days of employment for her 21 hour per week position from Tuesday, Thursday and Friday, to Monday Thursday and Friday. I previously raised this with the President. I see no difficulties with this new arrangement. Ad hoc variations to these days may occasionally occur but would be reported to Exec.

Sundry Funding requests

I request approval for funding [from sundries item in the dept. budget] for 'SRC staff' t-shirts with the SRC logo. Two for each caseworker at \$20- per item. To be worn at O- week stall or other awareness events where visibility will be useful.

Cost \$20 x 10 plus delivery \$10-20. **Up to \$230-**

I request in principle approval for 2 locks for the glass cabinet notice board in the main Quad, if this has not already been taken up / approved. I understand that some cleaning/maintenance. No locks on there at this point. **Up to \$50-**

This may need some liaison with Yeoman Bedell.

11.1 Funding Request from Mel de Silva

I would like to put up a whiteboard in my office. I have looked at Command hooks so that I can avoid damage to my pretty white walls. One set of Command Picture Hanging Strips Large (4 strips) will hold about 7Kg. My whiteboard is meant to be 7.5Kg. I would like to hang it using to sets of 4. Kmart has these for \$6.50 each or \$13 for the two.

Motion: that the report of the Casework and Policy Manager including all funding requests therein, be accepted.

Moved: Laura Webster

Seconded: Max Hall

The motion was put and **CARRIED**.

James Campbell exited the meeting at 5:11pm.

Thomas McLoughlin entered at 5:12pm.

12. SRC Legal Service Report

Thomas McLoughlin gave a verbal report:

- CET students are presenting a significant caseload, could be an issue that they aren't technically undergraduate students and don't pay SSAF. Possibility of having CET pay towards services, or securing a separate grant from the uni to deal with international student matters (visa and immigration). Presents an equity issue for other students if the bulk of the legal service is taken up by visa/immigration work. Annie's service is essential to these students as Redfern Legal Centre isn't specialised towards these matters and private advice is often too expensive.
Action: General Secretaries will research regulations regarding SSAF and whether CET is included, and this will be tabled as an item for next exec meeting.
- Currently there are 10 active matters. Executive were briefed on a selection of cases.

Thomas McLoughlin exited the meeting at 5:22pm.

Motion: that the report of the Legal Service be accepted.

Moved: Chiara Angeloni

Seconded: Alison Xiao

The motion was put and **CARRIED**.

13. Approval of Payments

13.1 Invoices

- a) (Publications Department) Payment of \$299.40 to VentraIP Australia Pty Ltd for Honi Soit website hosting.
- b) (Environment Department) Payment of \$1540.00 ASEN for Training Camp Registration Fee (7 x \$200).

Motion: that the invoices be approved en bloc.

Moved: Laura Webster

Seconded: Alison Xiao

The motion was put and **CARRIED**.

13.2 Reimbursements

- a) Reimbursement of \$51.58 to Jay Gilleatt (Environment Department) for materials for Santa Action.
- b) Reimbursement of \$122.06 to Clo Schofield (Environment Department) for banner and craft supplies for Global Divestment Day action.
- c) Reimbursement of \$58.00 to Clo Schofield (Environment Department) for food for working bee lunch.
- d) Reimbursement of \$110.00 to Jay Gilleat (Environment Department) for ASEN Training Camp.
- e) Reimbursement of \$104.00 to Amanda LeMay (Publications Manager) for payment of parking fine due to expired permit.

Item d) was struck (duplicate payment, included in invoice 13.1.b)

There was discussion around item 13.2.e. The invoice was approved on the ground of renewal of parking permits being out staff member's control.

Motion: that reimbursements a), b), c) and e) be approved en bloc.

Moved: Chiara Angeloni

Seconded: Laura Webster

The motion was put and **CARRIED.**

14. Other Reports

14.1 Interfaith Officers

O-Week budget report and spending breakdown tabled in appendix.

The General Secretaries acknowledged that last year the Interfaith department wasn't allocated a budget, so it was difficult to estimate their 2015 budget before SSAF allocations are confirmed, however agreed the requested amount was reasonable and should be approved.

Action: General Secretaries to discuss with Interfaith Officers plans for hijab booth and food and drink supplies to ensure they comply with USU booth regulations.

