



**src** activism  
advocacy  
representation

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**MINUTES** of the 10th meeting of the Executive Committee, 90th SRC, held on 5th June 2018 in the Gosper Room, SRC Offices.

**PRESENT:** Imogen Grant (Chair), Nina Dillon Britton\*, Adriana Olguin Malavisi^, Thomas Manousaridis, and Maya Eswaran sunny, steven and Maya.

Apologies: Bella Pytka.

Minutes: Julia Robins

In attendance:

Meeting Opened: 1:15pm

\*^Joint position holders, counted together towards quorum.

### **1. Acknowledgement of Country**

The University of Sydney Students Representative Council acknowledges the traditional owners of this land, the Gadigal people of the Eora nation. We pay our respects to the Elders both past and present of the Eora nation and extend that respect to other Aboriginal people present.

### **2. Apologies**

Apologies were received from Bella Pytka.

The apologies were noted.

### **3. Minutes**

Minutes of the meeting of the Executive held on the 17<sup>th</sup> May 2018 were distributed.

Motion: that the minutes of the 17<sup>th</sup> May 2018 be accepted.

Moved:

Seconded:

The motion was put and **CARRIED**.

### **4. Business arising from the minutes**

There was no business arising from the minutes.

### **5. Correspondence**

*There was no correspondence.*

### **6. Workplace Health and Safety Report**

Looking into getting draught excluder that's attached to the door as the current one is a trip hazard.

Imogen said she was concerned about always asking the sushi store to close the door to stop the smell coming through as she felt mean asking them to do this.

## **7. Report of the President**

Imogen Grant gave a verbal report:

### Student wellbeing

Each faculty is being evaluated on their compliance to student welfare policies, for example special consideration and dispute proceedings. Imogen Grant noted that the University appears to be non-compliant with a number of TEQSA (Tertiary Education Quality and Standards Agency) and higher learning standards. Adding that it is of concern that a complainant does not have the right to appeal a decision only the responder, and the complainant is not given a clear response to how and why decisions have been made.

### O-Day

Getting in contact with the USU with regards to an SRC stall for O-Day. Yet to receive a response.

### Electoral Officer

Interviews for Electoral Officer have been conducted. There was only one applicant. We contacted a number of people with experience but none were interested in applying. Due to a tight deadline, we are taking our sole applicant to council for approval. While there will be some steep learning curves for them, we hope this will also allow staff to better structure the role for future applicants.

Nina Dillon Britton spoke to the Electoral Officer position saying that there is a support base for the role so they will not be on their own, there will be quite a lot of on the job learning so we are hoping that she will work well with staff and be receptive to advice.

Imogen Grant noted that we cannot officially offer them the position until they have been approved by council

Motion to move the meeting in camera

Moved: Imogen Grant

Seconded: Thomas Manousaridis

*Meeting moved in camera at 1:30*

*Meeting moved ex camera 1:55*

Motion: That the report of the President be accepted.

Moved: Maya Eswaran

Seconded: Steven Wu

The motion was put and **CARRIED**.

## **8. Report of the Vice Presidents**

Adriana Olguin Malavisi updated the Exec on her progress in organising services week which has been renamed welfare week. Adding that the list of organisations to reach out to has been finalised and the template to events, included on this list are

On campus: SRC casework and legal service, USU, disability services, special consideration, CAPS, ATSI groups and student housing.

Off campus: Headspace, STUCCO (Student Housing Cooperative), Unions NSW, Beyond Blue, Redfern Health Centre, Sydney Sexual Health Centre, and CISA (Council for International Students in Australia).

Adriana Olguin Malavisi asked that the exec please make some time to volunteer and invite friends to get involved.

Motion to accept the report of the Vice President

Moved: Nina Dillon Britton

Seconded: Thomas Manousaridis

The motion was put and CARRIED.

## **9. Report of the General Secretaries**

Nina Dillon Britton gave a verbal report:

- working on the radical education week for semester 2
- Think it would be a good idea, and the SRC is well placed to run a public meeting open to all student organisations on campus and around NSW to get together and talk about moving the Opal Card campaign forward and help build some cohesion in the campaign and having a public meeting will allow it to be built easier and make sure there is a clear united front on pushing that campaign forward, and I think this year is the best year to do it as there is a state election next year and doing it this year makes it an election issue.
- I understand it hard to get people during stu-vac so I'm not sure when the best time would be.
- wanting to re do some images and update the website and flyers with more up to date images and also make a little video to explain what the organisation is, I'm working on the script for that now

Motion: that the report of the General Secretaries be accepted.

Moved: Maya Eswaran

Seconded: Sunny Wei

The motion was put and **CARRIED.**

## **10. Report of the Administration Manager**

*Chitra Narayanan entered the meeting at 2:11*

Update on – panic buttons are being installed still, almost at the last stretch,  
Please make sure you send your student numbers and details to Julia so you have access.

