



src activism
advocacy
representation

Students' Representative Council,
University of Sydney

Level 1, Wentworth Building (G01)
University of Sydney NSW 2006
PO Box 794 Broadway NSW 2007
t: (02) 9660 5222 f: (02) 9660 4260
int: 12871 www.src.usyd.edu.au
ABN: 597 391 306 68

Research Officer
Students' Representative Council
University of Sydney

Thank you for your interest in the position of Research Officer at the Students Representative Council (SRC) University of Sydney. This is a fixed term position for 525 hours, which will need to be completed over 3 and 6 months.

The **University of Sydney Students' Representative Council (SRC)** is the peak representative body of all undergraduate students of the University. The SRC is an organisation run by and for students. The Council and Executive consists of elected student representatives, who in turn appoint departmental officers. The SRC employs a number of administrative and casework and policy staff, whose terms and conditions of employment are laid down in the *Enterprise Bargaining Agreement*.

Services provided by the SRC include welfare and academic policy advice and advocacy, legal advice, interest-free loans to students, distribution of general information on various sectors of the University, publication of a weekly (semester-time) newspaper and other student information handouts, as well as representation of students' rights at campus and community levels.

The SRC is looking for a researcher to create a report around the issue of affordable housing, particularly for university students in Sydney, and provide some suggestions around affordable accommodation models that could be adopted by universities, community groups, and government.

Selection Criteria

Essential

- I. High level research and critical analysis skills of policy and legislative frameworks to develop policy positions and submissions.
- II. Exceptional written, oral and presentation skills and ability to translate into accessible language.
- III. Experience in research/evaluation, including analysis of qualitative and/or quantitative data, and drafting reports.
- IV. Demonstrated ability to coordinate projects to achieve milestones and outcomes.
- V. Demonstrated ability to display initiative, prioritise workload and cope with pressure and deadlines in a complex work environment.
- VI. Ability to work alone and as part of a small team.
- VII. Commitment to the principles of social justice.



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Desirable

- I. Relevant tertiary qualifications.
- II. Commitment to the principles of trade unionism.
- III. Knowledge of and commitment to the principles of EEO and WH&S

We are obliged by law to confirm an employee's eligibility to work in Australia. Appointment to the position will be contingent upon your producing any of the following documents:

Current Australian or New Zealand passport OR Australian birth certificate + photographic identification

OR

Current passport + permanent resident visa OR Current passport + appropriate temporary resident visa

How to Apply

To apply for this position please send a copy of your CV together with a cover letter that addresses each of the essential criteria, and any relevant desirable criteria to: The Selection Committee, c/- m.desilva@src.usyd.edu.au.

Applications close midnight **31st March 2019**.
Interviews will be held on the **5th April 2019**.

Position details

| | |
|---------------------------------|--|
| Position title: | Research Officer |
| Department: | Casework and Policy Department |
| Position Classification: | Level 6 classification |
| Rate: | \$46.51 (per hour) |
| Reports to: | Casework and Policy Manager; President |

Duties and Responsibilities

1. Deliver a research project around the issue of affordable housing.
2. Attend the SRC Office when required, as determined by the Casework and Policy Manager.



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3. Regularly provide a report to the Casework and Policy Manager, on the progress of the project, including submitting drafts.
 4. Identify and investigate trends and policy implications around accommodation and tenancy, arising from casework.
 5. Prepare submissions/written comment on, both internal and external issues related to affordable housing and likely to affect students, e.g., reviews undertaken by the University, changes to financial support programs etc.
 6. Research carried out at the direction of the Council or Executive, on issues of concern to students as identified by members of the SRC or the Casework and Policy Department.