Motion: to approve up to \$510 for the Interfaith department O-Wk stall.

Moved: Laura Webster

Seconded: Chiara Angeloni

The motion was put and **CARRIED.**

14.2 Queer Officers

Report and funding requests tabled in appendix.

Motion: that the following Queer department funding requests be approved:

- a) \$625.10 for O-Wk t-shirts
- b) \$215 for O-Wk Tea-Party
- c) \$81.50 for O-Wk showbags
- d) \$150 for the Culture Queer/Queering Culture conference delegation.

Moved: Laura Webster

Seconded: Chiara Angeloni

The motion was put and **CARRIED.**

14.3 Wom*n's Officers

O-Wk report and funding requests tabled in appendix.

Motion: that \$848.90 be approved for Women's collective O-Wk stall and T-shirts.

Moved: Laura Webster

Seconded: Chiara Angeloni

The motion was put and **CARRIED.**

David Shakes entered at 5:31pm.

14.4 Education Officers

Report and funding requests tabled in appendix.

David Shakes gave a verbal report:

- Have been working with NUS President and Education Officer re. National Day of Action (NDA). Event at Sydney Uni, 1pm, on 25th March. Will require 600 posters and 1500 fliers. Some posters will be from the Women's department outlining how deregulation will disproportionately affect women. The official NDA materials came late, so own designs are being used.
- Blythe and David attended the Canberra action on the day of the deregulation vote last year that was organised through the Education Action Network (EAN). The EAN is planning an action on 9th Feb that will be a zombie themed protest to attract media attention.
- On 13th Feb NUS NSW will be protesting a Chris Pyne appearance.
- On 14th Feb there'll be an activist training day at UTS, which would be good to advertise at USyd.
- Potential NSW action "hike against fee hikes" hike from Sydney to Canberra, would attract a lot of media attention. Idea was inspired by a global education network action in Burma. Whether it goes ahead depends on parliament.
- Counter Course handbook is finished, and we're happy with the product. Will be printed before O-Wk
- Have booked a lecture theatre during O-Wk to film a movie the EAG will produce about the history of the EAG and USyd activism.
- Have designed EAG T-shirts with a new 'sick' logo and quote, with SRC logo on the back.
- O-Wk banner drop stunt being planned, with goal of making the EAG look cool and appealing on campus, not alienating. Might be faculty and location specific banners, e.g. a banner about special consideration outside Science because of their notoriously bad policies. There will probably be a mix of campus specific and anti-government banners.
- Honi reports are quite unbalanced, in that General Secretary and Education Officers get a weekly column but other autonomous collectives get at most two reports per semester. Propose that exec direct Honi to balance a better spread of autonomous collective reports.
- Haven't been able to liaise with new Undergraduate Fellow of Senate, but will try to get in contact. Don't anticipate the new Fellow being as diligent as Pat Massarani (former fellow), so Education Officers will attend Senate meetings as per their duty statement.

Action: President to provide Senate meeting dates to Education Officers.

Motion: that the report of the Education Officer including the funding request therein, of \$510.10 for O-Wk T-shirts, be approved.

Moved: Max Hall

Seconded: Laura Webster

The motion was put and **CARRIED**.

David Shakes exited the meeting at 5:42pm

15. Other Business

15.1 Staff Leave

Laura Kitsos: sick leave, 4/2/15, 7hrs.

Laura Kitsos: sick leave, 18/2/15, 7hrs.

Laura Kitsos: annual leave, 9/3/15 to 18/3/15, 56hrs.

Annie Zeng: annual leave and TIL, 29/1/15 to 4/2/15, 28hrs.

James Campbell: annual leave, 13/5/15 to 12/6/15, 154hrs.

Julie Harrison: annual leave, 5/1/15 to 19/1/15, 64hrs.

Lorna Pringle: annual leave, 5/1/15 to 19/1/15, 42hrs.

Melissa de Silva: annual leave, 14/1/15, 7hrs.

Sharon Maher: TIL, 19/1/15, 7hrs.

Melissa de Silva: annual leave, 20/1/15, 7hrs.

Laura Kitsos: sick leave, 21/1/15, 3hrs.

Amanda LeMay: annual leave, 4/2/15 to 20/2/15, 52.5hrs.

Chitra Narayanan: TIL, 15/1/15, 7hrs.