\$330 for training for payroll for Chitra and Hani, it's a whole new system and its compulsory from the ATO, our company who does the payroll is running a webinar on it.

We need a new server; our server is 4 years old and whole that doesn't sound old it is on 24 hours and it has to constantly back up.

We are also looking into a new Mail server, as mail host Kerico is having a lot of problems, and we are planning on moving onto a new system- such as google or Microsoft. Hopefully there won't be any down time but there are things that can be done, want to get

Nina Dillon Britton asked if there was a preference for one system over another.

Chitra Narayanan said she was looking more to google as is it widely used and understood by staff and students and that she is trying to get it cheaper or for free as we are a charity, adding that google seems like better value regardless.

Imogen Grant asked if this would be put in place for semester two.

Chitra Narayanan said it will hopefully be done sooner rather than later.

Imogen Grant asked if the President would have with own drive.

Chitra Narayanan said that it would.

Imogen Grant said that would be useful for handover.

Chitra Narayanan added that she is hoping that things can be saved on the drive to make access easier but what we can get will all depend on what we can afford.

Motion: that the report of the Administration Manager be accepted and Maya Eswaran sit in on staff consults.

Moved: Maya Eswaran

Seconded: Nina Dillon Britton

The motion was put and **CARRIED**.

#### **11. Report of the Casework and Policy Manager**

*Postponed*

#### **12. SRC Legal Service Report**

*Thomas entered at 2:22*

- In terms of human resources, I'm working 3 days a week now not 5.
- Done an update on the SCA students, we signed up 130 students at that time, in some ways that issue has deescalated, in theory that issue won't be resolved until it has moved into Camperdown campus or move back to Rozelle. There have been a number of changes and there has not been any moved to update the areas that they wanted to move SCA to.
- Honi did an interesting article on the new building development, the map showing where things will be with museums and such and that might be how they fit SCA in.
- Normal caseload continues on, with common issues being drug possession at music festivals, traffic incidents, and harassment cases.

Thomas left at 2:28 pm

Motion to Accept the Legal Service Report

Moved: Nina Dillon Britton

Seconded: Thomas Manousaridis

The motion was CARRIED

#### **13. Approval of Payments**

##### **13.1. Reimbursements**

Lily Campbell (EAG):	Ticket to Students of Sustainability	\$120
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	GIPA - University investment in weapons	\$30
Melissa de Silva (Casework):	Uber to and from Headspace	\$20.51

Motion: that reimbursement is approved.

Moved: Maya Eswaran

Seconded: Thomas Manousaridis

The motion was put and **CARRIED**.

#### **14. Any Other Reports**

There were no other reports

#### **15. Other Business**

##### **15.1 Staff Leave**

Breda Dee:	TIL, 25/05/18, 1 day, 7 hours
Chitra Narayanan:	Annual, 03/08/18 – 06/08/18, 2 days, 14 hours
Julia Robins:	TIL, 31/05/18, 1 day 6 hours
	Annual, 26/06/18, 1 day, 4 hours
	TIL, 06/07/18, 1 day, 3 hours
Lorna Pringle:	Annual, 29/05/18 – 31/05/18, 2 days, 14 hours
	LWO, 2/07/18 – 02/12/18, 66 days, 462 hrs
Melissa de Silva:	TIL, 19/06/18, 1 day, 7 hours
	Annual, 08/06/18 – 12/06/18, 2 days 14 hours
Mickie Quick:	Annual, 29/05/18 – 30/05/18, 1.5 days, 10.5 hours
Sharon Maher:	Annual, 26/06/18 0 29/06/18, 4 days, 28 hours

Motion to accept the staff leave

Moved: Nina Dillon Britton

Seconded: Thomas Manousaridis

The motion was put and **CARRIED**.

Report of the Casework and Policy Manager:

James Campbell entered the meeting at 2:34

- Lorna Pringle is going on leave without pay to complete her placement for her degree. Request that the executive approve hiring someone to replace her for that duration
- Could someone nominate to be the exec to be on that committee if they agree to calling the meetings

Nina Dillon Britton asked about the time frame for interviews.

James Campbell said they are hoping to have the advertisement out this week so looking to have interviews around the week of the 18<sup>th</sup> of June. Interviews would be about 4 hours on the day of interviews and the culling might be a little different.

Nina Dillon Britton said she would be available as long it was not a day she had an exam.

James Campbell added that there had been approval for professional psychologist support for caseworkers earlier this year, and would like to expand that to up to \$1000 for 2018, saying that it can come staff training budget or similar.

Motion to approve the report including staff member and \$1000 for psychologist for caseworkers.

Moved: Thomas Manousaridis

Seconded: Nina Dillon Britton

The motion was put and **CARRIED**

*The meeting closed at 2:44pm*