Laura Kitsos: sick leave, 14/1/15, 5hrs.

Mickie Quick: annual leave, 13/1/15, 7hrs.

Motion: that the staff leave be approved en bloc.

Moved: Chiara Angeloni

Seconded: Laura Webster

The motion was put and **CARRIED**.

15.2 SUPRA Pages in Honi Soit

The Chair tabled a request from SUPRA for 2 pages in Honi Soit, for which they have offered to pay between \$2000-\$4000.

The Chair moved that the request be discussed with the Publications Managers and SUPRA charged at cost for the 2 pages in Honi Soit.

Seconded: Max Hall

The motion was put and **CARRIED**.

15.3 Grievance Committee Report

The Grievance Committee report and motion was tabled for in camera discussion.

The Chair moved that the meeting move in camera.

Seconded: Max Hall

The motion was put and **CARRIED**.

In camera at 5:47pm.

Ex camera at 6pm.

Motion: that SRC Casework Department and the President manage such issues as raised in the grievance committee meeting on Thursday 5th February.

The motion was put and **CARRIED** with no dissent.

Meeting closed at 6pm.

APPENDIX

6. Workplace Health and Safety Report

WHS incident

David Shakes was injured on his way to work. I provided him with hirudoid cream to treat his bruise. The incident report is attached. Could I please have \$13.50 reimbursed for the cream.

Training

I will be attending first aid training next week, Saturday 14th February. It is rumoured that we will learn how to mend broken hearts...aw!

Obstructions in hallway

The renovations made it a little tricky to keep the corridor clear of debris. The biggest annoyance for me was having to repeatedly have a conversation with a contractor about not blocking the egress of the front door. All contractors of the university are supposed to complete a WHS training module on the university website.

WHS module for SRC

Laura, admin asst, is ensuring that anyone with a swipecard has completed their WHS online training for the SRC. She is also stopping people at the desk and checking as they enter the SRC. It would be super helpful if you all could tell friends and others to complete the module. It takes less than 10 mins.

Front Door Locked

Last Thursday, the front door seemed to have pulled on its hinge such that it was jammed shut. Thanks to Kyol for understanding the importance of having a front exit for emergencies. I believe it is fixed now, but we should be aware that the door is quite wide and heavy because of the bars and glass. There will be a time when we will need to think of an alternative to that door – maybe a newer lighter one, maybe a less wide door with a stationary panel, maybe a force field.

Sharps disposal

One of the staff members is currently required to check their blood glucose level a few times a day. As such there has been waste generated. I have sourced a needle disposal bin, which is now in front office. Please do not try to empty this bin.

14.1 Interfaith Officers' Report

We've discussed a lot of the items with admin, and discussed the banner with publications. We'd also like to point out that although we've requested a lot of things that may seem unnecessary, a lot of them will only be purchased once and can be reused for the next year, if not years. We also understand limitations.

We are also considering asking for a "If you can, a gold coin donation" idea for the goodie bags we're giving out. We haven't decided what to do with the money yet, however as a Muslim based collective we find it imperative to use this initiative to find ways to help out nearby organisations (a few ideas of what to do with the money was donating it to the Aboriginal Redfern Tent Embassy, or finding a nearby orphanage and creating a meaningful relationship for the duration of the year). This idea is really important to us, and zakat or charity is one of the main parts of Islam. However, we understand if this idea is ultimately rejected.

Finally, thank you so much for everything!

Interfaith officer, and founder of Muslim Wom*ns Collective,
Fatema Ali

SHOPPING LIST - For o week stall: launch and hijab booth

ITEM	IMAGE/DETAILS	LOCATION	PRICE (\$)	CHECK
Storage boxes (1 for collective, 1 for HH)		Hurstville dollar store	\$9 each	
Banner (3 quotes found at the end!)		Vistaprint	\$60	

Pens, pencils, sharpies, paper, string, scissors, bulldog clips, rubber bands, ruler
Borrow chairs (4) and a table, do photocopying

Stall Shopping List ~ \$60

ITEM	IMAGE/DETAIL	LOCATION	PRICE	CHECK
Table Cloths	White (1)	Dollar shops/Kmart or Candybarsydney.com	\$1.95 each	
Vases (2)	white or colourless (so we can reuse them for other events)	Dollar Shop/Ebay or KMart	\$5 (total)	
Fake Flowers	(pastels)	Dollar Shop/Ebay or	\$1/pack (10- 20)	

		Lincraft	20/bunch	
Lanterns – on thread	(pastels)	Ebay/Dollar Shop or Lanternshop.com.au	\$15/Pack - Pack has 15-20 \$4.40 thread	
Whiteboard	2 boards	Officeworks/Dollar store	\$2 each	
Lace Paper Placemats		Ebay lanternshop.com.au	\$3/pack of 36 \$4/pack of 60	
Ribbon to wrap around chairs	(fatema has many chiffons we can use)	Reject shop	\$4	

Hijab Booth Shopping List

ITEM	IMAGE	LOCATION	PRICE (\$)	CHECK
Hijabs and caps		Hijab House	FREE :O	
Safety Pins		Lincraft/Spotlight/Dollar Shop/Ebay/Big W	\$3/pack of 50	
Headless Pins		Lincraft/Spotlight/Dollar Shop/Ebay/Big W	\$2/100+	
Mirror		Ebay/Dollar Store/Big W/Target/Kmart	~\$30	
Hijab Booth Props		Ebay	~\$12	

Goodie Bag Shopping List ~\$250

ITEM	IMAGE	LOCATION	PRICE (\$)	CHECK
Goodie Bag		Ebay - http://www.ebay.com.au/itm/Brown-Kraft-Party-Favour-Bags-Lolly-Bag-Flat-Bottom-Gift-Bag-Doilies-Pegs-50-/111582354725?	\$137/300 bags	
Pendants		http://tinyurl.com/psvbork OR http://www.eurekabeads.com.au/charms/clip-jewellery-charm-mixed-pack-mystery.html	\$60/300 OR \$20/300	
Flyers, and HH card		SRC and HH	free	

Redskins		staples	\$28.61 3kg	
Erasers		Ebay - http://tinyurl.com/qgyeau5	\$3.99/100 =\$12 (for 300)	

Food/Drinks Shopping List

ITEM	IMAGE	LOCATION	PRICE	CHECK
Drinking Cups	Range of colours – polka dots	https://www.candybarsydney.com.au/637-cups#/page-7	\$2.20/pack of 20 X15 = \$33	
Different Juice Flavours		Aldi/Coles/Woolies	2L/\$2 = 30L/\$30	
Serviettes		Coles/Aldi/Dollar Store/Ebay	~\$1 each = \$5 for 5	
Drinking Jars (2)		Reject Shop/Big W/Candybarsydney.com	\$25 (has 2)	
Fantales			\$9.71/kilo =\$29.13 for 3kg	
Jar		http://tiny.cc/qymhtx	\$7 each \$14 for 2	

Banners

Specs after discussing with publications

Full Bleed Size (starting document size): 182.4 x 76.7 cm, 5385 x 2265 pixels

Document Trim Size (final size after being cut): 181.8 x 76.1 cm, 5367 x 2247 pixels

Resolution 75 DPI

quote 1: vistaprint ~\$60 (760 x 1830 mm)

<http://www.vistaprint.com.au/product-presentation-info.aspx?productConceptId=21#>

quote 2: banner shop \$75 (1000 x 2000 mm)

http://www.bannershop.com.au/products/outdoor_vinyl_banner_special.htm

quote 3: banners r us \$130 (1000 x 2000 mm)

<http://www.bannersrus.com.au/order4.php?x=66&y=26>

ESTIMATED TOTAL = \$510

14.2 Queer Officers' Report

a) Request for permission to print without SRC logo

The Queer Officers request permission to have the attached flyers from Organisation Intersex International Australia (OII) photocopied as they are. We ask that the requirement that all SRC printing include the SRC logo be waived in this instance. This is not a document produced by the Queer Collective but rather one produced by an outside organisation. Ordinarily such a document would be printed by that organisation and provided to us, however, since OII has limited funding the only way for us to distribute this important information is to print it using our own facilities.

LGBTIQ organisations like QuAC consistently alienate, exclude and exploit intersex people for our own ends. This is unacceptable and the current Queer Officers are endeavouring to change the culture of QuAC in this respect. The first step towards this is including robust and autonomously produced information on intersex conditions in our O-Week materials. The second is paying due respect to the output of intersex organisations like OII, which I would argue includes not altering those materials.

I hope you will give your consideration to this request.

Kind regards,
Amy Davis

b) Funding Requests x 4 (Quotes attached)

Name of event	T-shirts (to sell at O-Week Stall)
Details of event (place, time, date, etc)	24-26 February 2015
Date submitted for Executive approval	Friday, 6 February 2015
Description of event	We will be selling t-shirts with a design that enables students to add their own queer slogan with fabric markers. We aim to sell to students at cost and therefore recoup our expenses.
Aims and objectives of the event	To facilitate queer visibility on campus.
Are you requesting assistance from the SRC front office?	No
Financial breakdown	Purchase t-shirts (email exchange attached): \$265.10 Screen printing (quote attached): \$210 Fabric markers (30 packs of 3 from Ikea): \$150 Total: \$625.10
When do you need items provided by?	ASAP

Name of event	QuAC O-Week Tea Party
Details of event (place, time, date, etc)	Wed, 25 February 2015 @ Isabel Fidler Room, Manning (1-3pm)
Date submitted for Executive approval	Friday, 6 February 2015
Description of event	<p>The Queer Action Collective will be hosting a Tea Party for new and old members. It's a chance to meet people in a low-key setting with boardgames, craft, nail painting, snacks and, of course, tea! We'll also be hosting other queer groups on campus like SHADES and Queer Revue in case new students missed their stall.</p> <p>We will be including a 'Queer Post Secret' wall where students can (anonymously) put up postcards that they've decorated with their queer and/or uni-related secrets. This is designed to foster a sense of solidarity; that we all have fears. We'll then move it to the Queerspace.</p>
Aims and objectives of the event	To connect new students with QuAC and to re-engage older students. To find creative and engaging ways of decorating the Queerspace.
Are you requesting assistance from the SRC front office?	No
Financial breakdown	<p>Catering: \$100</p> <p>Nail polish: \$15</p> <p>Craft supplies purchased from ebay: \$100</p> <p>Total: \$215</p> <p>NB: QuAC has been doing lots of creative workshops and events (e.g. Queerkats Art Party) and want to develop a stockpile of craft supplies to be used in the future. The officers believe that purchasing items in bulk from ebay, particularly more obscure things like polymer clay and fabric studs, is the cheapest way of obtaining these supplies.</p>
When do you need items provided by?	ASAP

Name of event	Brown paper bags (to distribute at O-Week Stall)
Details of event (place, time, date, etc)	24-26 February 2015
Date submitted for Executive approval	Friday, 6 February 2015
Description of event	We will be distributing resources to new students in paper bags
Aims and objectives of the event	To provide new students with information about QuAC etc.
Are you requesting assistance from the SRC front office?	No
Financial breakdown	<p>Three quotes (see attached):</p> <ul style="list-style-type: none"> • Gift Packaging & Accessories - 100 bags + shipping = \$59.94 • Ozepac - 250 brown bags + shipping = \$81.50 • QIS Packaging - 100 brown bags + shipping = \$76 <p>Request: \$81.50 for 250 bags</p>
When do you need items provided by?	ASAP

14.3 Wom*n's Officers' Report

Hi Exec,

We have purchased/are in the process of purchasing the following for our O-week preparations.

1. 100 shirts - \$3.90 each = \$390
2. Screen printing services & hire at Peter Leis - \$306
3. 100 plain calico bags - \$152.90

Total = \$848.90

Although this seems like a lot of our budget, all of the costs will be (more than) reimbursed through selling our O-week bags (\$5 each) and shirts (\$10 each) throughout O-week and the rest of the year. We should be able to make about \$300 profit by selling the shirts alone!

Thanks for your time,
Xiaoran Shi and Subeta Vimalarajah

14.4 Education Officers' Report

To the SRC executive,

Please find attached the invoice for t shirts for the EAG and Wom*n's Collective, we will order together in bulk. The EAG will be ordering 135 units (50XS/50S/20M/10L/5XL) half in black, half in white, for a total of \$510.50. I believe the remaining \$351.90 will be covered by the Wom*n's Department. We'd like this invoice paid directly ASAP. I will bring the design for t shirts to the exec meeting tomorrow and will put a quote for printing the t shirts probably through circular afterwards.